



Administrator Overview Letter

January 2012

Dear Administrators of New Schools Applying for Pre-Accreditation:

In June 2009, the Wisconsin State Legislature authorized the Institute for the Transformation of Learning (Institute) to implement a process for determining which schools to pre-accredit as a prerequisite for their enrollment in the Milwaukee Parental Choice Program. The Institute is committed to implementing a highly professional process for determining which private schools are in compliance with the requirements for pre-accreditation specified in *Wisconsin 2009, Act 129*.

Four attachments accompany this letter:

Attachment A – Steps of the Pre-accreditation Process

Aligns the roles of the New Schools Approval Board and Applicant Schools for each step of the pre-accreditation process.

Attachment B – Preparations of the Educational Plan for the Initial Review

Lists of required documents and questions for the eight areas of the Educational Plan for 2012-2013. All documents require board-approval dates.

Attachment C – Preparations for the On-Site Visits and Interviews

Contains the indicators and rubrics for the eight areas of the Educational Plan, used by the Review Team to prepare its report and recommendation to the New Schools Approval Board.

Attachment D – Request for Participation and Pre-Accreditation for 2012-2013

References all applicable procedures and includes a waiver of the right to sue the Institute and Marquette University as a result of any decision made during the pre-accreditation process.

Call, email or visit with me if you have any questions: (414) 288.3886 or robert.pavlik@marquette.edu.

Best wishes as you prepare your Educational Plan to be a clear, persuasive and practical blueprint for opening a school that demonstrates its capacity and readiness to become an effective school for students in Milwaukee.

Onward . . .

Dr. Robert A. Pavlik
Executive Director