Marquette University Graduate School
Richard W. Jobling Distinguished Research Assistantship
Award Guidelines

BACKGROUND
The Richard W. Jobling Distinguished Research Assistantship is made possible through a generous donation to Marquette University in support of graduate students in the sciences. Students enrolled in, or admitted to Ph.D. programs for NSF-defined STEM disciplines will be eligible.

The purpose of this program is to encourage and support research activity by Ph.D. students in the fields of science or engineering. Recipients can be new or current students at Marquette University. Awardees must use the time provided by the award to conduct research relevant to their specific interests under the supervision of their research mentor or other qualified faculty member.

AMOUNT OF SUPPORT
Each award includes a stipend of $19,000 for the academic year (not summer), and a full 18-credit tuition scholarship.

NUMBER OF AVAILABLE AWARDS
One new 2-year award will be made each year.

ELIGIBILITY REQUIREMENTS
To be eligible for consideration, students must:

1. Be accepted for, or currently enrolled in, one of the Ph.D. programs listed below.
2. Have a history of research publications and/or presentations.
3. Exhibit strong potential for independently producing high quality innovative research.
4. Demonstrate activity consistent with high likelihood of future career success.
5. Nominees who have passed their Qualifying Exams will hold an advantage over nominees who haven’t yet taken them.

Arts and Sciences
- Biological Sciences
- Chemistry
- Clinical Psychology
- Computational Sciences

Health Sciences
- Clinical and Translational Rehabilitation Health Science
- Neuroscience
Engineering
- Biomedical Engineering
- Civil Engineering
- Electrical and Computer Engineering
- Mechanical Engineering

NOMINATION PROCESS
Number of nominations allowed per department: 2. Applications for renewal will not be considered.
Nominations must be made to the Graduate School by the Department Chair or Director of Graduate Studies. To nominate a student, the Chair or DGS should submit the following items to the Graduate School:

1. The MU Grad School Uniform Application for Distinguished Fellowships and Assistantships. The Uniform Application requires the following documents:
   a. Current CV of nominee. When citing publications, clearly note if they are published, in press, or under review. Do not list publications that are in preparation.
   b. Written statement from nominee (3-page maximum). The statement should address the student’s academic work and research, its impact on the field and/or greater society, and the applicant’s plans for the future.
   c. Three letters of support (1 from the nominator, and 2 from other faculty) speaking to the quality of the applicant’s research and likelihood of future career research success.

DEADLINE
All nomination materials should be received in the Graduate School by 4 p.m. of the first Thursday of December. A PDF file of all documents listed above, in order, should be sent to thomas.marek@marquette.edu.

SELECTION PROCESS
Selections will be made by a committee consisting of two representatives from the Graduate School and three representatives from the pool of DGSs serving the STEM-discipline programs.

DECISIONS
Decisions will be announced by February 15.

Revised: October 14, 2016