

MARQUETTE UNIVERSITY
Office of the Provost

Academic Senate Minutes of April 18, 2005

1. Call to Order/Invocation by Dr. Robert Deahl

The meeting was called to order at 3:04 p.m. Prayer was lead by Dr. Robert Deahl – was shared at Deans reflection meeting this morning.

Members Present: Dr. Lea Acord, Dr. Janet Boles, Dr. Jack Brooks, Rev. Thaddeus Burch, S.J., Dr. Nicholas Burckel, Prof. Patricia Cervenka, Dr. Sharon Chubbuck, Dr. Robert Deahl, Rev. John Donnelly. S.J., Dr. Thomas Eddinger, Dr. William Elliott, Dr. Marilyn Frenn, Mr. Ryan Fulcer, Dr. Carla Hay, Dr. Peter Jones, Mr. Jay Kirk, Dr. John Krugler, Mr. Timothy Lefeber, Dr. Michael McKinney, Mr. Christopher Miller, Dr. Sarah Peck, Dr. Gregory Porter, Dr. James Rice, Dr. Guy Simoneau, Dr. William Starr, Dr. Thomas Taft, Dr. Madeline Wake, and Dr. Wanda Zemler-Cizewski

Not-Voting Member Present: Dr. Margaret Bloom

Guest Present: Mr. Dan Goyette, Mr. Dale Kaser, Dr. Linda Lee, Ms. Kimberly Newman, Mr. Steve Schultz and Sister Carol Ann Smith, S.H.C.J.

Members Excused: Dr. William Lobb and Dr. Marianne Weiss

2. Approval of Minutes of March 14, 2005

The minutes were approved as presented.

3. Task Force on Student Rating on Teaching Effectiveness – Dr. Jeanne Hossenlopp

A task force was created in November 2003 to review the SCOT forms. The task force included a current graduate student and who is also a Marquette alumna. In fall of 2004, the committee was instructed to focus its efforts on finding a new external form. Three forms were posted on the website for student and faculty comments. Approximately fifty faculty reviewed the proposed forms and made comments. One of the forms is currently being used at St. Joseph's in Philadelphia which is the SUMMA. This form received the most negative comments. The second form, from ETS, had mixed reviews because of its length. Its largest flaw was that it only had one global question concerning teaching effectiveness. The third form, from University of Washington called IAS, had all four global questions which have been shown to have validity and reliability. It was recommended that we try this form. It will be available for May implementation.

The open ended feedback will only be seen by the faculty member themselves. The dean will receive only the four global question scores and the university will receive the raw data. It will take sometime to recalibrate what is an ideal scores. In AY 2008-09 the university will review the new form to evaluate if it is serving our purpose.

Dr. Boles inquired if the second page, which allows the instructor to add additional questions, would be available to faculty members. Dr. Bloom indicated that there would not be enough time this spring to launch questions for the faculty or questions about the college and program wide areas but there would be in the future.

4. Promotion and Tenure Report

A handout was given to the Senators reporting the regular faculty promotion and tenure decisions. An announcement concerning the emeritus faculty will be published later.

5. Task Force on Academic Governance– Professor Patricia Cervenka

Professor Patricia Cervenka thanked her team of Dr. Lea Acord, Dr. Peter Jones, Dr. Guy Simoneau & Dr. Kathy Schrubbe.

Committee on Committee and Elections

ACTION: Motion to approve descriptions in the revised format

DISCUSSION: Fr. Donnelly, S.J., a member of the current Committee on Committee and Elections Committee indicated that the current committee would like to see three members from Arts and Sciences. The committee felt that six to ten committee members would allow the group to make decisions in an educated and timely manner. The description was sent to the Dental and Law school which did not express an interest in having anyone serve on this committee at this time. Each college could be represented so that every potential candidate to serve on a committee would have a representative that would be familiar with their current service.

A discussion ensued concerning three members from Arts and Sciences. Dr. McKinney did agree that only one individual may not have the scope of knowledge to make informed decisions. The senators agreed that it would be equitable to have three representatives from the various areas in Arts & Sciences serve on this committee.

Participation from other colleges was then discussed. Dr. Chubbuck felt that Education may not send a representative. Dr. Acord agreed that only those units wishing to send representatives would need to. Dr. Deahl felt that the language would allow for openness to serve as deemed desirable and it was beneficial. Dr. Simoneau indicated that the colleges could seek nomination from within.

All of the senators were in favor of having a member serve on the committee from the Raynor Memorial Library.

DECISION: A vote was conducted on the original motion modified to

- include members from the three areas of Arts & Sciences,
- allow for members from the Raynor Library
- grammatical changes

VOTE: All were in favor
None opposed.

University Board of Undergraduate (revised format)

ACTION: Motion to approve descriptions in the revised format

DISCUSSION: If a faculty member was elected as the chair of this committee it may add burden to the system by having the chair prepare an agenda and the supporting documents. Dr. Bloom indicated that a staff person could do all the work in cooperation with an elected faculty chair. Dr. McKinney noted that an executive committee could be created and that body could set the agenda. In the effort of faculty governance the group felt it was best to have a faculty chair with the administrator serving as a liaison. It was decided to leave the description as is and to review in a year.

DECISION: A vote was conducted on the original motion as present today

VOTE: 21 in favor
4 opposed
Motion passes

University Board of Graduate Studies

DISCUSSION: The College of Professional Studies currently does not have tenured faculty but has graduate degrees and would like faculty representatives. Most of the college's growth is currently in graduate programs. A suggestion was made to have the term 'tenured faculty' be replaced with 'faculty that teach graduate programs, tenure preferred' be used. An option was presented of having a terminal degree individual from the College of Professional Studies be a voting member and tenure be required of all other members.

VOTE: To amend the motion to include a member from the College of Professional Studies and to replace "tenured faculty" with "faculty that teach in graduate programs, tenure preferred"

- 16 in favor
- 6 opposed
- 2 abstained

Motion passes

VOTE: On amended description
22 in favor
2 opposed
0 abstained

University Committee on Faculty Promotion and Tenure

ACTION: Motion to accept the description for the Committee on Promotion and Tenure as presented

VOTE: 23 in favor
1 opposed
0 abstentions
Motion Move to

Core Curriculum Review Committee

DISCUSSION: The membership and function was redesigned. It was suggested that the original description be sent out to senators so that they may see exactly what has changed.

ACTION: Voting and further discussion postponed discussion until May

Assessment Committee

DISCUSSION: The library should be represented as a non-voting member.

VOTE: To approve the description as presented including a representation from the Raynor Library.

All in favor.
No opposed.
No abstentions.
Motion passes.

Committee on Research

DISCUSSION: Much of this committees work will include the awarding of the Way Klingler and Haggerty awards. The senators felt that changes in policy should be presented to the Academic Senate for approval. It was discussed that in the future the Fellowship Award may have an independent panel similar to the Shaw Award. If the committee modified policies those modifications would need to be approved by Senate for approval.

MOTION: Approve the committee description with two modifications to the description as it was presented:

1. *Changed* – Formulating policy concerning the conduct of research and make recommendation to the Senate for approval.
2. *Split the responsibility*: The Summer Faculty Fellowships and Regular Research Grants will be decided by the committees. The Way Klinger Young Scholar Awards and Haggerty Research Award will be selected by the committee and recommended to the Provost.

VOTE: All in favor
No opposed
No abstentions

Committee on Teaching

ACTION: To approve the description as presented

VOTE: All in favor
None in opposition
No abstentions
Motion passes.

Review of the following committees may take place at the May 16, 2005 meeting: Sabbatical Review Committee, Financial Aid Committee, University Library Board and the Faculty Hearing Committee

Senators will take the description and discuss it with colleagues along with what they want done with the major bodies such as COF and Academic Senate. The campus community should be aware of how importance this is.

6. Request from Librarians Assembly

This discussion will be postponed until May.

7. English Proficiency of Foreign Teaching Assistants

Students have expressed concerns noting that it may not be an issue of proficiency but of not listening well enough. The same issue was presented in an article in the *Chronicle of Higher Education* today.

8. Other

Dr. Frenn asked that items from the Academic Senate, such as the agenda and minutes, be posted on the Provost Office web site.

The meeting adjourned at 4:59 P.M.