Present: N. Burckel; P. Cervenka; E. Feste; M. Frenn, Chair; J. Hossenlopp; J. Kirk, recording; J. Krugler; H. Schweizer; M. Seitz; J. Sommer; K. Walker

I. The Chair, Dr. Marilyn Frenn, called the meeting to order in the Dean’s Conference Room in Raynor Library at 2:00pm.

II. Joan Sommer, Head of Interlibrary Loan, demonstrated the public aspects of the new interlibrary loan system, IILLIAD.

III. The minutes sent by e-mail prior to the meeting were approved with two corrections: Dr. Martin Seitz was erroneously noted to have attended the meeting twice and Prof. Cervenka’s name was misspelled in the list of those present.

IV. There was no Old Business.

V. New Business

A. Dean of Libraries evaluation form

Marilyn Frenn and John Krugler served on an ad hoc committee of the Academic Senate to review the proposed forms recommended for the evaluation of deans. Nick Burckel briefed the Board regarding the Provost’s plans to have the Deans evaluated on a rotating basis. The Dean of Libraries will be evaluated, along with other deans in the Spring of 2005. All faculty will be invited to prepare an evaluation of their Dean. He distributed two slightly different forms to be used to evaluate him as Dean of Libraries. One form will be used for the Libraries staff and the second evaluation form will be distributed to other Deans, Department Chairs and the Library Board. The forms differ slightly reflecting the different relationships that each constituency has with the Dean of Libraries. The option to note insufficient data to comment and include a numeric rating scale may be added.

B. November update on library objectives for this year

The following URL leads to the November 2004 update of the 2004 Libraries Objectives.

C. Library Use policies (The final draft dealing with food, beverages, cell phone, and noise is located at http://www.marquette.edu/library/information/policies.html.)

Burckel reviewed the draft of Library Use Policies dealing with food, beverage containers, cell phones and noise within the Libraries and requested comments. He also has asked an ad hoc student committee to provide feedback as well. The Board thought the policy was clear, to the point and appropriate.

D. Faculty Research Luncheons

Raynor Memorial Libraries, in collaboration with the Graduate School and the Deans' Council, is inaugurating a noon luncheon series featuring faculty research. The purpose of the series is to highlight the range and depth of faculty research and scholarship across campus.
The initial noontime presentation will be held in the Beaumier Suite BC in the lower level of Raynor Library on Monday, December 6. Dr. Krugler will speak on "Revisionist History," the subject of his recently published book, *English and Catholic: the Lords Baltimore in the Seventeenth Century* (Johns Hopkins University Press, 2004).

The Libraries will sponsor two additional faculty research luncheons in the spring '05 semester and then evaluate interest in continuing the series in the 2005-06 academic year. Speakers will not be expected to discuss their research in detail, but rather to indicate why the topic is important, how it relates to larger research issues, why they became interested in the topic, and where their research has led them. They will be asked to make their research intelligible to an interested lay audience.

E. Access policy

After nearly a year of experience with the new Access Policy, the Libraries proposed some possible changes. Following are the changes to be considered for addition to the policy:

An adult child or spouse of faculty, staff, or administrator, may be allowed to remain in the Libraries without the sponsor being present. Guest’s IDs will be held at the Access Services Desk. (An adult child is defined as being at least 18 years old.)

An adult child or spouse of alumni may be allowed to remain in the Libraries without the sponsor being present. Guest’s IDs will be held at the Access Services Desk. (An adult child is defined as being at least 18 years old.)

At the discretion of the Dean, free access may be granted for faculty of universities from other states, Jesuits not associated with Marquette, Milwaukee area clergy and retired full time Marquette faculty.

Preliminary reactions to the suggestions from the Provost’s Office indicate at least the first change will be accepted.

F. Request for FY '06 Acquisitions Budget

Burckel outlined his budget collection request for 2005-2006. Based on past experience and tentative pricing projections, he requested 5% for books and 8.5% for journals. This request would result in a total collection budget increase of 7.5 or 7.6% increase. One economic indicator of concern is the value of the dollar falling sharply in relation to the British pound and the Euro, which could result in significant price increases for materials purchased in Europe.

G. RoweCom Financial Failure

One member asked what was the affect of the financial failure on the Libraries of its primary periodical vendor: RoweCom. Since the major journal publishers chose to provide both print and online access to their journals without charge, there was little negative impact on access to the journal literature. However, the Libraries’ staff expended a significant amount of time coping with the issue.

VI. The meeting was adjourned at 3:03pm.

VII. The date and time of the next meeting will be determined.

cc: Dr. Madeline Wake
    Members of the University Library Board
    Faculty Library Representatives