I. Dr. Michael Gillespie called the meeting to order at 12:00pm.

II. Update by the Dean of Raynor Memorial Libraries

A. Strategic Plan

Dean Simmons-Welburn distributed copies of the strategic plan to the Board. There are seven strategic issues, but not all of these issues will be addressed during the coming year. The Fund Development strategic issue has been postponed.

B. Library Organization

The Dean distributed the Libraries organization chart noting that the Associate Dean position is vacant.

C. Electronic Class Reserves

The Libraries, as well as the campus, are developing strategies to cope with the new environment created by electronic reserves. New policies are being written and should be available sometime this academic year.

The Libraries have arranged to use a new piece of software for electronic reserve that will restrict access to reserve items to the members of the class for which they were assigned.

D. Associate Dean Search

A second search for an Associate Dean has begun with interviews anticipated for late November and early December.

III. Library Collections Update

• Kirk reported that the collection budget was increased by about 8% for 2007-2008. Budget projections for the next three years indicate that to meet continuing information demands, the increments should continue to be over 8%.
• Migration of journals from print to online access continues with approximately 375 journals of 14 different publishers making the transition. Currently the Libraries subscribe to nearly 3,600 print journals and subscribe/provide access to over 22,000 online journals.

• The Libraries continue to purchase books at a healthy rate with an average of 27,400 books added during the last three years.

• All Faculty Library Representatives will soon receive a memo inviting faculty to submit proposals for primary research materials such as extensive microfilm sets and online databases. These requests are for materials which are purchased on a one time basis.

IV. Issues Raised by Board Members

Dr. Shrinivas Joshi had a question regarding accessing the abstracts of the journal *Ultrasonics*. Kirk will follow up with Dr. Shrinivas.

V. The meeting was adjourned at 12:55pm

cc: Dr. David Shrock
Members of the University Library Board
Faculty Library Representatives
Deans
Academic Senate