

MUGS NEWS

Marquette University Graduate School



December, 2008

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1. Upcoming Deadlines

If you read nothing else in *MUGS News*, please read the “Upcoming Deadlines” section each month! *MUGS News* will keep you informed of all important Graduate School deadlines. It is our principal way of keeping you on track so you can officially complete your program. Missing certain deadlines can have serious academic or financial consequences.

Note: Programs in the [Graduate School of Management](#) may follow a slightly different calendar or have different deadlines. Graduate students in Accounting, Business Administration, Executive MBA, Economics, and Human Resources programs should visit the [GSM Web site](#) for deadlines, program requirements, announcements, and academic schedules that are unique to them.

May, 2009 Graduation

Wednesday, January 28, 2009

Deadline to apply for May, 2009 graduation. Complete the graduate form online at http://www.marquette.edu/grad/forms_applygraduation.shtml.

Fall, 2009 Financial Aid Merit-Based Financial Aid Competition

2009-10 Doctoral Fellowships:

Thursday, December 4, 2008 (4:00 p.m.)

Arthur J. Schmitt Fellowship and Smith Family Fellowship nominations due in the Graduate School. Fellowships require departmental nominations. Contact your department for information.

Thursday, December 11, 2008 (4:00 p.m.)

Rev. John P. Raynor, S.J. Fellowship nominations due in the Graduate School.

Fellowships require departmental nominations. Contact your department for information.

Monday, February 16, 2009

Deadline to apply for merit-based aid for fall, 2009. Apply at http://www.marquette.edu/grad/forms_applyfinaid_admitted.shtml for tuition scholarships, assistantships, and Milwaukee Area Teachers Scholarships.

Catholic Schools Personnel Scholarship applicants, fill out this form:

http://www.marquette.edu/grad/forms_facss.shtml by **Monday, June 15, 2009**.

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2. December, 2008 Graduation Information

The December graduation ceremony will take place on Sunday, December 14. Please make note of the following events and the offices that can assist you.

Cap and Gown Pick-up

Tuesday, December 9, 2008

10 a.m. – 6 p.m.

Alumni Memorial Union, Room 227

Baccalaureate Mass

Saturday, December 13, 2008

7:30 p.m.

Gesu Church

1145 W. Wisconsin Ave.

Graduation Program

Sunday, December 14, 2008

9:30 a.m.

U.S. Cellular Arena

400 W. Kilbourn Ave.

Diplomas

The diploma date (the official graduation date for 2008 graduates) will be December 30, 2008.

Diplomas may be picked up in the Office of the Registrar in Marquette Hall, Room 310 on Monday, January 5, 2009 or any weekday thereafter between the hours of 8 a.m. – 4:30 p.m.

For questions about the **Mid-year program or academic apparel**, contact:

University Special Events

(414) 288-7431

For questions about **Baccalaureate Mass**, contact:

Campus Ministry

(414) 288-6873

For questions about **printed graduation announcements**, contact:

The Marquette Spirit Shop

(414) 288-3050

For **general questions**, contact:

Marquette Information Center

(414) 288-7250

Graduation Web site: <http://www.marquette.edu/graduation/index.shtml>.

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3. Graduate School Hosts Online January Orientation for New Students

The Graduate School is proud to present an online orientation for incoming spring and summer graduate students for the first time, beginning with our incoming spring, 2009 class. Our next in-person event will be for incoming fall students and is scheduled to be held Thursday, August 27, 2009.

Very soon, you will be able to click on links on our new Web site at <http://www.marquette.edu/grad/GradOrientationOnline.shtml> to begin your orientation to Marquette University. Stay tuned!

GSM Students

New students enrolled in the Graduate School of Management will find orientation and resource information online, too-- [click here](#).

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4. Raynor Memorial Libraries News

Book Return-Renewal Reminder

The book return-renewal period for graduate students begins Monday, December 1. The deadline is Saturday, December 13.

Library Hours

[Extended Finals Week hours](#) begin Friday, December 5. Please make note of the following operating schedule for the Bridge, Raynor 2nd floor and lower level:

- Through Thursday, December 11 open 7:45 a.m. – 2 a.m.
- December 12 (Friday) open 7:45 a.m. to 6 p.m.
- December 13 (Saturday) open 10 a.m. to 5 p.m.
- December 14 (Sunday) Closed.

See posted holiday and interim hours [here](#).

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5. Grad School Launches New Web Site

The Graduate School launched its new Web site at the end of November. We think you will like the organization and new look.

Please let us know if you have trouble entering or downloading forms or navigating through the site.

Visit www.marquette.edu/grad today!

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6. Preparing Future Faculty News

The Preparing Future Faculty program helps graduate students who are interested in academic careers learn how to:

- Design a syllabus
- Plan a class
- Lecture to large classes



- Build your teaching portfolio
- Much more

Learn more about PFF and get a schedule of upcoming workshops at the one of the orientations:

When: Wednesday, January 21, 2009 at 3:00 p.m.

Where: Raynor Library, Lower Level, Conference Room A

Can't attend? Contact the PFF Coordinator, Carly Anger, at mupff@mu.edu for more information.

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7. Graduate Student Organization News

Warm up your finals week

The GSO is hosting a social at Starbucks on **Wednesday, December 10, 2008** from 4-5:30 p.m.

There will be FREE coffee, hot chocolate, and holiday pastry samples for the first 100 graduate students.

Come enjoy a hot beverage and socialize with other graduate students!



Happy Holidays from the GSO. Look for some exciting events and meetings in the new year.

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8. Graduate School's Academic Honesty Policy

As you finish your papers for the semester and prepare for final exams, this is a good time to review the Graduate School's policy on academic honesty, dishonest conduct, plagiarism, collusion, and research misconduct—and their consequences.

Excerpted from the Preamble to Academic Honesty Policy:

Academic honesty, in all its forms, is an explicit value of the university. The development and practice of academic honesty and integrity, both inside and outside the classroom, are expectations for all members of the university community. In order to cultivate academic honesty in its students, instructors take every opportunity to help students appreciate both the process and the principles of academic integrity.

Academic honesty can be best understood by academic ethical standards guiding faculty in their work. That is to say, an individual's contributions, in terms of words and scholarly findings, belong to him or her alone. Furthermore, the integrity of that which one claims to be scholarly knowledge rests on the accurate demonstration of the assumptions and reasoning that produced it. These standards are used as the implicit basis for teaching and learning in the university.

In order for instructors to fairly assess the quality and quantity of a student's learning as determined by work that students represent as their own, a relationship of trust between instructor and student is essential. Because violations of academic integrity most often involve, but are not limited to, efforts to deceive instructors, they represent a breach of the trust relationship between instructor and student, and undermine the core values of the university.

Continue reading at http://www.marquette.edu/grad/current_bulletin.shtml (select first section: "The University"), or see pages 9-13 in the *2008-09 Graduate Bulletin*.

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9. Call for Graduate Student and Alumni Accomplishments

What have you been up to lately? Have you presented the results of your research at a conference? Have you had a publication accepted? Did you receive a scholarship or grant? Our graduate students are a productive, if somewhat modest, lot. We know you don't want to brag, so let us do it for you.

Please e-mail your professional and scholastic accomplishments for inclusion in our January newsletter to Dr. [John Karkheck](#), Assistant Vice Provost for Graduate Programs, or to Mr. [Thomas Marek](#), Assistant Director for Financial Aid. **Your digital photos for reprint are welcome.**

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10. Calendar

Note: Programs in the [Graduate School of Management](#) may follow a slightly different calendar or have different deadlines. Graduate students in Accounting, Business Administration, Executive MBA, Economics, and Human Resources programs should visit the [GSM Web site](#) for deadlines, program requirements, announcements, and academic schedules that are unique to them.

December, 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Dec. Grads: Dissertations due in Grad School	4	5	6 Last day of fall classes
7	8 Final Exams- Dec. 8-13; Feast of the Immaculate Conception	9	10	11	12	13
14 Graduation; Winter Holiday-Dec. 14-Jan. 11	15	16	17	18	19	20
21	22	23	24 Christmas Eve; University Offices closed Dec. 24-26	25 Christmas Day	26	27
28	29	30	31 New Year's Eve			

January, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 New Year's Day;	2	3

				Offices closed Jan. 1-2		
4	5	6	7	8	9	10
11	12 Spring semester classes begin	13	14	15	16	17
18	19 MLK, Jr. Day- No classes; offices closed	20	21	22	23	24
25	26	27	28 May 2009 graduation applications due in Grad School	29	30	31

February, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 May grads: outlines (thesis, prof project, dissertation) due in Grad School	5	6	7
8	9	10	11	12	13	14
15	16 Deadline to apply for merit based aid for fall 2009	17	18	19	20	21
22	23	24	25	26	27	28

March, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8 Spring Holiday March 8-15	9	10	11	12	13	14

15	16 Spring classes resume	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9 Easter Holiday: Apr 9- 12 (check with your instructors)	10 Good Friday, all offices closed	11
12 Easter	13	14	15 May grads: last day for public defense of dissertation. Merit-based Fin Aid application deadline for summer	16	17	18
19	20	21	22 May grads: comp exam results due; Last day to submit thesis, prof project, essay to Grad School	23	24	25
26	27	28	29	30		

May, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 May Grads: Last date to submit dissertation to Grad School	2 Final day of Spring, 2009 classes
3	4	5	6	7	8	9
10	11 Summer Session classes begin	12	13 Aug Grads: Outlines (thesis, prof project, dissertation) due in Grad School	14	15	16

17 May Commencement	18	19	20	21	22	23
24	25 Memorial Day, offices closed	26	27	28	29	30
31						

June, 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 Fall, 2009 deadline for Catholic Schools Personnel Scholarship applications	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



The Graduate School staff offers our wishes to you for a Merry Christmas a Happy New Year.

Marquette University's [Calendar of Events](#) is available online.

MUGS News is the Graduate School's newsletter. *MUGS News* will bring you information about Graduate School policies, deadline reminders, job postings, and other meaningful news you can use. [Past issues](#) of *MUGS News* are available online.

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