

## **CONTRACT INFORMATION**

Each contract is unique. Beyond the information stipulated on the contract form, each internship carries with it special responsibilities and rewards. The particulars are worked out in each case between the student, the on-site supervisor, and the faculty sponsor. The final contract is signed by these three people as well as by the English department chair.

Contracts may be cancelled. All parties concerned have a right at any time to cancel the contract in writing and for stated reasons, though this must be done before the College's deadline for withdrawing from a class. Breaking a contract after the withdrawal deadline will result in a grade of "U" (unsatisfactory).

Summer internships offer two options: (1) students may complete the internship work in the summer and register for English 4986 as a summer school course *or* (2) students may complete the internship work in the summer but sign up for English 4986 in the fall semester immediately following their internship work. Regardless, summer internship paperwork must be completed by the end of the spring semester preceding the internship.