

AEGS minutes from March 4, 2008

Members in Attendance:

Steven Hackbarth, Mark Zunac, Shaunna Wilkinson, Kelsey Squire, Daniel Burke, Buddy Storm, John Malloy, Eric Dunnum, Leah Stegman, Sarah Nestor, Maggie McKinley

Absent: Colleen Fenno

I. New Business

- AEGS Executive Board met in a special session on Monday, February 25th at 4pm to discuss time-sensitive matters that were suggested since the February 1st meeting.
 - The Board agreed to promote a service opportunity at the Bay View Community Center on Saturday, March 8th. Emily Blaser, whom the Board thanks for arranging this service opportunity, has circulated an email requesting volunteers for the event.
 - Also, the Board discussed the possibility of proposing a panel for this year's MMLA conference in Minneapolis, as the Department had been extended an offer to submit a proposal and as the deadline for panel proposals was approaching. AEGS, in consultation with Dr. Ratcliffe, proposed a panel on fame/infamy in Restoration satire. John Malloy circulated an email informing students of the panel being submitted, and he will continue to keep the AEGS updated on the status of the panel.
- The next AEGS social hour will be Friday, March 28th.
- By unanimous vote the AEGS board approved changing the Constitution description of the Preparing Future Faculty Liaison to include Academic Support Facility duties. The issue was discussed in the February meeting after consultation with Christina Williams, who has been doing many duties that we would like to incorporate into AEGS, and Colleen Fenno, current PFF Liaison. Vice President Mark Zunac provided one week's notice of the proposed addition to the Constitution before the discussion of the change and the unanimous vote.
 - **PREVIOUS LANGUAGE:**

G. Liaison to Preparing Future Faculty
The PFF Liaison should be prepared to serve not only on the AEGS Executive Committee but also play some role in the PFF Executive Committee to further the English department's presence and seek to serve the interest of the department in greater Graduate School functions and possibilities. To what degree the Liaison participates with PFF is up to his/her own discretion, but the Liaison's responsibilities must include keeping the AEGS executive committee abreast of relevant activities in PFF and act as a conduit between the two factions as relevant events and possibilities merit appropriate
 - **ADDITION TO PREVIOUS LANGUAGE:**

The Liaison will serve as a contact person within the Academic Support Facility for any technical support or maintenance issues that may arise. While he/she individual sharing an office in the ASF will ultimately be responsible for his/her own needs and for general tidiness in common areas in the building, the Liaison will provide the appropriate channels of contact for any individual and may forward any critical needs to an administrator or custodial engineer. Any general

inquiries or requests for supplies to the English department may also be made by the PFF Liaison.

- Discussed the need for all current AEGS members to put together paragraphs describing their positions in time for the next meeting. Members need to mention what their basic duties are, what business is left outstanding, and anything else that they would like next year's officer to know about the position. Put the paragraph in an unsealed envelope that bears the name of the position and turn it into Steven Hackbarth.
- We thank Profs. Karian and Wadsworth for agreeing to give presentations related to professional development.
- We thank Prof. Blair for a generous donation of books for our book sale.
- The AEGS election will start Tuesday, April 22nd and end April 25th at 3:00 pm. There will also be a social hour in the ASF Friday, April 25th to encourage voter participation.
- The next AEGS meeting will be held Friday, April 11th at 8 am. This will be the last meeting with the current members.

II. Officer/Liaison Reports

A. Mark Zunac, Vice President

1. The AEGS will be sponsoring a book sale for graduate students and professors in the English Department conference room and lobby on Wednesday, March 26th and Thursday, March 27th. The AEGS also plan to hold a general book sale on Friday, April 18th in Cudahy's lobby.
2. Reported that the first professional development talk presented by Prof. Karian was successful and encourages graduate students to attend the second talk on Tuesday, March 25th at 4:00 pm.

B. Sarah Nestor, Secretary

C. Buddy Storm, Treasurer

1. Treasury Balances: \$2107.11 Conference Funds, \$297.15 Petty Cash
2. Discussed t-shirt suggestions and picked five slogans to present to graduate students to vote on. After slogans are voted on Buddy will put a t-shirt mock up together to determine the final cost and provide an example to buyers.

D. Kelsey Squire, Liaison to Graduate Studies Committee

1. Reported that Dr. Rivero congratulates all students who received a fellowship for next year.
2. Organizing graduate students to assist with a potential Ph.D. student's visit on March 5th and 6th.
3. Reported that the GSC has not yet held a meeting this semester.

E. Eric Dunnun, Liaison to FYE

1. Reported on FYE meeting held. The FYE committee discussed the results from last year's survey of students on their perception of the FYE program. The FYE program will also be using new books for ENGL 1 and 2 next year and Dr. Chappell has narrowed down the choices to about three different books.

2. The FYE also discussed the VOICE program and how the program will continue to exist after Chris Daood leaves at the end of this year. In particular, the FYE committee discussed helping the VOICE program receive funding.
3. The FYE committee also voted on the McCabe award.

F. John Malloy, Liaison to Faculty

1. The MMLA panel proposal has been sent for consideration and we will find out if it has been accepted at the end of the month. The proposal included essays by Emily Blaser, Eric Dunnum, John Malloy and Maggie McKinley.

G. Colleen Fenno, Liaison to Preparing Future Faculty (excused)

H. Daniel Burke, Liaison to Ph.D. Students

1. Updated AEGS on status of Cooperative Teaching initiative proposal which will be discussed at the next Executive Committee meeting. The meeting date has not been set.

I. Leah Stegman, Liaison to 2nd Year M.A. Students

1. The Master's exam is in a couple of weeks and study groups have met several times over the course of the semester.

J. Shaunna Wilkinson, Liaison to 1st Year M.A. Students

1. Reported that first year master's students had one initial study group so far and are in the process of making study guides.

K. Maggie McKinley, Public Relations

1. Reported plans to distribute one (and maybe two) more issues of *English News*.
2. Discussed end-of-year party that will be held in the department at a yet to be determined date in April