

Alumni Career Services

About Career Services Series



While the Career Services Center's primary mission is to serve current students, alumni from Marquette University may also seek assistance. We offer the following services to Marquette University Alumni.

- **Career Coaching** - Through an off-campus referral, details below
- **Coping with Stress** - Through an off-campus referral, details below
- **General Job Search Assistance** - Through the Career Services Center, details on back

Career Coaching More information at transitionwork.com

If your career transition is leading you to consider options in other career fields or to a path different from your past, the Marquette University Career Services Center endorses Transitionwork.com. The Transition Work creative model is designed around career change from the inside out, first defining and expanding who you are and what you want before dredging through the visible job market hoping to snag something worthy of your risk.

Registration for Individual Services requires a free 15-minute phone consultation to establish scope of services and payment agreement. A typical arrangement will include four sessions at \$150 each. These will include a comprehensive intake, career and personality assessments, options for achieving goals, individual activities, and follow up visits.

Additional services are available for those desiring more assistance.

For more information or to schedule a pre-registration consultation, contact Dorothy Graham at 414-906-1612.

Coping with Stress More information at www.marquette.edu/psyc/about/centerforpsychologicalservices.shtml

Dealing with a job loss can result in difficulties coping with stress surrounding finances, family, home-life, and other stressors. While the Career Services Center can help you with the logistics of conducting a job search, we recommend you visit the Center for Psychological Services for support in coping with stress.

The Center for Psychological Services (CPS) of Marquette University's Department of Psychology is dedicated to providing affordable and effective treatment to the general Marquette community, including its Milwaukee neighborhood. Like the University as a whole, CPS is dedicated to the principle of equal opportunity. CPS is staffed by Clinical psychology faculty and by graduate students, who are closely supervised by faculty.

The fee for services is established during this visit. *Fees are determined by ability to pay.* This is on a sliding scale that will not exceed \$75.00 per session.

For more information or to schedule an appointment: 414-288-3487

General Job Search Assistance

FREE to all alumni

Individual counseling is available by appointment concerning all areas of job search.

For an individual appointment with a career counselor please call ahead to schedule. 414-288-7423. Visit our website at www.marquette.edu/csc

Individual appointments are limited to three one-hour sessions.

Topics include:

- Resumes and correspondence
- Salary negotiation
- Interviewing strategy and preparation
- Employer research
- Job search strategies
- Graduate school decisions and application

The Kimberly-Clark Career Library

FREE to all alumni

This center provides a wide variety of employment, career and graduate school information, including:

- Job search resources including sample resumes, sample letters, information about search strategies
- Several computers for job search use, including access to a laser printer

The CSC Website (www.marquette.edu/csc)

FREE to all alumni

Many of our resources are accessible through our website.

Golden Eagle Search: Access online through MU Connect

- Comprehensive web-crawler job search engine
- Search internships and jobs by skill area from over 5 million national job postings

Vault: Access online through MU Connect

- Online career library including company and career field information
- Research employers, industries, and career subjects

Reference USA: Access online through MU Connect

- Identify employers to actively pursue for positions
- Research industries/companies; executives, corporations, company descriptions

MU Career Manager Access online at www.marquette.edu/csc

Alumni are encouraged to submit their resume for inclusion in the MU Career Manager program. This comprehensive online job search tool connects candidates with employers in three main ways. While the majority of position openings are entry-level, we speak with employers regularly who are looking for experienced professionals. This can serve as one source of position openings in your job search.

Use internet social networks to make connections with people:

We're tweeting! 

- Follow the Career Services Center on **Twitter** (twitter.com/MU_CSC) to stay up to date on the latest job search articles, highlights and Career Services Center happenings.

We're blogging!  Blogger

- Be sure to visit the Career Services Center's new blog, **Career Chatter** (marquettecsc.blogspot.com), regularly to get all the latest information and advice from our office. It's the Career Services Center... UNPLUGGED

We're on Facebook! 

- Become a fan of the MU Career Services Center on **Facebook** (www.facebook.com/mucsc). It can't hurt...right?

We're LinkedIn! 

- Network with professionals in our MUCSC Group on **LinkedIn**. If you don't already have an account - here is one good excuse to get one! To find us just search in groups for MUCSC and join.