

Dear J-1 Visa Student:

We hope you will have a wonderful trip! To return to the United States with J-1 status for continuation of your Marquette studies, you will need an endorsement (new signature) on your current Form DS-2019 or a new DS-2019. To arrange for the appropriate document, please bring the following items to the Campus International office.

- (1) **The completed request form printed on the other side of this paper.**
- (2) **Your Passport and Form I-94.**
- (3) **Your current Form DS-2019.**
- (4) **Evidence of health insurance already paid far enough into the future.**

For most students this evidence is already available at the Office of International Education, and we can check it for you. If your insurance evidence is not already on file, you will need to provide it.

J-1 visa students are required by federal law to have appropriate insurance at all times. A Marquette J-1 student normally needs insurance coverage until his or her Duration of Status (D/S) date, which is normally 30 days after the program ending date on the student's DS-2019. If you are participating in the Marquette exchange program for the full academic year and want to depart and return during the fall semester, your insurance must be paid until your next January enrollment. If you are participating for the full academic year and want to travel during the vacation between semesters, your insurance must be paid through the spring semester period normally to your D/S date.

- (5) **If you will miss any classes, exams, or other student responsibilities during your absence, please contact your academic advisor and instructors about any possible problems and then complete the following:**

"I have discussed my absence with my academic advisor (name) \_\_\_\_\_ and instructors (names) \_\_\_\_\_, and I will be eligible to continue my full-time enrollment if I return to campus by (date) \_\_\_\_\_."

Signed by student: \_\_\_\_\_ Date: \_\_\_\_\_

- (6) **If your financial sponsorship has changed, you need to bring the new documentation of financial support.**

We will need to issue a new Form DS-2019 to indicate the new sponsorship.

- (7) **If you will not complete your studies by the date indicated in item #3 of your current DS-2019, you may need to complete the requirements for an extension of stay before we can complete your DS-2019 procedures.**

Documentation for an extension of stay will include an appropriate financial sponsorship statement and a form completed by your academic department. If an extension of stay is needed, a new DS-2019 will be issued with your revised date of completion and your updated financial information.

- (8) **If you are authorized for academic training, bring your "EAD" card and the evidence of your financial support during your academic training period.**

If this is the first time that you need an DS-2019 endorsement since you obtained academic training, a new DS-2019 will be issued to indicate your academic training status and your financial support during that period. (We will also revise the form on the other side of this paper to fit your academic training situation.)

- (9) **If you are subject to the regulations of the National Security Entry-Exit Registration System (NSEERS), please remember those additional requirements such as departing from an approved port and registering upon departure and upon return to the United States. Please see the instructions that were issued separately to you.**

