

## COMMUNICATOR 2007 R2 INSTALLATION GUIDE

1. **\*You must close Outlook before proceeding with this installation.** If this is an upgrade, please close Communicator by right-clicking the icon and choosing **Exit**.
2. Go to <http://www.marquette.edu/its/help/downloads> and click on **Login and download Office Communicator for Windows**.

### Office Communicator for Windows

Office Communicator provides faculty and staff instant messaging, peer-to-peer audio, video, application-sharing, and data collaboration while keeping all information encrypted.

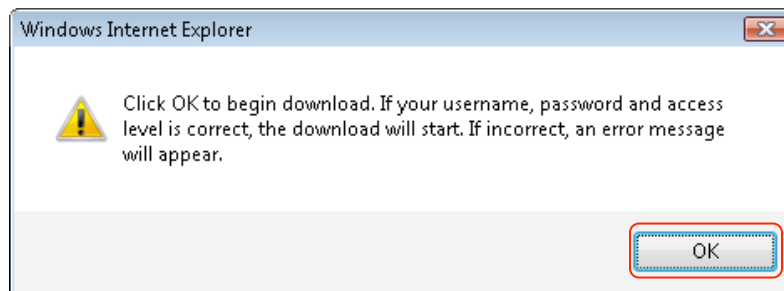
- ▶ [Login and download Office Communicator for Windows](#)

3. Enter your emarq username and password and click **Download Now**.



The screenshot shows a web page titled "Campus Downloads" with the Marquette University logo in the top right. The main heading is "Login to Download Office Communicator for Windows". Below this, there are two input fields: "eMarq Username:" and "eMarq Password:". A "Download Now" button is highlighted with a red box. Below the button is a link that says "Back to Campus Downloads". At the bottom of the page, there is a footer with the text "Marquette University. Be The Difference." and "© 2008 Marquette University. P.O. Box 1881 · Milwaukee, Wis. USA · 53201-1881".

4. When the following window appears, click **OK**.



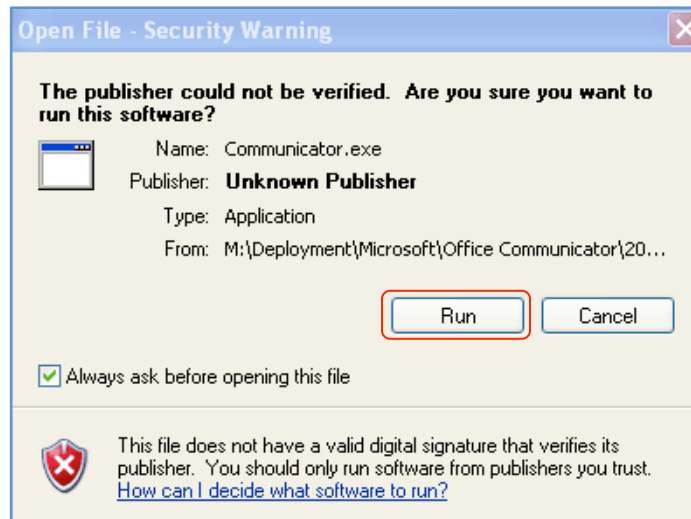
5. When the **File Download – Security Warning** window appears, click on **Save**.

6. Locate the downloaded file and double-Click



- on the Communicator icon.

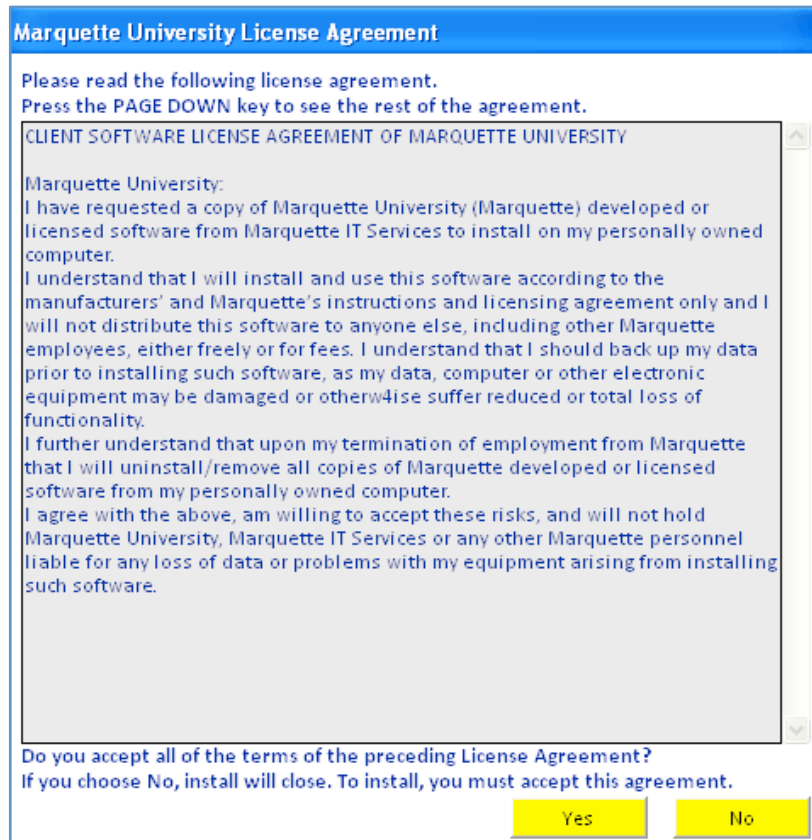
7. The following window will open. Click **Run**.



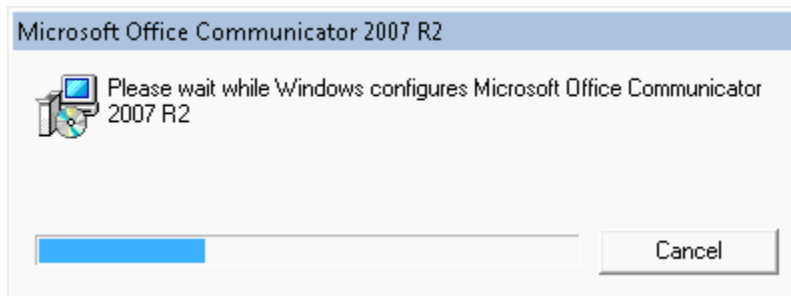
8. The following window will appear while files are extracting.



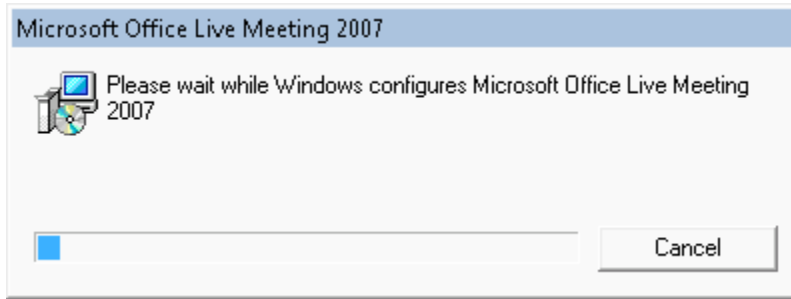
9. Click **Yes** to accept the Software License Agreement.



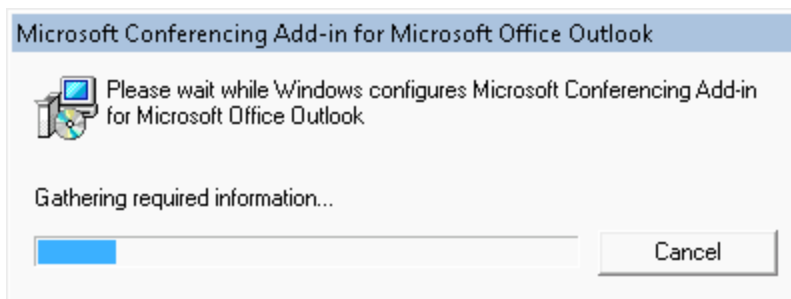
10. A progress bar will show as the program installs.



11. The following window will appear while Live Meeting installs.



12. The following window will appear while the Microsoft Conferencing Add-in for Outlook installs.



13. Click **OK** to complete the installation.



14. To start running the program, click on the **Start** menu, click on Microsoft Office Communicator 2007 R2.

