REGISTERING FOR THE ACTFL ORAL PROFICIENCY INTERVIEW EXAM

To be fully accepted into the Bilingual English-Spanish Specialization in Speech-Language Pathology Graduate Program, you must pass an oral proficiency exam. The department only accepts ACTFL test results directly from Language Testing International.

Please follow these instructions to register for the test and ensure that your results get automatically sent to Marquette University’s Speech Pathology and Audiology Program (SPPA).

You must find a proctor for your test first. A proctor is responsible for calling the testing company and confirming you are who you are.

a) Those who are close enough to Marquette’s campus can take their test there. Please contact Jessica Payson, 414-288-3428 or jessica.payson@marquette.edu, who will be your proctor. Her hours of testing are Mon.-Fri., 8:30am-4:00pm, but you must contact her first to make sure she is available on the dates you are about to choose.

b) Those who are not close to Marquette, you will need to find a proctor in your area first before you register for this test. Click here to search for a university in your area that may have a proctor. If you need help finding a proctor in your area, contact Language Testing International at (800) 486-8444, ext 310, or email support@ languagetesting.com. If you can’t find one in your area, check if one of your professors would be willing to be a proctor. They can contact Language Testing International to set up a proctoring account. Make sure you have the exact contact info they used to register as a proctor, you will be required to enter it while registering and if it isn’t correct, the system will not recognize them as a proctor.

REGISTERING FOR THE TEST:
1. Please begin by clicking here.
2. Under “New User” click the “Sign Up” button and create a new user account for yourself.
3. Login to your new account and at the top of the screen under “ACTFL TEST APPLICATION” click on “Apply for an ACTFL Test.”
4. On the new screen you can either:
   a) Go to “Search by Program or School Name” and enter Marquette University – SPPA
   OR
   b) Under “Search by Category” click on “University, School or Academic Program.” Then scroll down and find Marquette University-SPPA and click on it.
5. Read and accept the terms and conditions to continue.
6. Only the Oral exam is accepted at Marquette so you are given only one choice of test to take. Click the circle to select ACTFL OPI. Click on Apply Now.
7) Anything marked with a red dot must be filled in.
ORAL PROFICIENCY INTERVIEW section: Those taking the exam at Marquette, select Marquette University-SPPA. Those taking it elsewhere under a different proctor must choose K12 School or University or Sylvan Learning Center and will be required to enter their proctor’s contact info.
On the next page you will get to select 3 different possible test days and times. Once LTI choses your test date, you and your proctor will receive an email confirmation. The proctor should confirm with you they received your test day and time and to inform you of any other instructions you need to know for test day. Contact your proctor if you haven’t heard from them one week prior to your earliest requested test day.

On the day of your test you will be taking an oral exam over the phone. The test itself will take approximately 20-30 minutes. You will not need, nor should you have, anything else with you.

If you have any questions during or after this registration process, please contact Jessica Payson, 414-288-3428 or jessica.payson@marquette.edu.