Committee on Diversity and Equity
February 13, 2019

Members Present: Joshua Knox (Chair), Sameena Mulla, Karen Robinson, Lisa Edwards, Kali Murray, Monica Adya, Jessica Delgado, Ashley Faytol, Corrine Conway, Janice Welburn

1. Joshua Knox (Chair) called the meeting to order. Ashley Faytol provided an opening reflection.

2. Minutes from the December 12, 2018 meeting were discussed. Edit to a misspelled name was made.
   a. Sameena moved to approve the minutes; Corrine Conway seconded. All were in favor and 12.12.18 minutes were approved.

3. Title VII proposal will be prepared for March meeting.

4. March meeting will be kept as scheduled – 3/13/2019.
   a. Will work to clarify procedures for committee members to be involved in nomination and endorsement of a nominee and/or finalist.

5. Diversity and Inclusion Award
   a. Joshua Knox provided clarification regarding procedures for the scoring rubric.
      i. Finalist should be scored using points from the rubric guidance and scored 1-4 with 1 being the highest endorsement.
   b. Members discussed finalists’ dossiers as a group and ranked finalists through committee vote.
   c. Member raised concern regarding the current process of communicating committee decision-making to perspective semifinalists due to limited guidance/feedback provided by committee.
      i. Topic will be discussed further in subsequent meetings.
   d. Joshua Knox requested completed scoring rubrics from all members present as soon as possible so as to send the CDE’s recommendations on to the provost’s office.


Minutes taken by Ashley Faytol