

SEVIS Address Form

This form is to change one or more of your addresses in SEVIS, the Student and Exchange Visitor Information System of the United States government. Please complete the form and return it to a Designated School Official (DSO) at the Office of International Education (OIE) in the Alumni Memorial Union room 425 within ten (10) days of the address change. The DSO will update your SEVIS address record.

Your completion of this form does not change your address in the university computer system. Please also make any corrections to your postal and permanent addresses in the university CheckMarq program.

Please print the following information very clearly or your record may be incorrect.

Your name: _____ / _____
(family name) (first given name) (other given name)

Marquette ID: _____ Phone Number: _____

If you have changed the **residence address** where you are living in the United States, please indicate your **new residence address**:

Address 1: _____
Address 2: _____
City: _____
State: _____
Zip Code: _____

If you cannot receive mail at your residence address, please indicate your United States **postal mail address**:

Address 1: _____
Address 2: _____
City: _____
State: _____
Zip Code: _____

If you have changed your address outside the United States, please indicate your **new out-of-country address**:

Address 1: _____
Address 2: _____
City: _____
Province/Territory: _____
Postal Code: _____
Country: _____

Do you want a copy of this form as a receipt? ____ Yes ____ No. If you want to be sure that your new address has been entered into SEVIS, you can return in one week and request to view your SEVIS address record in the SEVIS database.

Your signature: _____ Date: _____

OIE use: Student submitted form to _____ on _____. Entered in SEVIS by _____ on _____.
