



Animal Facility Tour Policy

This animal facility tour policy has been devised and approved by Marquette's Institutional Animal Care and Use Committee (IACUC) to protect the health and well being of animals housed in Marquette University's animal facilities, and to protect the research activities conducted by Marquette University researchers.

The following individuals have unrestricted access to the animal facility:

- Animal Facility Directors
- IACUC members
- Animal Resource Center (ARC) staff and Facilities Services staff pre-approved by the Animal Facility Manager
- Marquette University Principal Investigators (PIs) with IACUC approved protocols
- PI staff working on IACUC approved protocols who have received the required training
- ORC staff
- Visiting Scientists accompanied by a PI (for touring purposes only)

In an effort to protect research animals and minimize any possibility of disease transmission, individuals who wish to tour the facility must acknowledge receipt of the Occupational Health and Safety Information for Animal Facility Guests.

NOTE: Animal Facility Guests are not allowed to touch or handle animals.

Individuals without unrestricted access as listed above must submit a tour request and adhere to the following:

1. All requests must be made to the Animal Resource Center (ARC) manager. The ARC manager will in turn notify the Principal Investigators (PIs). The granting of access requires the approval of the ARC manager and any PIs whose rooms will be accessed. Requests will be answered within 10 business days.
2. The PI(s) will have the option to prohibit access for legitimate scientific reasons related to impact on ongoing research, well being of the animals, or other appropriate reasons. The PI(s) will also have the option to be present during tours.
3. The ARC manager and PI(s) must approve of the time of the access.
4. All access will be guided by an appropriate University representative, determined by the ARC manager and the PI.
5. The request must state the reason for access. Access will be granted for informational purposes only.
6. Unauthorized electronic devices (including, but not limited to, recording devices such as tape recorders, video recorders, cameras, etc.) must be turned off in the facility.
7. All animal facility visitors must wear a lab coat upon entering the facility. The ARC manager may determine that additional Personal Protective Equipment (PPE) is necessary (e.g., you work in another animal facility or you are exposed to other animals on a regular

basis). All PPE, including lab coats, gloves, shoe covers, masks, etc. are available in Schroeder Complex Room 561 (ARC Main Office).

8. Visitors are not allowed to enter barrier rooms (e.g., quarantine rooms, SPF rooms).
9. Children under the age of 16 will not be permitted access. A parent, guardian, or other responsible individual (e.g., a teacher with a signed parental permission slip) must accompany those under 18.
10. The number of persons allowed access at one time may be restricted.