Marquette University Club Sports
Department of Recreational Sports

VAN RENTAL CHECK-IN FORM

<table>
<thead>
<tr>
<th>Club Team: ___________________________</th>
<th>Date(s) of trip: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time/Date keys returned: __________________ / _________________</td>
<td></td>
</tr>
<tr>
<td>Miles Out/In: __________________ / _________________</td>
<td></td>
</tr>
<tr>
<td>Fuels Level:</td>
<td>Out</td>
</tr>
<tr>
<td>In</td>
<td>F</td>
</tr>
<tr>
<td>Garbage Removed:</td>
<td>Yes/No</td>
</tr>
</tbody>
</table>

Visual Inspection
Remarks on Vehicle Exterior
__________________________________________________________________
__________________________________________________________________
Remarks on Vehicle Interior
__________________________________________________________________
__________________________________________________________________

Any mechanical problems? (broken equipment in interior, tears in upholstery, etc.)
__________________________________________________________________
__________________________________________________________________

Was there any indication the vehicle may require maintenance? (leaks, unusual sounds, running rough, etc.)
__________________________________________________________________
__________________________________________________________________

Miscellaneous Notes:
__________________________________________________________________
__________________________________________________________________

Club representative responsible for van:
__________________________________________________________________

Signature/ Date:
__________________________________________________________________