

MARQUETTE UNIVERSITY

Office of the Provost

Academic Senate Minutes – April 19, 2004

1. Call to Order at 3:04 pm by Dr. David Shrock
Prayer was led by Dr. Tom Wenzel – Prayer of healing

Members Present: Dr. Jack Augenstein, Mr. Roby Blust, Dr. Janet Boles, Dr. Jack Brooks, Ms. Patricia Cervenka, Dr. Sharon Chubbuck, Dr. James Courtright, Dr. Robert Deahl, Rev. John Donnelly, S.J., Dr. Tim Eaton, Dr. William Elliott, Dr. T. Daniel Griffiths, Mr. Jacob Held, Mr. Jay Kirk, Dr. Janet Krejci, Dr. John Krugler, Mr. Tim Lefeber, Dr. Gregory Porter, Dr. Susan Schneider, Dr. David Shrock, and Dr. Guy Simoneau.

Non-Voting Member Present: Dr. Lea Acord, Dr. Nicholas Burckel, Mr. Daniel Goyette, Mr. Alex Kaleta, and Dr. Thomas Wenzel.

Regular Guest Present: Dr. Doug Day, Mrs. Anne Deahl, Mr. Scott Feldstein, Ms. Marilyn French, Dr. Linda Lee, Ms. Kimberly Newman, Mr. Steven Schultz, Sr. Carol Ann Smith, S.H.C.J and Fr. Andy Thon, S.J..

Guests Present: Ms. Patricia Cervenka, Dr. David Buckholdt and Dr. Jeanne Hossenlopp

Members Excused: Mr. Thomas Dolce, Dr. Peter Jones, Dr. Michael McKinney, Fr. Philip Rossi, S.J., Dr. Barbara Silver-Thorn, Dr. Madeline Wake and Dr. Charles Wilkie.

2. Approval of Minutes of March 15, 2004
The minutes were unanimously approved.

3. Update on Accreditation Visit – Dr. Tom Wenzel
A copy of accreditation book material was circulated among the senators. The visit schedule is still being finalized at this time. Faculty will be meeting with the accreditation team next week Monday, April 26th from 2-3 PM.

4. Report on Center for Teaching and Learning – Dr. Dave Buckholdt & Mr. Scott Feldstein.

Dr. Buckholdt works with faculty, deans and department chairs in a variety of areas related to teaching, course design and assessment. The services provided by the Center this year include the following; Workshops on peer review of teaching, seminar for new faculty, mentoring for non-tenured faculty, workshops and graduate courses for doctoral students who hope for faculty careers and proposal writing for teaching-related, innovative projects.

Mr. Scott Feldstein incorporates technology into the above-mentioned offerings. He provides technology-related faculty development sessions and also assists students when they make a movie or presentation for a project. The Center for Teaching and Learning, located in Raynor Library, has video conferencing capabilities. The Center is developing a certificate in e-learning for faculty that includes a required beginning and ending class with many options. Classes will begin this summer in the College of Nursing and will be available to the faculty at large later in the 2004-2005 academic year.

5. Plan for Admission in Fall 05 – Anne Deahl

Undergraduate Admissions has made some changes to freshman admissions protocol for fall, 2005. These changes will help us avoid some of the challenges we experienced this year as we received record freshman applications.

These changes in the admission protocol for academic year 2004-05 will not apply to transfer, international, and College of Professional Studies students.

The guidance counselors and applicants will be informed that freshman applications must be in before December 1st. Applications will be read when they begin to arrive. We will retain the option after December 1st to admit additional students where necessary to meet our enrolment goals for the class.

The current diversity enrollment report will be sent by email.

6. Interim Report of the Academic Governance Task Force – Patricia Cervenka

A copy of the Task Force's charge and membership was distributed.

The committee began their work the end of January. They are reviewing the committees as described in the faculty handbook. They have sent surveys to the committee chairs for the purpose of reviewing the committee's function, membership and reporting structure. They are now reading the reports that have been returned and have begun meeting with the committee chairs to discuss points that the chair and/or the committee think should be changed.

Dr. Krejci inquired about if the group had any insight on what is shared governance and how it will be promoted. Currently the group is looking at operations of various committees and not at faculty governance.

The committee asks the question: is the faculty handbook representative of what is going on here on campus. The team will be looking for redundancies between committee functions and compile a report on issues that may arise.

7. Defining Scholarship for Marquette University – Dan Griffiths

Looking for a small group to meet and discuss these issues and report in September, similar to the Academic Governance Committee. The group would consist of senate faculty, COF, faculty suggested by the deans and maybe several deans. Dr. Griffiths will be ex-officio member

Dr. Porter noted that performing arts endeavors are felt to be research in the College of Communication. Dr. Courtright added that recent hires in the science area have excellent research activity with exceptional quality. How can we help faculty sustained at their currently level and help them move forward.

8. Interim Report on Ad Hoc Committee on SCOT – Jeanne Hossenlopp

The committee was formulated in late fall to collect information on current evaluation processes. There is a growing list of electronic resources in this area. Mock forms may be created which will be a great way to engage the university community and their opinions.

Dr. Brooks shared with the group that there are growing collections of forms from other universities. Questions could reflect the size of the class whether it was a small discussion or a large lecture. One collection has a bank of 450 questions where individual faculty members can choose the questions that appear of the evaluation.

Dr. Bob Deahl asked how many evaluations are completely on line. Currently it is not the most common form.

Sister Carol Ann Smith commented that there were philosophical issues related to Jesuit education. It would be ideal to we develop a form that fosters the more positive rather than destructive feedback. We need to the students on what these evaluations are used for.

Dr. Janet Krecji indicated that a website where various forms could be reviewed on would be great. Has date been collected data on how effective these universities have felt the usefulness of the forms are used?

Dr. John Kugler – Does one size fit all? Colleges or departments could be more specific for their elements.

Dr. Deahl would like the narrative responses to review the Jesuit values.

Dr. Courtright wondered if younger faculty need in early and later in the semester. If done at midterm and the students saw noticeable improvement, the final score is often higher.

Campus wide discussion would be held early in fall.

Meeting was adjourned at 4:16 PM