



Established International Program Continuation Form

The programs on the OIE *Established Programs List* do not need to submit a new proposal. (View list at www.marquette.edu/oie/sa_guidelines.shtml.) All established programs must submit this form along with a detailed itinerary and budget to OIE by the deadlines outlined in UPP 1-18 to indicate faculty intent to lead the program again in the upcoming year. All established programs, once approved, are subject to ongoing review and potential cancellation at the University's discretion and when current governmental and non-governmental advisories or recommendations warrant.

Name (First & Last): _____

University Dept.: _____ **Title:** _____

Program Name: _____

Departure Date: _____ **Return Date to U.S.:** _____

Course Subject/Number (i.e. PHIL 4951): _____

Preliminary Itinerary ☐ Attached

Please attach a detailed itinerary on a separate sheet including: 1) dates of travel 2) flight numbers (if known) 3) daily overseas contact information (where you can be reached) 4) accommodation details. This information will be used to assist you and/or contact you in the event of an emergency.

Budget ☐ Attached

Please attach a detailed budget following the OIE budget template available online at marquette.edu/oie/sa_guidelines.shtml.

Your Signature: _____ **Date:** _____

Immediate Supervisor
Signature: _____ **Date:** _____

Dean Signature: _____ **Date:** _____

Office use only

Registrar Signature: _____ Date: _____

OIE Director Signature: _____ Date: _____

Provost/V.P. Signature: _____ Date: _____