Present: M. Blessing, guest; N. Burckel; J. Dollershell, student advocate; M. Gerlach, undergraduate; M. Gillespie, Chair; J. Jentz, guest; J. Kirk, (recording); D. Neumann; H. Schweizer; M. Seitz; J. South

I. The Chair, Dr. Michael Gillespie, called the meeting to order in the Dean’s Conference Room in Raynor Library at 8:30am.

II. Opening Remarks

A. Introductions

Dr. Gillespie welcomed everyone to the meeting and guests and members of the Board introduced themselves.

B. Dean’s Search Update

Dr. Gillespie, who is a member of the Dean’s Search Committee, briefed the Board on the status of the search. The Committee has met once and created a list of the attributes that will be sought in a new Dean of the Libraries. Announcements of the pending vacancy have been circulated throughout the country. Applications are being received and the Committee will meet to review the applications and to decide on the applicants who will be brought to the campus for interviews later in the fall. Dr. Gillespie thanked Dean Burckel for his many contributions to the University during the last ten years. The Board indicated their agreement with Dr. Gillespie’s comments.

III. Old Business

A. Digital Resources

1. Thompson Collection

Matt Blessing, Head of Special Collections and Archives, Raynor Memorial Libraries, presented a brief power point review of a project to digitize The Tommy G. Thompson Collection of personal papers, photographs, memorabilia, and audiovisual materials.
The Tommy G. Thompson Collection was donated to Marquette University by the former State Assemblyman (1966-1986), Wisconsin Governor (1987-2001), and U.S. Secretary of Health and Human Services (2001-2005). Included the Thompson Collection are records from the Hudson Institute Welfare Policy Center, a think tank that helped devise and evaluate the Governor's significant Wisconsin Works (W2) welfare reform program. To date, processing of three major record series within the collection has been completed: Photographs, Audio-Visual materials, and Campaign Records. The archives staff have also digitized 500 photographs and more than 300 speeches, which will be made available in 2006 via the Libraries' website.

2. Native American Website

Matt Blessing presented a brief review of The Native America Images collection that has been digitized by Special Collections and Archives staff. This collection provides access to one of Raynor Memorial Libraries' most important research collections. Currently, the digitized collection provides access to 1,500 images; however, archivists will continue building this catalog. Researchers should recognize that the digital collection represents only a small percentage of the 50,000 images available in the Christianity and Native America Collections. This digitized collection may be found at the following location:


3. Virtual Reference

John Jentz, Collection Development Librarian for History and a member of the Research Department, Raynor Memorial Libraries, presented a brief overview of a new virtual reference service, AskUs! Live. AskUs! Live, offers online assistance for any Marquette-affiliated library user with an Internet connection. The service is based on software similar to chat or online messaging programs. Once connected, the user and librarian can communicate textually and co-browse Web sites and Web-accessible databases in a real-time interaction.

The software for AskUs! Live allows the librarian and the user to view simultaneously the same Web page. When one clicks to another Web page the other is also taken to that Web page. Both librarian and user can highlight links on a page and share words typed into text boxes. The basic mode is less interactive but the librarian can still ‘send’ views of Web pages to the user.

Member librarians in the Association of Jesuit Colleges and Universities consortium provide virtual (chat) reference assistance 24 hours a day and 7
days a week during most of the fall and spring semesters. Holiday hours may be abbreviated and will be posted on the logon page.

For further information regarding the ASKUS Live service go to the following location:
http://www.marquette.edu/library/askus/FAQs.html.

B. New Reserve Policy

Nick Burckel outlined changes that have occurred in copyright law and practice for academic libraries. With the recent passage of the Digital Millennium Copyright Act, the rights of copyright holders have been strengthened. Repeated or permanent reserve is no longer acceptable. Further, the amount of material should be reasonable in relation to the total amount of material assigned for one term of a course. Following current copyright guidelines, the Libraries have established a standard policy for limiting the amount of material that may be placed on class reserve for a single course. The limits are 10% of a book and two (2) articles per journal issue. If any e-reserve materials are to be used repeatedly, semester after semester, the Libraries will have to purchase access for each semester. If the Libraries have purchased electronic access to articles, etc., these materials will be linked with no additional charge. The link to the electronic class reserve policy follows:
http://www.marquette.edu/library/reserve/copyright/eres_copyright.html.

IV. New Business

The next meeting will be held November 3 at 8:30am in the Raynor Library’s Dean’s Conference Room. One of the topics to be discussed at the next meeting is a recent student survey.

V. Burckel distributed three items to Board members:
A. Retrospect and Prospect, also available on the Libraries Website:
   http://www.marquette.edu/library/information/Retrospect.pdf
B. Library Experts: An Underutilized Online Learning Resource

VI. The meeting was adjourned at 9:40am

cc: Dr. Madeline Wake
    Members of the University Library Board
    Faculty Library Representatives
    Deans
    Academic Senate