Contribute Documentation:
Adding an Image

**Note:** Before working in Contribute, you will want to resize your images. Based on our templates, the image size for an internal page will be either 180px by 180px or 128px by 128px. If you need to resize your image, you can use a photo editor, such as Adobe Photoshop. As for photo resolution, the best Web practice for photo resolution is either 72px or 96px.

**Step 1:** Open Contribute and navigate to the page you want to replace the image. **Click** the “Connect” button and then **click** “Edit Page”.

**Step 2:** **Place** your cursor where you want the new image to go.

**Step 3:** **Click** the “Image” button and **select** “From my Computer” or “From Website”. **Navigate** to the image you want to use. Images on your computer may be located on your desktop, my documents, or a folder you previously specified. If the image is already on your website, navigate to the “image” folder in your directory and choose the image you want to use. **Click** “Choose” or “Open”. **Verify** the image change and publish your document.