January 2012

Dear Administrators of New Schools Applying for Pre-Accreditation:

In June 2009, the Wisconsin State Legislature authorized the Institute for the Transformation of Learning (Institute) to implement a process for determining which schools to pre-accredit as a prerequisite for their enrollment in the Milwaukee Parental Choice Program. The Institute is committed to implementing a highly professional process for determining which private schools are in compliance with the requirements for pre-accreditation specified in Wisconsin 2009, Act 129.

Four attachments accompany this letter:

**Attachment A – Steps of the Pre-accreditation Process**
Aligns the roles of the New Schools Approval Board and Applicant Schools for each step of the pre-accreditation process.

**Attachment B – Preparations of the Educational Plan for the Initial Review**
Lists of required documents and questions for the eight areas of the Educational Plan for 2012-2013. All documents require board-approval dates.

**Attachment C – Preparations for the On-Site Visits and Interviews**
Contains the indicators and rubrics for the eight areas of the Educational Plan, used by the Review Team to prepare its report and recommendation to the New Schools Approval Board.

**Attachment D – Request for Participation and Pre-Accreditation for 2012-2013**
References all applicable procedures and includes a waiver of the right to sue the Institute and Marquette University as a result of any decision made during the pre-accreditation process.

Call, email or visit with me if you have any questions: (414) 288.3886 or robert.pavlik@marquette.edu.

Best wishes as you prepare your Educational Plan to be a clear, persuasive and practical blueprint for opening a school that demonstrates its capacity and readiness to become an effective school for students in Milwaukee.

Onward . . .

Dr. Robert A. Pavlik
Executive Director