

# MARQUETTE UNIVERSITY

## Office of the Provost

Academic Senate Minutes  
January 24, 2005  
Raynor Library Conference Rooms B&C  
3:00 – 5:00 PM

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1. Call to Order/Invocation

The meeting was called to order at 3:03 pm. Dr. Madeline Wake led the prayer. Welcome back to Father Burch, S.J.

2. Approval of Minutes of November 15, 2004 – Were approved.

Members Present: Dr. Lea Acord, Dr. Janet Boles, Dr. Jack Brooks, Rev. Thaddeus Burch, S.J., Dr. Nicholas Burckel, Prof. Patricia Cervenka, Dr. Sharon Chubbuck, Rev. John Donnelly, Dr. Thomas Eddinger, Dr. William Elliott, Dr. Marilyn Frenn, Dr. Carla Hay, Dr. Peter Jones, Mr. Jay Kirk, Dr. John Krugler, Dr. William Lobb, Mr. Brant McCartan for Mr. Timothy Lefeber, Dr. Michael McKinney, Dr. Sarah Peck, Dr. James Rice, Dr. Guy Simoneau, Dr. William Starr, Dr. Thomas Taft, Dr. Madeline Wake, Dr. Marianne Weiss, and Dr. Wanda Zemler-Cizewski

Not-Voting Member Present: Dr. Margaret Bloom, Mr. Roby Blust, and Dr. William Henk

Guest Present: Dr. Rita Burns, Ms. Anne Deahl, Dr. Linda Lee, Mr. Dale Kaser, Ms. Katherine Schrubbe, Rev. Gene Merz, S.J., Ms. Joni Moth Mueller, Ms. Kimberly Newman, Mr. Steve Schultz, Sister Carol Ann Smith, S.H.C.J.

Members Excused: Dr. Robert Deahl, Mr. Thomas Dolce and Dr. Gregory Porter

3. Enrollment Report – Anne Deahl/Roby Blust

Dental School applications are up by 25% this year, nation wide they are up by 10%. The Dental School virtually has their incoming class. Law School applications are up 5%. The Graduate School is down slightly from last year. The International student applications rate is comparable to last year.

Currently undergraduate admissions have received over 10,000 applications. There are 1400 students currently on the waiting list, 300 students have already responded prior to the 1 February deadline. When an individual who has been offered wait listing ask how they can get into Marquette University, tell them to accept the place on the waiting list. Space is being reserved for Freshman Frontier Program, Educational Opportunity Program & Campus International students. Many of the FFP letters have already been mailed, the remainder will go by the end of the week. Scholarship letters are currently being signed and the students will received them before the date of the scholarship competition. With the change in the housing assignment policy there is no benefit for the students who pay early on getting a better choice in housing.

4. Report of Academic Governance Task Force – Trish Cervenka

The preliminary report was anticipated in April 2004. The committee members are Lea Acord, Trish Cervenka, Peter Jones, Kathy Schrubbe, & Guy Simoneau. After receiving completed questionnaires from each of the 18 committee chairs, follow-on interviews were then conducted with each of the committee chairs. Additionally, each of 18 committees has prepared documentation describing the group's purpose and membership selection process. A sample of the report was also prepared and distributed to the Committee on Committees and Elections. The sample report with comments/suggestions was returned to the Task Force.

Father Donnelly, a member of the Committee on Committees and Elections, noted that they only receive a list of what committees some faculty want to serve on. Some committees need special talents. Occasionally no one volunteers to serve on a particular committee and potential members are chosen from a list of faculty members that are willing to serve on any committee.

Dr. Bloom noted that it creates a service burden on the tenured faculty of the smaller colleges when committees require a tenured faculty member from each college. This issue should be closely reviewed. The issue of using administrators with faculty rank, to serve as committee members should be discussed.

It was recommended that the Committee on Committee and Elections undertake this important task and that the Office of the Provost should help with the record keeping. Dr. Hay asked if there was any recorded history on the membership of the various committees. Dr. Wake noted that her office would try to create a database by the February meeting.

Comments from Task Force members - The task force felt the roles of Academic Senate and Committee on Faculty were beyond what the five of them felt that they should do. We have a great opportunity to improve faculty governance.

Dr. Bloom inquired if any committees were to be eliminated. Dr. Peter Jones noted there was no overlap and new committees often did not have accurate description.

Dr. Wake mentioned that this may not be solved by February but the group would continue to work. The group was thanked for all their hard work.

5. Report on National Council for Accreditation of Teacher Education (NCATE) Accreditation – Bill Henk

The review of the School of Education was done last year. Final decision came in early November. In the area of undergraduate teacher preparation, the programs were [accredited with conditions](#) approved with a conditional certification was received. The advanced teacher preparation program was [accredited with probation](#). The area of assessment was cited as an issue. The NCATE indicated that data should have been collected [systematically](#).

A letter went home to each of the students and from the responses we have received, many students shared this letter with their parents. A follow-up email to each student was also sent. A site visit will be done again in fall of 2006 to show progress in the noncompliance areas. Licensing of teacher licensure is done at the state level. Teacher's certificates would not be impacted. Dr. Henk said the issue was not a question of program quality but [of how we handled assessment data](#). We have an outstanding program and outstanding students. It is completely fixable with the action plan currently in place.

6. University Board of Graduate Studies – Fr. Thaddeus Burch, S.J.

Motion to Approve: Masters in Christian Doctrine – Fr. John Laurance, S.J.

This professional masters program would complement the current MA in Theology and be focused on those who seek deeper content knowledge. One course in each of the three current areas of specialization would be taken to broaden the student's knowledge. This track would require no foreign language or comprehensive exams.

The group of students who would be most interested in this new program is high school teachers in faith based courses. After Vatican II students lack knowledge in the rudiments such as original sin, adequate of grace and what makes a sacrament.

Approximately half of our current 36 undergraduate theology majors would be interested in this degree. The program advertisement would focus on the adult population. St. Francis Seminary may not continue to exist and the lay people will be looking for another program to fill this void. The Archbishop is excited about this new program.

Dr. Elliott asked if there were any budgetary concerns. Fr Laurance indicated there would be two new courses but no additional faculty requirements. The new program will not be a financial burden on the doctoral program.

Dr. Acord noted the description is Christian Doctrine, which is quite broad, considering the focus is very Catholic. Dr. Zemler-Cizewski noted that the faculty is very diverse and the courses will have more of a Christian bias than one of strictly Catholic. Dr. Acord suggested that the marketing of the program show the depth of the course material.

Dr. Brooks wanted to know the source of students. Some might be undergraduates, some local high school teachers. There was a concern over developing a program for a limited supply of local individuals. The need is out there for the church to go in this direction. Many theology majors want to teach in Catholic schools and this program would prove very beneficial.

Dr. Bloom commented that the program has two different purposes one for enrichment for the religious community and another for teacher education. Individuals who are going to become religious teachers need a very strong knowledge base in Christian Doctrine and this program will provide that. This degree would not nor is it intended to cover the fundamentals needed to teach.

**VOTE – All in favor. No opposed. No abstentions.**

7. Committee on Research – Fr. Thaddeus Burch, S.J./Gail Waring  
Summer Faculty Fellowships and Regular Research Awards (Number and Total Cost)

All of the stipends have been raised to \$5500 for two months of work concentrated on a scholarly project. Twenty-four awards and fourteen research grants were awarded. The highest research grant was \$3000. Awards were made to 4 professors, 2 associate professors, and 19 assistant professors. All but one or two were accepted from approximately 40 applications. The committee funded all that were found to be fundable. Dr. Wake had spoken with Dr. Griffiths and a cut off point had been determined. All that made the cut-off point received money.

Dr. Wake noted that the Committee on Research has changed with the increase in the budget. They will also select the Way-Klingler Award. It was noted that when a faculty member prepares a proposal they should be aware that not all of the reviewers may have expertise in their field.

8. Provost Report

A. Vice-Provost for Research and Graduate Dean

The title for the position is being changed to include Dean of the Graduate School. A discussion ensued proposing different strategies on how to achieve the highest quality candidates on a timely basis. Dr. Wake recently spoke with the President of the Council of Graduate Schools so she has a good idea of where to look for qualified candidates.

A question was asked if the individual in this position could continue with their research. It might be possible based on several factors.

B. Report on Searches

Three searches currently in progress. Interviews with four candidates in the Dean search in the College of Communication should be done later this week. Four candidates are interviewing for the Registrar position. The three applicants for the Associate Provost for Diversity will begin interviews later in the week.

The meeting was adjourned at 4:48 PM.