Minutes of Meeting  
Committee on Diversity and Equity  
11/8/17 – 9-10 AM  
Zilber 327

Present: Corrine Conway, Jessica Delgado, Kali Murray, Monica Adya, Joshua Knox, Kerry Edgorf, William Welburn, Jean Grow

Guests: Cynthia Ellwood, Kristen Foster, Laurieann Klockow, Shaun Longstreet, Kirstin Haglund, Jerrin Cherian

1. Committee on Teaching presentation on IDEA teaching evaluation instrument and discussion

Members of the Committee on Teaching (CoT) provided a brief description of the process followed and alternatives explored for replacing the MOCES. The committee chose IDEA as the best alternative. Members of the CoT provided an overview of the tool and each member shared their perspectives on the instrument. The meeting then opened up to questions and feedback from the CDE members.

Key questions and discussion points related to the following:

- Scoring method used in the instrument
- Opportunities for faculty development using the supporting content provided by the analytics
- The depth and intensity of the form and the time commitment required from students and faculty
- Whether the instrument can and should be scaled to gender and ethnicity in any way so that the focus is on learning as opposed to instructor characteristics
- The number of questions about diversity in the instrument
- Flexibility around faculty modifying items around objectives that are better suited to their courses. Faculty might like the 4-5 objectives that they can pick and information can be shared as faculty prefer

Key recommendations provided by the Committee on Diversity

- CoT should consider providing some training or guidance documentation to the various P&T committees on how to interpret and use the scores.
- Encourage faculty to administer the instrument in class
- Having questions about formative and summative assessment
• Explore options for inserting question that examines how we are treating diversity across campus

2. **Approval of October Minutes**: The CDE members approved minutes of the October meeting

3. **Future Meetings**: CDE had a meeting about upcoming meetings with potential conflict

• March meeting falls in Spring break. Meeting will shift to 1st week of March.
• December Meeting will focus on discussion of DI Award nominations and Equity office

Meeting adjourned at 10:05 AM

Respectfully submitted: Monica Adya