

How to Use COS to Find Funding Opportunities for Your Research

Contact Christy Lennon in ORSP with questions: 288-3642, christine.lennon@marquette.edu

Overview:

- COS is an online database of funding opportunities for research across all disciplines
- COS users set up an account which saves up to 40 different funding searches. Users can sign up for weekly emails from COS which provide the latest results from saved searches, saving the time of manually re-running searches, and ensuring that new funding opportunities will not be missed.
- COS is accessible on all Marquette computers or on your home computer if you use Marquette's virtual private network.

Account set-up:

- (1) Go to www.cos.com
- (2) Click the "Register Free" link (upper-left corner of homepage)
- (3) Click "Join" button (toward top of page)
- (4) On the "Create Your Account" page, provide the required information, noted with an asterisk
 - under "Organization" select Marquette University, if not already selected
 - under "School" select the college to which you belong
 - under "Department" select the department to which you belong
 - create a username and password
- (5) Click the "Create my Account" button at the bottom of the page

Search set-up:

- After you have created a COS account, log in to your COS Workbench (left side of homepage)
- Under the heading "Your Saved Funding Searches" click on "Add a Search"
- Experiment using different combinations of search terms and/or browse and select one or several COS keywords. You can narrow your search by activity location (e.g., if you're only interested in funding for research to be conducted in Mexico), by requirement (e.g., Ph.D., graduate student), and by citizenship/residency. Click on "Search" button.
- If your search returns too few or too many results, you will need to either broaden or narrow your search to obtain a manageable list to browse through. Once a search yields a list of manageable size that contains relevant funding opportunities, click on the "Save Search" link above the funding opportunities list.
- You will be asked to name your search and to choose whether you would like to receive a weekly email update.
- Click on the tab at the top of the page, "Workbench Home," to see the search(es) you just saved and to run, edit, or delete them.