I. The Chair observed a quorum and called the meeting to order at 3:01 pm.

II. Reflection was given by Ms. Mary Jo Wiemiller

III. Approval of February 17, 2020
   - Motion to approve: Sumana Chattopadhyay
   - Second: Michael Danduran and Kim Factor
   - Passed by unanimous consent

Approval of March 16, 2020 minutes
   - Motion to approve: Sumana Chattopadhyay
   - Second: Pat Loftis
   - Passed by unanimous consent

IV. Chair's Report – Dr. Sumana Chattopadhyay
   - Shared governance:
     - The UAS executive committee has been involved with university leadership during this pandemic. The group's input has been solicited for all of the policy changes taking place during this situation.
     - Faculty had reported in December small groups that they desired more representation surrounding the budget process and legal policies because these areas do affect the academic mission of the university. While the process needs to improve, there are some changes happening. Ongoing discussion will continue in the fall to improve the process even more.
   - Faculty Forum:
     - The latest Faculty Forum was one of the best attended with about 375-380 people.
     - The forum took place because President Lovell had stated that he still wanted to go forward with it despite the fact that this was during the transition to remote learning.
   - There are faculty who have been inquiring about the fall semester.
     - No decisions have been made yet about the fall, and the medical experts will continue to guide this decision-making process.
     - Please reach out to Sumana if you have any questions, and she will provide answers that are known to her.
   - Marquette consensual relationship policy:
     - This policy is currently being drafted and will come before senate when it is ready.
• This has been a recommendation from the Title IV office for a while now.

V. Vice Chair’s Report – Dr. Yasser Khaled
   o Virtual Faculty Forum:
      • The event took place on April 14 and was very successful. The president, provost and others leaders from the University Leadership Council took part in answering questions.
      • The forum was recorded and the link can be found on the University Academic Senate website; Marquette username and password is required.

VI. Secretary’s Report – Mr. Bruce Boyden
   o Update on At-large Election and Election for Executive Committee/UBGS/UBUS members
      • There was a delay in both of the elections due to the closure of campus.
      • Two elections are going on nearly simultaneously:
         ▪ The Senate At-Large elections are pending right now.
            ▪ Most faculty members should have received an email from the Office of the Provost with voting information.
            ▪ The Faculty Hearing Committee has three openings right now; this represents have of the committee.
            ▪ Both elections close at midnight tomorrow, and announcements will be next week.
      • Nearly half of the executive committee positions are up for election, and there is only one confirmed candidate for each position. There is no senate liaison for UBUS.
            ▪ The senate could use more nominations.
            ▪ Email Bruce with your nominations, and please consider running.
      • All senators can vote for the internal elections. Watch for another email from the Provost’s Office with links for those elections.
         ▪ Senators who are recently elected through the schools and at-large election will be able to run for the executive committee positions, UBGS or UBUS.
         ▪ Ballots will go out this week via email; the election will be conducted via a Qualtrics survey.
         ▪ Election close date has not been established (anticipate it to be Friday, May 1); however, the results will need to be reported by May 4, the next senate meeting.
      • Cindy reports that all of the schools and colleges have had their elections except for the School of Dentistry. We do not know when that senator election will take place.

VII. Provost’s Report – Dr. Kimo Ah Yun, Provost
   o Enrollment:
      • This is the time of year where we are deep into enrollment, and May 1 was always the main deadline for deposits prior to COVID-19.
      • We began the year with a target of 2,014 first-year students and built our budget around those numbers.
      • The incoming class has 1,142 deposits so far. This is about 11% down from last year (162 students), and we are unsure if the numbers will pick up. Marquette does well when students are able to come to campus and meet people, but since the university is closed, we are not able to conduct campus visits.
      • High school circuits are reporting that students are struggling with their online class experiences; therefore, they are unlikely to pursue higher-priced institutions if the education is online.
      • We are unfortunately down in diversity deposits as well, despite higher applications. We continue to track and monitor this; it is an ongoing challenge.
      • Some students are asking for deposit extensions.
         ▪ The practice for Marquette is we will grant a request if asked. We have just over 300 students in this situation and will likely not know until June what exactly our deposits are.
         ▪ Many students made deposits pre-COVID-19, so there is lack of clarity around their commitments as well.
         ▪ AJCU provosts meet about every 10 days and what Marquette is experiencing is what others are too.
   o Dean search:
      • There is an open dean line in in the College of Communication, and that search is ongoing. The goal is to have the dean in place by July 1.
         ▪ We conducted a first wave of semi-finalists interviews today and tomorrow is the second wave. Finalists will be brought in again in early May, and a decision will be made shortly afterward.
   o Board of Trustees meeting:
      • The BOT meeting is next week, and we plan to spend a lot of time talking about the university’s transition to
remote learning; how we are taking care of our students, faculty, and staff; and how we are ensuring continuity of classes.

- We’re also thinking about contingency plans for next year.
  - The DNC has moved to August, and we still anticipate them using our facilities. Any dollars raised will support our diverse student initiatives.
  - The experts believe we will be able to move more freely as the summer progresses, and they believe a rebound of COVID-19 will happen toward the end of November.
  - Our students want in-person classes, so we are looking at how we can make that happen (under the guidance of health and governmental officials). This may mean possibly starting the fall semester early and ending at Thanksgiving. These are preliminary discussions, but we need to put something in place for planning purposes. The COVID-19 Response Team continues to look at this and move us forward.

  o Cancellation of spring events:
    - The cancelled spring events include Pere Marquette.
      - We are looking at how to recognize our faculty. Most seem to favor having a reception in the fall, with the opportunity for award winners to give presentations.
  o Discussion/Questions:
    - Q: What is the timeline for the university to respond to the COVID situation? Do you have some idea when Marquette would need to make decisions about the fall, including research?
      - A: unfortunately, we are unsure of so many things. We have a safer-at-home order in place until May 26. There has also been talk about a peak in Milwaukee in the next couple of weeks. We probably won’t have clarity until mid-June. We are relying on the CDC and pandemic experts offering guidelines in order to move things forward.
    - Q: Are there conversations about restarting research labs?
      - A: Jeanne Hossenlopp continues to monitor that. With the safer-at-home order in place, we are in the planning stage and trying to determine what happens when we can reopen.
    - Q: What kind of messaging should we be giving to parents and students for the fall? Are there talking points we should communicate to them?
      - A: We don’t have that answer right now. We are following the experts’ guidance, tracking, and monitoring. We will make a definitive statement when we can. Everyone is in a holding pattern until we get clarity on what’s happening next.
    - Q: I have received questions from faculty that have immunocompromised health conditions; they are asking if the university will allow instructors to conduct their classes online (or can a student take classes online?)
      - A: Unfortunately, we don’t have an answer to that. HR makes accommodations around a variety of factors. The university will evaluate and make these decisions at a later date when we have more information. We do want people on our campus to be safe. We can’t know what things will look like, but we will continue to follow the expert guidance.
    - Comment from Heather Hathaway: We are in a holding pattern, but leaders are meeting every day to discuss these issues and figure out different scenarios. We are looking at every angle in order to have plans for a variety of scenarios.
    - Comment from Kimo: the experts have guided us on things that have already been implemented on campus. Sumana will attest that I have regularly been in touch with the senate executive committee to address issues and concerns that are raised. We want to continue to do what is medically sound.

VIII. Proposal to Create Interprofessional Education and Collaborative Practice Committee as committee reporting to Provost and UAS – Dr. Marilyn Frenn, Senator

  o Discussion/Questions:
    - Question from Kimo: I have talked to Marilyn about this as well as the senate executive committee. Is this group better served reporting to the Committee on Teaching? It is only a portion of the colleges that are impacted by this.
      - A: [from Marilyn] The Committee on Teaching usually has a very busy agenda and the taskforce on IECPC and many involved are still on UAS, so it may make sense to continue to report directly to UAS. I haven’t had a chance to talk with the Committee on Teaching chair yet, but I recommend that we continue to report to senate unless there is another reason to report to the Committee on Teaching. It has the potential to be university-wide. We were previously in the Center for Teaching and Learning, but the new coordinator for IPECP will no longer be there and we had to house it somewhere.
    - Comment from Tim Melchert who expresses his support for the establishment of this committee. Accreditation
is required for many different graduate and undergraduate programs at Marquette, and this committee is important to Marquette as a whole. The Committee on Teaching could serve as the home for IPE CPC, but the most important thing is that the committee gets established in a stable way at the university without so many challenges, difficulties and delays. The senate has been involved with the committee from the beginning and it would work fine to house it here and move it to the Committee on Teaching at a future time.

- Comment from Jake Carpenter, Chair of Committee on Teaching: I wasn’t aware of this committee until today and I would support it. It seems like a natural fit in some ways, but it is a narrower focus on teaching and the size of this new committee would be ten members, which is the same as the Committee on Teaching. My fear is that if it was a sub-committee, it would function independently from the Committee on Teaching.
- Q: It states that members would serve 2 years or as designated by the program department college, but UAS senators serve 3-year terms, as do most committee members. Marilyn, would you be open to this change?
  - A: Certainly. We haven’t begun the staggered rotation yet because there has been a lack of stability. I’m sure the committee would be open to this, however.
  - Comment from Cindy: With other recently-created committees, the attentiveness to staggering might be good so not everyone starts and leaves at the same time.
  - Marilyn mentions a 3-year term amendment for the committee members might be considered by the senators.
    - Marilyn Frenn proposes to approve the amendment. Tim Melchert seconds. No objections, amendment passes.
      - Motion to approve IPE CPC reporting to UAS: Sumana Chattopadhyay
      - Second: Mary Jo Wiemiller and Pat Loftis.
      - Motion passes by unanimous consent.
  - Comment from Sumana addressing senator question: We try to get as many things as we can in front of the full senate; however, many decisions require a high level of flexibility during the communication process. Many times this only allows the UAS executive committee to meet on urgent issues.
  - Comment from Michelle Mynlieff: This is why the UAS executive committee is so important. Whoever is involved as an executive committee member is involved in all of these meetings; it’s important to recognize that these are important roles. We want a good, broad representation.
  - Comment from Bruce Boyd: please consider nominating yourself for this current election cycle.

IX. Presentation on COVID-19 and it’s impacts on Faculty Affairs – Dr. Gary Meyer
  - Gary recognizes Sumana and the UAS executive committee, stating that better decisions have been made because of them.
  - Through his role, Gary looks for ways for faculty to be successful; he cares for the Marquette faculty with empathy, compassion and grace.
  - Modifications resulting from the COVID-19 pandemic:
    - Remote instruction:
      - The university moved 1,500 courses to remote instruction in one week. Remote (new distant education) is a different concept than online (already established classes); there is a distinction between the two.
      - Key individuals in getting instruction online were Jen Maney from the Center for Teaching & Learning; David Schejbal and Maria Pares-Toral from the Division of Digital Learning; and Laurie Panella and Danny Smith from ITS. They focused on technology (D2L & Teams, getting equipment to people, hotspots, etc.) and pedagogy (delivery options, navigating discussions, testing and grading, etc).
      - Training occurred in-person initially and then moved to online instruction. There were people on-call for 12-14 hours per day to provide support to faculty.
      - A buddy system has been created. Brian Bennet and Amber Young Brice helped with this.
    - Student course evaluations:
      - MOCES has currently been suspended for reasons of both validity and ethics. Many campus groups had input into this decision.
      - Alternative instruments were developed to get feedback from students and faculty about the transition to remote learning; this feedback is not tied to any instructor or course. The results will be used in a formative fashion to learn from this transition to remote instruction.
      - For those instructors who still would like feedback, there is an option to collect course-specific data anonymously through D2L; this is optional and will be tied to specific faculty who want to know about the transition of course to remote learning.
    - Tenure clock and mandatory third-year review extensions:
      - Research cannot be done at this time and there are challenges that faculty can face at home. These
factors led Gary to look what other universities were doing and put together a policy that could be endorsed.

- The policy automatically extends the timebound year and third-year review for one year. This is optional and was designed to reduce stigma.

- Forthcoming considerations:
  - 1) Planning for New Faculty Orientation: When the DNC moved from July to August, those dates coincided with New Faculty Orientation. Gary has created differing schedules to plan for various scenarios and is committed to having this event.
  - 2) Preparing faculty for online instruction: we are working with CTL to make certain the faculty has all of the tools they need to succeed. Gary has also asked Jen Maney to consider what moving online instruction online again would look like if we needed to pivot more quickly again in the fall.
  - 3) Improving communication with faculty: We are seeing a lot of good shared governance in the last month, but I do recognize that not all faculty think we have been communicating well with them. Improving communication could include letting faculty know considerations that are being reviewed.

- Discussion/Questions
  - Q: Depending on what happens in the fall, could MOCES be suspended again?
    - A: We plan to use MOCES in the summer, so we want faculty to be prepared for this. This is why I have asked Jen Maney to prepare resources for the fall which could be made available well ahead of when they would be needed. We will use MOCES as we normally would (needed for P&T), but we understand that things can change.
  - Q: there is tremendous uncertainty in planning for fall, but do you have an idea of when it might be necessary to make decisions about starting classes in the fall, perhaps a preferred timeline?
    - A: Once the university makes an announcement, we will have a lot more to say about the courses. There is every hope we can be together in the fall, but all instructors have to plan for the unthinkable. We could be asked to pivot at any time.

X. University Board of Undergraduate Studies – Dr. John Su, Vice Provost for Academic Affairs

a. Motion to approve: Change to the academic censure policy in the Undergraduate Bulletin
  - This is a modification of undergraduate bulletin. It simply changes when we place students onto the RWAR. The modification will change the current placement at the end of every term to be only at the conclusion of the spring term. If we place the students on probation earlier in the academic year, they may not have been given the full-year opportunity to succeed. When placed in the spring term, we can enhance the student support and services.

b. Motion to approve: College of Nursing modify grading system for College of Nursing (Pass with Distinction/Pass/Fail)
  - This affects only the College of Nursing, and adds a new category to P/F: pass with distinction. Instructors encourage high-achieving students to really succeed.

Passed by unanimous consent.

c. Motion to approve: Revision to medical withdrawal policy
  - This is a modification to the undergraduate bulletin. This gives students more support in a case management model. Jack Bartelt, Director of the Office of Disability Services, explains that this is a more hands-on approach to help shepherd students through the medical withdrawal decision-making process. A small change is the added ad hoc college representation.

- Discussion/Questions
  - Q: Is this permanent policy?
    - A: Yes
  - Comment from Heather Hathaway: My concern is that the committee is a bit small. There should be a liaison from the college itself who knows the academic details of the student and the consequences.
▪ A: That was added to the new policy as ad hoc college representation.
Passed by unanimous consent.

d. Informed on decision: Informed on decision: Waiver of ESSV 2 requirement for the Marquette Core Curriculum for the entering classes of fall 2018 and fall 2019
  o This is a waiver for the two classes of ESSV 2 requirements, the upper level courses taken during the junior and senior years.
  o Discussion/Questions
    • Q: What if someone is taking the class now?
      ▪ A: We are encouraging all advisers to tell the students that these are good classes to take because most count as electives in individual majors and are also part of the Discovery Tier themes.
  o The next three decisions all follow the same mental logic: the idea of concentration in an earlier space. This created a nightmare for students, advisers, and chairs. The concentrations have been eliminated to help streamline the courses.
    • No questions, concerns, or objections.

e. Informed on decision: Informed on decision: Termination of Concentration in International Communication in the Interdisciplinary Major in International Affairs
f. Informed on decision: Informed on decision: Termination of Concentrations in 1) History of Philosophy; 2) Social, Political and Legal Philosophy; 3) Ethics and Values; and 4) Philosophy of Science and Mind in the Major in Philosophy
g. Informed on decision: Informed on decision: Termination of Concentrations in 1) Pre-medical/Pre-dental; 2) Physics in Medicine; 3) Computational Physics; and 4) Mathematical Physics in the Major in Physics
  o All five of these minors will not require any new resources.
    • No questions, concerns, or objections.
h. Informed on decision: Informed on decision: Approval of New Minor in Interdisciplinary Data Science
i. Informed on decision: Informed on decision: Approval of New Minor in Interdisciplinary Sports Management
j. Informed on decision: Informed on decision: Approval of New Matteo Ricci Minor in Global Studies
k. Informed on decision: Informed on decision: Approval of New Minor in Military History
l. Informed on decision: Informed on decision: Approval of New Minor in Public Health Equity

XI. University Board of Graduate Studies – Dr. Edward Blumenthal, Chair
a. Motion to approve: Termination of the Certificate in Digital Storytelling
  o This is a proposal to terminate. A program since 2008 and was intended to stand on its own and generate interest in graduate programs, but has not done so. There are no students currently enrolled.
  o Discussion/Questions
    • Q: Do we have a sunset clause when creating these certificate programs?
      ▪ A: All new certificate programs have sunset clauses.
Passed by unanimous consent.
  o The next four items are designed for working professionals to provide them with post-graduate education. These are based off a five-year grant in the College of Engineering. The program has gotten off the ground, and none of the certificate courses requires additional funds or resources. These certificate programs are in response to industry demands. Each certificate is 12 credits which can be stacked for a Master’s degree or stand on its own. Courses are offered online and during times convenient for working professionals. The last two credits for each certificate is free which provides an incentive.

b. Motion to approve: New Certificate in Renewable Energy Technology and Integration
  o Renewable energy is a hot topic that also addresses sustainability. This program is cross-taught with the law school and focuses on responsible solutions.
Passed by unanimous consent.

c. Motion to approve: New Certificate in Machine Learning for Engineering Applications
  o Another hot topic driving innovation in multiple domains. This is a broad-based certificate with one required course and a variety of electives with data science.
Passed by unanimous consent.
d. **Motion to approve**: New Certificate in Systems Engineering
   - Designed to train students to develop the capabilities required to apply current tools and approaches to solve complex systems engineering problems in a variety of application domains. There are two core courses and a number of other courses to choose from in engineering, psychology, data systems, etc. This program does require HLC approval; it has been submitted. HLC will meet on May 5th and the decision will be disseminated two weeks later. This motion to approve would be contingent on HLC-approval.
   - **Discussion/Questions**
     - Q: Have you heard anything from HLC about this?
     - A: There is no reason to believe it would not be approved. Any time a program has 50% new courses, then HLC approval is required.
   - Passed by unanimous consent.

e. **Motion to approve**: New Certificate in Essential Skills for Practicing Engineers
   - This really distills down what industry has told us what they’ve wanted in leadership skills. The courses focus on leadership skills, management, and communication. The certificate includes curriculum across cross-functional partners including finance, supply chain, legal and communication skills and strategies for engineering leadership.
   - **Discussion/Questions**
   - Passed by unanimous consent.

f. **Informed on decision**: Termination of the Data Science Specialization in the Master of Science in Health Care Data Analytics
   - This is a technical change to the curriculum. At the time the program was created, it was against the Department of Education guidelines for students to do both a master’s program and a certificate program. Students are now able to dually enroll, so we are removing this.

g. **Informed on decision**: Termination of the Health Care Administration Specialization in Master of Arts in Public Service
   - Originally housed in the College of Professional Studies, and then moved to Political Science and. There is a greater focus on nonprofit management and this program has not had students in several years. Termination of this program will allow us to focus on the PUBS program.

XII. Adjourned at 5:01pm
   - Motion to adjourn: Sumana Chattopadhyay
   - Second: Pat Loftis
   - Passed without objection.

Respectfully submitted,
Mr. Bruce Boyden
UAS Secretary

The next meeting will be Monday, May 4, 2020 at 3:00 p.m. on Teams