1. The Chair, Dr. William Kos, called the meeting to order in the Dean’s Conference Room in Raynor Library at 2:00pm.

2. Dr. Burckel began a debriefing of the Raynor move and opening by noting that the move into the new building was delayed because of the May fire. Although the building punch list indicates that several things are still to be completed, the building was in excellent shape for the Dedication. Regular attendance in Memorial Library was 2,500 to 3,000 per day. In contrast, attendance in Raynor is typically 4,500 to 5,000 per day. The move to 24/7 access to the first floor has been very popular, and the Second Floor may need to be opened during finals. Students have told Dr. Hossenlopp that more study space is needed after midnight. Group study space is also in demand. The Brew@thebridge has extended it hours in response to demand. Both Ms. Feste and Mr. Miller indicated that it was a great place to study.

Dr. John Krugler moved that the Board pass a motion of commendation for the Dean, the Libraries’ Staff and Facilities Services. This was approved by acclamation.

3. A timetable for renovation of Memorial was distributed. The renovation is moving forward and it is expected that the deadlines for the various phases will be met.


In late summer, the science staff and the following collections of materials, current periodicals and the reference collection, were transferred to Raynor Library. Science books and bound journals remain in the Science Library with minimal hours that began with the fall semester. These hours were noon to 7pm, Monday – Thursday; noon to 5pm, Friday, 10am to 5pm, Saturday and closed Sunday. Some faculty questioned these hours noting that graduate students in particular would be denied access since these students often work during the day and take evening classes. A few weeks after the semester began, the Libraries responded to this concern by extending the Monday through Thursday hours to 10pm. Many faculty thanked the Libraries for the extension; however, some students and faculty continue to request more hours especially opening earlier, Monday through Friday and some open hours on Sunday.

Long standing plans for the Science Library facility called for creation of a closed storage building for pre-1990 bound journals of all disciplines. The storage facility was to be created in the summer of 2004. Several humanities and science faculty expressed concern about the plan to split the bound journal collection at 1990 between Memorial Library and the planned Science storage facility. Dean Burckel met with some of these concerned faculty members. To address these concerns, the Library Board has appointed a subcommittee of Board members to respond to options the Libraries’ staff will prepare. Faculty members accepting appointment to the subcommittee are Dr. Marilyn Frenn, Nursing; Dr. Jeanne Hossenlopp, Chemistry; Dr. John Krugler, History; and Dr. William Thorn, Journalism. The subcommittee and Libraries’ staff will meet before December to consider options.

5. Print and online access to journals

One of the elements of the Libraries’ strategic plan is the migration from print to online journals in a prudent manner. This process began nearly three years ago. Dr. Craig Andrews asked that the Board discuss this issue particularly in relation to the loss of print access to some of the flagship journals published by the American Marketing Association. Three of four Association journals had been received in print for many years. A year and one half ago the print subscriptions to these
three journals were cancelled and the content was provided in full text electronic format. Dr. Andrews was concerned that anyone perusing the shelves would be surprised to find that the premier marketing journals were not represented. To address Dr. Andrews’s concern, shelf labels will be prepared and placed in the Current Periodicals collection noting the online availability of these important marketing journals.

The general issue of providing journals in both print and electronic format raises the question of the extent to which the Libraries should use its limited budget to purchase the same content multiple times. The Board agreed that duplication of resources should be avoided if possible.

6. Association of Research Libraries membership – Deferred to a later meeting

7. Next meeting will be held on December 2, 2003.

cc: Dr. Madeline Wake
    Members of the University Library Board
    Faculty Library Representatives
    Deans
    Academic Senate