Resident Assistant Application Process Timeline

RA Information Sessions
Thursday, November 2, 4-5pm, AMU 254
Tuesday, November 7, 9:30-10:30pm, AMU 163
Wednesday, November 15, 2-3pm, AMU 227
Monday, November 20, 4-5pm, AMU 227
Thursday, November 30, 9-10pm, AMU 163

RA information meetings allow you to obtain application materials and as much information about the RA job as possible. Students interested in RA positions are asked to attend an information session so that we can provide you with valuable information about the job benefits and qualifications.

Applications Due
December 15 Noon Office of Residence Life
The application and reference forms are the first way that the Hall Directors learn about you as a candidate. They give a preliminary picture of your work experience, your work style, and your personal characteristics. Be sure to represent yourself well on the application by checking thoroughly for spelling, grammar, and typographical errors. Ask people to be references for you who are able to speak to your outstanding qualities as a candidate.

File Completed
January 18 Office of Residence Life
In order for your file to be complete, the Office of Residence Life must have received your application and reference letters by this date. Please be sure to get all of your application paperwork in to the Residence Life Office in a timely fashion.

Group Process & Interview Sign Ups
January 22-26 Office of Residence Life
RA selection candidates must be invited to sign up for group process and an individual interview. You will sign up for one Group Process time that is conducive to your schedule. Group Process will take place on January 27th. You will sign up for one individual interview at the same time as signing up for Group Process. Come prepared with a planner so you know when you are available and can record the time slots you choose.

Ice Cream Social
January 25 8:00pm Carpenter Tower
The ice cream social is not an evaluative part of the formal RA Selection process. Rather, it is a time for you to find out about each individual hall and the personality of that building. It is also a time for you to interact with Hall Directors and current RAs prior to your interview. Any questions you may have about the process or specific buildings can be answered at this event.

RA Group Process
January 27 9:00am – Noon Lalumiere
1:00pm – 4:00pm
Group Process is an opportunity for the Hall Directors to observe how you interact in completing assignments and accomplishing tasks with a group of your peers. It gives you an opportunity to meet and interact with some of the Residence Life staff and many of the other candidates who are applying for RA positions.

The Individual Interview
February 1 & 2 Career Services (Holthusen Hall)
The individual interview is the portion of the RA selection process where you’ll really have a chance to shine. You will meet with a Hall Director and two RAs who will want to find out more about you and will give you the opportunity to ask questions about the position. Individual interviews last about 30 minutes and are structured in a traditional interview format.

Notification
March 9
You will be notified of our final decision on or before March 9 via a registered letter at your residence hall front desk. Applicants who live off campus will receive their letter at the address listed on the application.