1. Upcoming Deadlines and Important Dates
   Quick Links to Important Dates and Deadlines:
   - MU Central Academic Calendar 2014-15 (Registrar’s website).
   - MU Graduate School Important Dates and Deadlines (Graduate School’s website).

Spring Registration:
   **April 19, 2015**
   Deadline to withdraw with a grade of W for Sessions 1, 2 and 7. (See MU Central Academic Calendar 2014-15 for other sessions’ dates).

May Graduation:

   **March 11, 2015 (Deadline passed.)**
   Last day to submit the Announcement of Public Defense of the Dissertation form. This form must be submitted at least four weeks prior to the scheduled defense date, or the student will not be permitted to defend the dissertation.

   **April 8, 2015**
   Last day for public defense of dissertations for May graduates. (The Announcement of Public Defense of the Dissertation form was due March 11, 2015.)

   **April 15, 2015**
   Final day to submit theses, professional projects or essays to the Graduate School with results and signatures for May graduates.

   **May 8, 2015**
Final day to submit dissertations to the Graduate School with results and signatures for May graduates.

**Fall Merit-Based Financial Aid:**
- **February 16, 2015** (Deadline passed. Applications under review.)
  Deadline to apply for fall, 2015 financial aid (tuition scholarships, assistantships, Milwaukee Area Teachers Scholarships). Apply online [here](#). Note: the majority of TAs/RAs and tuition scholarships are awarded in the fall term.

- **June 15, 2015**
  Deadline to apply for fall, 2015 Catholic Schools Personnel Scholarships.

**Summer Merit-Based Financial Aid:**
- **April 15, 2015**
  Deadline to apply for summer, 2015 financial aid (tuition scholarships, Milwaukee Area Teachers Scholarships and Catholic Schools Personnel Scholarship). Apply online [here](#).
  Note: the Graduate School does not offer summer TA and RA awards.

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2. **Summer: How to Use Your Scholarship to Pay for Summer Registration**
   If you have any unused funds from a tuition scholarship you received from the Graduate School in either fall, 2014 or spring, 2015, you may apply them to your summer, 2015 tuition bill. However, this transfer of funds from one term to another does not happen automatically. You must submit your request to transfer scholarship money in summer to [Thomas Marek](#).

3. **Summer: Facilitating Web-Based Courses EDUC 6070 is Being Offered in Session One.**
   If you are a graduate student interested in a position in higher education, K-12 schools, business or all health related fields, consider taking EDUC 6070: Facilitating Web-based Courses ONLINE this summer.

   Given the extraordinary growth in online education in all professional fields, experience in both designing and teaching an online course is essential to successfully compete in the current employment market. EDUC 6070: Facilitating Web-based Courses is offered [online](#) for six weeks, and, when you finish, you will have working knowledge of the online environment as both a teacher and a student.
EDUC 6070: Facilitating Web-based Courses focuses on research-based methods and techniques for building effective online learning communities, including facilitation of structured dialogue and interaction, reflection, critical thinking, collaboration, and active engagement in the learning process. The final week of the course you will develop and facilitate your own online “mini” module, receiving feedback from both your peers and instructor.

A student from a previous semester recently sent an email stating: “I have to tell you that taking your class was a wonderful thing for me. I am enjoying teaching online and know that I am a better teacher for learning about it with you.” If you have any questions, please don't hesitate to call or email Dr. Heidi Schweizer at Heidi.Schweizer@marquette.edu or (414) 288-8811.

Course details:
EDUC 6070 – Facilitating Web-based Courses
Offered: Summer, 2015– Session 1 (May 18th- June 27th)
Instructor: Heidi Schweizer, Ph.D.

4. Summer: Student Payroll FICA Exemption
Marquette Students who are enrolled in courses (or the equivalent continuation status), and who are working at Marquette over the summer, qualify to continue their status as FICA-exempt employees.

A summer FICA exemption reduces the Social Security and Medicare taxes for both you and the university. To request the summer FICA exemption you must complete forms in the Payroll Department and submit proof of your enrollment or a program document for certification.

The Payroll Office is located in Straz Tower (915 W. Wisconsin Ave.), room 175.

Please review the attached Summer FICA Exemption Confirmation Statement Summary and contact Payroll at (414) 288-7264 if you have questions.

5. Vacation and University Closing Dates
Please make note of the following dates when classes are excused and/or the university is closed.
- **Easter Holiday:** April 2-5, 2015 (University offices are closed on Good Friday, April 3, 2015 only)
Memorial Day: May 25, 2015