

Marquette University Resources for Students

| | Brief Description of Services Provided | Location | Contact Information |
|--------------------------|--|--|--|
| Marquette Central | <ul style="list-style-type: none"> • Bursar (billing/payment) – tuition rates, housing fees, make a payment, payment plans • Financial aid (FAFSA, scholarships, grants, loans) • Student employment - undergraduate employment, student payroll, work study • Registrar (academic record) services – academic forms (course withdrawal/audit, permission to enroll in graduate course, independent study, course conflict approval, MIAD registration, RTS undergraduate internal transfer) • Request transcripts, pick-up diploma • Verification of enrollment/tuition | <p>Marquette Central</p> <p>Zilber Hall, room 121</p> | <p>Visit in-person</p> <p>Call 288-4000 (students will need MUID number and 4-digit MCAN number obtained from CheckMarq account)</p> <p>Submit questions via web site</p> |
| Study Abroad | <ul style="list-style-type: none"> • Step-by-step Guide to Study Abroad located on their web site • Study abroad fairs and program specific information sessions, held every semester (see website) • Pre-advising sessions for students at the very beginning stages of the process • Peer advising sessions – prospective SA students can ask basic questions and get oriented about where to find information on their programs/procedures | Office of International Education, AMU 407 | <p>Pre-advising walk-in hours: F 2:30-3:30</p> <p>Peer advising walk-in hours: MON 11-12 pm, 4-5 pm TUES 4-5 pm WED 11-12 pm, 4-5 pm THU 3-4 pm FRI 4-5 pm</p> |
| Career Counseling | <ul style="list-style-type: none"> • Career assessment instruments • Research different majors and occupations • Discuss academic struggles or other issues/stresses • Discuss options for graduate school | Counseling Center Holthusen Hall, room 204 | <p>Open M-F 8 -4:30 pm</p> <p>Individual appointments, workshops/groups</p> |
| Tutoring Services | <ul style="list-style-type: none"> • Group Tutoring • One-on-one appointments • Presentation requests for campus groups, tailored to their specific study needs or interests. | Office of Student Educational Services AMU, room 317 | For hours of service, see web site or call 288-3270 |
| Career Services | <ul style="list-style-type: none"> • Career Fairs and networking events • Job/internship search, resume writing, interview skills, writing a personal statement, gathering references, etc. • Career library • Presentation requests for Student Organizations | Career Services Center, Holthusen Hall, 1 st Floor | <p>M-F 8 am – 5 pm, W 8 am-7 pm</p> <p>Call 288-7423 to set up an appointment. See web site for walk-in and summer hours.</p> |

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| Norman H. Ott Memorial Writing Center | <ul style="list-style-type: none"> • One-to-one assistance to students, staff and faculty • Personal statements for graduate/professional school | Raynor Library, room 240 | Hours vary, check website Call 288-5542 to set up an appointment |
| Les Aspin Center | <ul style="list-style-type: none"> • Permanent Marquette University presence in Washington D.C. • Provides a solid foundations for students interested in seeking careers in public service • Active programs in fall, spring and summer • Fellowship and internship programs | Les Aspin Center, Zilber Hall, 256 | See web site for additional information, curriculum and application requirements. |
| Pre-Professional Studies Office | <ul style="list-style-type: none"> • Work with all students at MU, regardless of major • Offer free recommendation service • How to get into medical/dental/law or other professional programs • Web site includes: health professions comparison chart, helpful resources, local hospital/clinic sites for volunteer work, FAQ's, • Separate Pre-Health and Pre-Law advisors | Sensenbrenner Hall, 005 | See web site Call 288-3256 |
| Adding majors/minor | <ul style="list-style-type: none"> • Consult undergraduate bulletin for major/minor requirements • Use Academic Advisement in CheckMarq to create "what-if" scenarios (see below) • Discuss with advisors how requirements fit into current plan of study • Contact College office/web site for paperwork required to declare additional majors and/or minors | | |
| Degree Progress Tracking | <ul style="list-style-type: none"> • Academic Advisement is a degree audit tool that is fully integrated with the CheckMarq student information system. It is available to all students who entered MU in Fall 2005 or later. Includes transfer, AP and IP credits awarded. • Use "My Planner" to create a term-by-term academic plan • Create what-if scenarios for changing your major, adding additional major(s) and/or minor(s) • Enroll for courses directly from "My Requirement" or "My Planner" • Review academic progress with your advisor using the printable PDF report options: "Degree Progress Report" or "Graduation Checklist" <p>For Students' guide to Academic Advisement: http://www.marquette.edu/mucentral/registrar/documents/StudentGuidetoAcademicAdvisement.pdf</p> | | |