I. The Chair observed a quorum and called the meeting to order at 3:00 pm.

II. Approval was given by Ms. Regina Vela-Mesta

III. Approval of April 20, 2020 meeting minutes
   o Motion to approve: Patrick Loftis
   o Second: Abir Bekhet
   o Passed without objection

IV. Chair’s Report – Dr. Sumana Chattopadhyay
   o Welcome new Senators and UAS leadership:
     • When we started the year, there were expectations for shared governance, more involvement from faculty across campus, and a request for the creation of a grievance procedure policy
       ▪ Some of this work will continue into the fall: a consensual relationship policy will be finalized in August and the professional conduct subcommittee will start in the fall.
       ▪ Shared governance is a broader conversation for next semester.
       ▪ We are contemplating a newsletter or blog for UAS executive committee to communicate about the work we are doing.
       ▪ There may be a need for UAS emergency meetings over the summer. Would like feedback on whether senators willing to do that. The UAS executive committee is going to meet during the summer.
       ▪ Lynn Mellantine has asked Cliona Draper, chair of USS, to be a part of the Emergency Response Team group for furloughed employees. There will be communication going out on Thursday regarding the donation fund established for the furloughed employees.

V. Vice Chair’s Report – Dr. Yasser Khaled
   o Thank you to the serving senators during this unprecedented time and welcome to the new senators.
VI. Secretary’s Report – Mr. Bruce Boyden
- Update on At-large Election and Election for Executive Committee/UBGS/UBUS members
  - Newly elected at-large faculty:
    ▪ Amber Wichowsky
    ▪ Nicole Brigden
  - Re-elected at-large part-time faculty:
    ▪ Luke Togni
  - Newly elected college senators:
    ▪ Atiba Ellis – Law School
    ▪ Grace Wang – College of Business Administration
    ▪ Dave Wangrow – College of Business Administration
  - Re-elected college senators:
    ▪ Joseph Domblesky – Engineering
    ▪ Kim Factor – Arts & Sciences
    ▪ Marilyn Frenn – Nursing
  - Elected to the Faculty Hearing Committee:
    ▪ Margaret Hughes-Morgan
    ▪ Chima Korieh
    ▪ Lobat Tayebi
  - Executive Committee:
    ▪ Chair – Sumana Chattopadhyay
    ▪ Vice Chair – Allison Abbott
    ▪ Secretary – Rebecca Blemberg
    ▪ Faculty Representative – Amber Wichowsky
    ▪ Faculty Representative – Patrick Loftis
  - Senate liaison to University Board of Undergraduate Studies:
    ▪ Joshua Burns
  - Senate liaison to University Board of Graduate Studies
    ▪ Madeline Schmidt
- Discussion/Questions:
  - Comment from the Chair: thank you to everyone for your service.

VII. Provost’s Report – Dr. Kimo Ah Yun, Provost
- Enrollment:
  - May 1 is traditionally the deposit deadline. We are 21% behind in budgeted deposits (-450); we had budgeted for 2,014 students for the 2020-2021 academic year. We will continue to monitor the situation and are contingency planning for fewer students.
  - Diversity deposits are down:
    ▪ -39% for African-American students
    ▪ -22% for Hispanic/Latino students.
  - The discount rate is 3.6% greater than we budgeted (~$5m). If we don’t receive any more deposits, the decrease in revenue is ~$15m. For the two items, this would be -$20m. Our peer institutions are down as well.
  - We brought in an academically-enhanced class. GPA average went up to 3.7 from 3.53. We are attracting quality students, and retention rate will likely go up because of this.
  - The provost has asked the Chair to talk with the faculty for ideas in addressing the $20m gap. There could be other things that happen to add additional financial shortfalls. For example, the university could lose another $15m if the dorms have to close for 8 weeks in the fall.
  - The majority of our Marquette costs are people costs.
    ▪ If the shortfall is big enough, we would need to look at engaging in personnel cost reductions: additional furloughs, hiring freezes, pay cuts, benefit reductions, layoffs, etc.
    ▪ If you have feedback, the provost is encouraging faculty to work with the UAS executive committee. Leadership wants to hear your voice.
- Dean search:
• We are actively completing the search for the new dean of the Diederich College of Communication. Finalist visits will be done this week. The provost will meet with UAS executive committee next week for discussion.

  o Academic calendar:
    • The plan is to be in-person in the fall.
      ▪ The provost assures everyone that the university will open campus in ways that are safe and follow CDC guidelines. Gary Meyer and John Su have been working with the department chairs in scenario planning.
      ▪ University medical experts are also working with the CDC to plan for testing, tracing, and isolating on campus. We will not have clarity until later in the summer, but we will update everyone when that happens.
    • Virtual Coffee with the Provost will take place Thursday, May 7 from 3-4pm. All are welcome. Please encourage people to attend.

VIII. Presentation from Members of the COVID-19 Steering Committee – Dr. Xavier Cole, Vice President for Student Affairs; Captain Jeff Kranz, Assistant Chief of Police; Dr. John Su, Vice Provost for Academic Affairs; and Ms. Keli Wollmer, Executive Director of the Marquette University Medical Clinic (3:25 to 3:40)
  o Xavier Cole introduced the members of the steering committee. He indicated that the town hall last week was successful with over 1300 attendees; it was a great conversation primer for today’s meeting.
  o John Su stated that this is an opportunity for an update and to ask what UAS’s role might look like moving forward. The university leadership experienced crisis management this semester with the unprecedented transition due to the pandemic, and leadership wants to continue working with UAS.
  • A major focus for faculty in the fall will include the creation of a campus-wide instructional strategy including key scenarios, contingencies, and alternative scenarios.
  o Jeff Kranz stated that the Recovery Team is really focused on establishing how we are going to get campus back up and running; it will be a slow, safe, measured roll-out. There will be some external triggers (such as the Badger Bounce Back plan), as well as internal triggers.
    • Currently, we are working on moving from the planning stage to practical application with a small group.
    • Parallel teams include one focusing on people and the other looking at the facility needs such as hand sanitation, moving furniture for social distancing, etc.
  o Keli Wollmer informed the group that part of her role is being understanding the external triggers such as the Badger Bounce Back (BBB) as well what we are seeing within our community.
    • The BBB plan outlines the parameters we will need in order to get back to campus. We will see more of our operations occurring on campus in Phase Two.
      ▪ We need to have a downward trajectory of positive cases and we cannot be at hospital capacity for critical care.
      ▪ We also need to have an effective testing policy. Testing, tracing, and isolation are the three main triggers.
      ▪ Then we move onto what do we need to do to keep our campus safe. This includes classroom safety as well as other healthcare measures.

  o Discussion/Questions:
    • Q: Assuming we meet criteria for BBB, is there any consideration for reducing city pedestrian traffic?
      ▪ A: Jeff Kranz - we have not looked at that, but it could be something that we’d consider in our planning. That is part of the reason these group discussions are important. I always hear things that our group may not have considered otherwise, so we appreciate the feedback.
      ▪ A: Xavier Cole - We only have control of certain things. Outside variables include human behaviors and what happens when people leave campus. We can ask workers and visitors to adhere to social contract on the campus, but we cannot control what happens off campus.
    • Comment: It is unclear to me if someone walking down Wisconsin Avenue could have the virus.
    • Q: In this new normal, what kind of things do you anticipate?
      ▪ A: Keli Wollmer – we are exploring testing options. The best scenario is having rapid testing onsite. There is some question about surveillance and testing for those who are asymptomatic. We need to follow the guidance and work with the local health department to determine best practice.
    • Q: I will not feel comfortable coming back to campus until there is a vaccine. How will students social distance
between classes?

- A: John Su – I’m hoping to release 9-10 task streams we will need to address in order to have a plan for the fall. This includes movement and flow between classes. We will need to look at de-densifying as well as training campus not to congregate and spike transmissions.

- Q: In testing, are we imagining daily testing, and will this be with the COVID-19 nasal swab? There is not good antibody rapid testing, so we need to consider how traumatic the current testing (nasal swab) is. And will there be questions of consent?

  - A: Keli Wollmer – I can’t really say at this time. The best testing is PCR testing. Some of the new technologies are saying we may be able to use nasal secretion testing. The antibody testing is not there yet, so it is not helpful at this stage. But we will need to know if someone has an active virus. This is all part of our exploration process. We are in the process of creating a screening document for employees which may include temperature screening.

  - A: Jeff Kranz – my department was affected with two officers testing positive. We now do pre-screening questions and temperature readings before each shift. We did get buy-in right away because we were affected as a department.

- Comment from Xavier Cole: right now we are in the middle of getting guidance from the CDC regarding what is possible with residence halls. The next couple of months will tell us what is permissible for communal living based on this guidance from the health department as well as the CDC.

- Comment from the Chair: President Lovell mentioned in my conversation with him today that he was open to more town halls over the summer in order to keep everyone informed as things progress.

IX. Update on Democratic National Convention Planning – Dr. Sarah Feldner, Acting Dean of the Diederich College of Communication and Ms. Lynn Griffith, Senior Director of University Communication and DNC Planning Co-chair (3:40 to 3:50)

- The DNC in-person convention will be held from August 17-20. This could change, but the city is planning for a 4-day event.
  - It could be scaled back to two days with some virtual components; however, most delegates are uninterested in having a fully-virtual event. As of now there is a strong possibility it will be in-person and for four days.
  - There will be a much smaller volume (reduced from 50,000 to 5,000 visitors) for social distancing as needed.
  - Dr. Fauci has not ruled out a DNC in-person convention.

- The university is planning to rent the residence halls and event venue spaces. We have reached out to the original parties to let them know that our spaces are still available. All residence halls except Schroeder Complex will be utilized.
  - The week prior will also be busy with the event planners coming into the city.

- We are working with various groups across campus due to the date of the convention being moved from July to August: athletics, student orientation, clinics, etc.

  - The silver lining to this pandemic is that we have learned that work can be done at home, so we can limit university traffic for this event.

- Some have asked how will this interact with academic calendar.

  - The convention steering committee does not have control over the academic side, so we have been instructed to move ahead in our work with the DNC. We need to accommodate the external groups and bring in scholarship money for our students from this event. We will be working closely with the other departments once the decisions have been made.

- Safety and security concerns are being addressed.

  - All buildings except the AMU will be locked during the convention; everyone will need to display a Marquette ID for MUPD or to swipe into buildings.

- There seem to be more questions than answers at this time about the impact of COVID-19 Recovery efforts in conjunction with the DNC. However, the DNC will be required to follow and safety/security/health guidelines.

- Convention website is being updated and new dates are reflected; there is also a FAQ page.

- Discussion/Questions:

  - Q: When will there be more clarity on duration of DNC?

    - A: This continues to change daily. They feel that they need to wait on pandemic and health care guidance before they can make the final determination.
X. Discussion of Proposed Academic Calendar 2020-2021 – Dr. Gary Meyer, Senior Vice Provost for Faculty Affairs and John Su, Vice Provost for Academic Affairs Update (Att. Xa and Att. Xb)

• Gary Meyer and John Su along with several others were asked to consider a revised academic calendar based on best knowledge about COVID-19 provided by medical experts at this time.
  • This calendar will help to clear out campus by Thanksgiving; this is important because the virus is expected to return at the end of November.
  • They considered a variety of different options; however, adjusting an academic calendar to less than 15 weeks requires approval from the Department of Education.
  • What they have proposed is what they’ve determined to be the best situation. It has been vetted by deans, department chairs, academic steering committee, and UAS executive committee.

• Proposals for a modified undergraduate 2020-21 academic calendar include:
  • Fall semester:
    ▪ Classes begin August 26, the Wednesday prior to the original start date of August 31.
    ▪ Midterm break is one day instead of two.
    ▪ Classes end Tuesday, November 24, the day before Thanksgiving break, rather than December 12.
    ▪ Students leave residence halls by Tuesday, November 24 as well.
    ▪ Two study days have been provided for students, November 30 and December 1.
    ▪ Final exams are remote, December 2-9, rather than in person, December 14-19.
  • J-session extended from a 4-week schedule to a 6-week schedule, allowing students to take 2 courses.
  • Spring semester:
    ▪ Classes begin January 25, the Monday after the original start date of January 19.
    ▪ Midterms take place a week later than originally scheduled.
    ▪ Spring break is eliminated.
    ▪ Easter break is extended from April 1-5 to March 27-April 5.

• Reminder that this is the undergraduate calendar.
  • The midterm break has been shifted to just a single day. While they considered removing break altogether, they had heard from student leaders that the students need at least a day for a mental break. Having fall break for only one day also lessens the opportunity for students to leave campus during times of uncertain COVID-19 activity.
  • Most students don’t have class that Friday, so it seems like a reasonable midpoint.
• One item that was raised was a question regarding moving midterms up.
  • This makes perfect sense. It could be enacted, and it would likely change the calendar by moving midterms up by a week.

• Discussion/Questions
  • Q: Have you considered three terms instead of two 8-week semesters?
    ▪ A: Gary Meyer – we did consider that but because we hope to be in-person, we thought it was best to retain the full semester calendar. We may need to pivot at some point, but we think that we can make the current proposal work.
    ▪ A: John Su – there are a number of larger institutions talking about doing this, but no smaller ones. This suggestion would have been difficult for our clinical areas.
    ▪ A: Gary Meyer – we have been able to extend the J-session from 4 weeks to 6 weeks, so that opens up the possibility for faculty to pivot toward teaching during this term, as well as allowing students to take two classes rather than just one.
  • Q: We had a department meeting last week and there is a lot of concern in Math/Stats about having a remote final.
    ▪ A: Gary Meyer – One of the things we talked about in modifying the schedule is changing any policies for finals. Does it make sense to allow some finals to be flexible enough to occur the week before Thanksgiving, i.e. lab courses? There clearly are other areas that could benefit from policy leniency. It would not be in the student’s best interest for all finals to be during that timeframe, but adjusting some could be beneficial.
    ▪ A: John Su – this schedule also allows for a couple of study days to be added in. From a pedagogical standpoint, we should be asking ourselves if the final exam is the right form of assessment during a semester such as this. The more we can spread our assessments out, probably the better for everyone’s sanity.
Q: There doesn’t seem to be a policy about how courses are allotted between tenure track faculty of different ranks and non-tenure track faculty. Given that courses may go way up or way down, is this a good time to start talking about what that might look like so some can adjust within a reasonable amount of time?
  ▪ A: Gary Meyer – we might want to have a discussion about that offline. We will need to look at what our fall enrollments are looking like as well. June 1 is the extended deadline. Then there are still ongoing concerns about the melt. The deans will need to make decisions about which courses are needed, who we need to hire, etc.

Q: What if the virus doesn’t abide by the Thanksgiving timeframe?
  ▪ A: Gary Meyer – the advice that our leadership team is getting from national medical experts is that the pandemic will return toward the end of November. That is on top of a predicted bad season for influenza A&B. What is the best way to keep our community safe? We may have to pivot online before that or it may not happen at all. We are just planning based upon the medical expert opinions. This is also why we are beginning the spring semester earlier.

Comment from the Chair: We can meet as a senate this summer as well if we need to discuss this prior to the fall semester. We will need to have a quorum of at least 19.

XI. Committee on Academic Technology – Dr. John Su, Chair
   a. Informed on decision: Change to course instruction mode designations (4:05 to 4:10) (Att. XI)
      o On the schedule of courses, we have a code to designate where a course is taught (in a classroom or in a lab or distance-learning, etc). We need to shift our designations.
      o The main purpose is to recognize that a large percentage of in-person classes has a percentage of distance-mode education. By changing the definition, the other categories had to be adjusted as well. The vast majority of Marquette classes remain in-person.

XII. Committee Annual Reports (Executive Summaries)
   Committee annual reports are available on the Office of the Provost website under Academic Senate:
   a. Faculty Council, Dr. April Harkins, Chair (Attachment XIIa)
   b. Board of Student Media, Mr. Dave Umhoefer, Chair (Attachment XIIb)
   c. Committee on Academic Technology, Mr. Dave Wilcox, Chair (Attachment XIIc)
   d. Committee on Committees and Elections, Mr. Chester Loeffler-Bell, Chair (Attachment XIID)
   e. Committee on Diversity and Equity, Ms. Kali Murray, Chair (Attachment XIIe)
   f. Committee on Research, Dr. Amy Van Hecke, Chair (Attachment XIIf)
   g. Committee on Teaching, Mr. Jake Carpenter, Chair (Attachment XIIg)
   h. University Assessment Committee, Dr. Nick Curtis, Chair (Attachment XIIh)
   i. University Board of Graduate Studies, Dr. Edward Blumenthal, Chair (Attachment XIIIi)
   j. University Board of Undergraduate Studies, Dr. Siddhartha Syam, Chair (Attachment XIIj)
   k. University Library Board, Dr. Deirdre Dempsey, Co-Chair (Attachment XIIk)

   o Discussion/Questions
   o Comment: The Chair thanks everyone for their continued commitment to the university and reminds the group that there may be impromptu summer meetings called, if the need arises.

XIII. Adjourned at 4:56pm
   o Motion to adjourn: Sumana Chattopadhyay
   o Second: Bruce Boydten
   o Passed without objection

Respectfully submitted,
Mr. Bruce Boydten
UAS Secretary

The next meeting will be Monday, August 31, 2020 at 3 p.m. via Teams.