Members in Attendance: Dr. Julia Azari, Dr. Abir Bekhet, Dr. Sumana Chattopadhyay, Dr. Marilyn Frenn, Dr. Ana Garner, Mr. Kurt Gering, Mr. Blake Hartman, Dr. Brian Hodgson, Dr. Javier Ibanez-Noe, Dr. Kristof Kipp, Mr. Adam Kouhel, Mr. Scott Mandernack, Dr. Cheryl Maranto, Mr. David Marra, Dr. Daniel Myers, Dr. David Papke, Dr. Anne Pasero, Dr. Jim Richie, Ms. Dawn Smith, Dr. John Su, Dr. Brian Till, Mrs. Courtney Warren, Dr. Jennica Webster, Mrs. Janice Welburn, Ms. Mary Jo Wiemiller, Dr. Susan Wood, Dr. Doug Woods, Ms. Jean Zanoni, and Dr. Wanda Zemler-Cizewski
Members Excused: Mr. Bruce Boyden, Dr. Michelle Mynlieff
Members not in attendance: Dr. Pradeep Bhagavatula, Dr. Joseph Domblesky, Dr. Rick Holz, Dr. Tim Melchert, Dr. William Thorn, Dr. Doris Walker-Dalhouse,
Guests: Dr. Joshua Burns, Mr. Brian Dorrington, Dr. Susanne Foster, Mr. Joe Fuchs, Dr. April Harkins, Dr. Thomas Kaczmarek, Dale Kaser, Dr. Cecelia Landin, Mr. Zack Wallace

I. Call to Order by Dr. Cheryl Maranto at 3:03 pm.

II. Reflection was given by Dr. Susan Wood.

III. Approval of January 23, 2017 minutes
   • Motion to approve: Mrs. Janice Welburn
   • Second: Dr. Sumana Chattopadhyay
   • Vote: Unanimous voice vote

IV. Chair’s Report – Dr. Cheryl Maranto
    • Proposed dean search protocol being moved along; hope to bring final proposal to Senate at next meeting.

V. Vice Chair Report – Dr. Anne Pasero
    • Please send questions for the Faculty Forum with President Lovell to the Faculty Council. Forms on which to submit questions were distributed.

VI. Secretary Report – Mrs. Mary Jo Wiemiller
    • Nominations/Elections. Forms distributed to solicit nominations for 2 tenured or tenure-track and one part-time faculty at-large positions on Senate. These will be collected today, but will also be sent out for distribution to a broader audience to solicit nominations. Please note that anyone can self-nominate. In March, the COCE committee will send out an e-mail for the voting.
    • New members on UAS – Kurt Gering has moved to the faculty at large position (previously held by Noreen Lephardt); Courtney Warren has taken the part time faculty position. Blake Hartman has joined the UAS as the second MUSG representative, replacing Abe Ortiz Tapia who has resigned from his position on MUSG.

VII. Provost’s Report – Dr. Daniel Myers
    • Enrollment Update. Still early in process for next year, things look good so far. Acceptances are higher and deposits are ahead of last year; may be the result of financial aid awarding moving earlier in the process. More attention that is concerted has been paid to yield activities. It is even earlier in the process for transfer students. Have received more transfer deposits, with 8 this year compared to 4 at this time last year. Hispanic student applications are up substantially and we have an increase in African American students applying. ACT scores of applicants have also increased. Rolling admissions process begins next year.
• APRC Update. We continue to work on moving forward. Have had external consulting firms looking at what might be around the facility to help it and the neighborhood, etc., as we want to make sure that we are doing work that will complement other things going on in the neighborhood. Will be presenting some ideas about some of those things to the BOT this week. We are still working on clinical and research options relative to the APRC.

• Tenured Faculty Contracts. A communication will soon be going out to all faculty regarding a change in the way we issue contracts for tenured faculty. In the past, every faculty member received a contract every year. It is unnecessary to send a new contract to tenured faculty every year. Going forward, tenured faculty will be informed of compensation for the upcoming year, but will not receive a new contract. The process for participating faculty and for faculty with multi-year contracts will remain the same. Tenured faculty are the only ones that will not receive a new contract each year. This reduces paperwork in both the colleges and the Office of the Provost, and is both more efficient and is the typical action at other universities.

• The latest Illuminating Intellect podcast has been released. Michael O’Hear and Dan Myers discuss incarceration and yoga.

• Have continued with Faculty All-Star recognition at basketball games this year. Both the crowd and the faculty seem to love it. For this year, we managed to get a sponsor for the program; West Bend Insurance contributes $500 to each faculty recipient’s college this year. As faculty, has been a great success story for us.

• Dave Lawlor, Executive Vice President for Operations was introduced.
  - Provost Myers indicated that he and President Lovell are thrilled to be working with Dave and that all is going well so far.
  - Dave shared the following comments:
    - Is a phenomenal institution and he is excited about joining at this point in history.
    - Did not know he would ever have the opportunity to meld his faith life with his professional life and is very excited to be doing so.
    - Looking forward to working with everyone.

VIII. Budget Update – Mr. John Lamb, Vice President for Finance and Jay Kutka, University Budget Director

• Financial overview with Fiscal year 2016 highlights
  - Positive results from all auditors
  - Debt increase primarily due to debt issuance for new student housing and refinancing of 2007 debt
  - Endowment ended FY16 with small decrease in annual active return
  - University finished year with a net unrestricted operating income
  - Financial achievements for the year included a permanently budgeted Innovation Fund, creation of a contingency fund and the Master Plan process was begun.
  - Use two types of benchmarking: Moody’s and Composite Financial Index.
    ▪ Maintained the positive A2 rating with Moody’s (strengths include establishment of a market niche with good philanthropic support, a conservative debt profile, and balanced operating performance; weaknesses included strong competition from low cost public universities, limited revenue diversity with strong reliance on tuition, challenging student demographics and decline in freshman matriculation rates)
    ▪ On the Composite Financial Index, want to be at 5 on CFI, and have traditionally struggled here (strengths noted include stable and conservative debt management, while noted weaknesses include the fact that our ratio of expendable assets to operational expenses, endowment size and operating results are below average; decline in the CFI for FY16 was due mainly to a decline in total net assets)
  - Cash reserve, debt and endowment updates through FY17 YTD and operating and capital budgets for FY18

• Financial Management achieved through:
  - Operating and capital budgets
  - Key Cost Drivers in higher education
    ▪ Labor (we are a 24/7 operation)
    ▪ Capital assets (71 buildings, equipment)
• Technology
• Regulatory environment (federal, state and local)

Questions:
  o Regarding net operating profit last year, does it make sense to use some of the profit to make headway on deferred maintenance?
    ▪ We do that every year and have managed to do renovations and track needs for our existing buildings. Currently have a backlog of about $140m in deferred maintenance, with about $50m of that relative to buildings that will not be in existence in the next few years. The short answer is that we try to use those funds to address every year.
  o Negative return on endowment this year?
    ▪ Yes, for last fiscal year, but are currently looking good for this year.
  o As you are retiring, do you have any “swan song” recommendations in terms of how we can get regulatory issues decreased?
    ▪ Encouraged that current administration proffers will potentially reduce some of the regulations, but this must be offset with the need to protect our students and environment. Do not see much going away, in reality.

Budgeting process for FY18 operating budget explained
  o Revenue and expense assumptions for FY18 operating budget were shared, with a brief explanation of the changes from FY17 to FY18
  o Explanation of where tuition dollars are spent in the operating budget, with a note regarding our tuition dependency
  o Tuition dollars cover about 59% of institutional costs. Net tuition revenue is no longer covering our compensation expenses. Getting more scholarship dollars, thus reducing the unfunded discount, is one major way in which the tuition dependency can change.

Questions:
  o Do the increases in total net revenues and expenses include an increase in the tuition discount?
    ▪ Yes, that is correct. It is necessary to carry the students from the past years forward at the same package rate.
  o There is a projected decrease in travel expenses. Does this mean that faculty travel is going to be cut?
    ▪ No. The Office of the Provost is using restricted funds and not projecting any cuts to faculty travel expenses.
  o You show a student to employee ratio of 5.06. Where does that fall in comparison to other institutions?
    ▪ It was 5.36 in 2013, shortly after we made some reductions. It is very difficult to get this information from other Jesuit schools and we use it internally, primarily. On both the administration and faculty sides, we are very lean.

On behalf of University Academic Senate, Dr. Cheryl Maranto thanked Chuck Lamb for his many dedicated years of service.

IX. Statues on Faculty Appointment, Promotion and Tenure – Dr. Cheryl Maranto (Att. IX)
   Chapter 304 Appointment, Reappointment, Promotion and Tenure
   Section 304.9
   Informed on Motion
   To amend verbiage on tendering annual contract to tenured faculty
   • Discussion/Questions
     o This statutory change removes the requirement to issue an annual contract to tenured faculty, as was explained in the Provost’s Report.

X. University Board of Graduate Studies – Dr. Allison Abbott, Chair
   a. Motion to Approve
      Post-Baccalaureate Certificate in Clinical Laboratory Science (UBGS vote 10-0) – College of Health Sciences (Att. Xa)
      • There was no discussion nor questions.
• Vote: Unanimous voice vote

b. Informed on academic program decisions
Computing Master’s – Specialization in Career Change Opportunity (UBGS vote 9-0) (Att. Xb)
• Discussion/Questions
  o What is being changed, is it a new specialization?
    ▪ The changes are recommended as a result of grant funding for scholarships.

XI. University Board of Undergraduate Studies – Dr. Susanne Foster, Chair
a. Motion to approve:
   Interdisciplinary Major in Educational Studies (UBUGS vote unanimous) – College of Education (Att. XI)
• There was no discussion nor questions.
• Vote: Unanimous voice vote

XII. Revised Tobacco Free Campus Policy – MUSG (Att. XII) Adam Kouhel, president, and Joe Fuchs, president of student health advisory board
• Different version of this policy was presented last year, resulting in lots of questions.
• MUSG has worked on this for some time; many conversations with members of ULC and university stakeholders across campus.
• Measure has overwhelming student support
• Staff Senate unanimously approved
• Discussion/Questions:
  o Public property is public property – the goal is to promote a tobacco free lifestyle where possible.
  o What percentage of students, faculty, and staff would be affected by the change?
    • Don’t have data on tobacco use; it would be difficult to obtain that data
  o What about those individuals who are truly addicted to nicotine?
    • Would encourage conversations with health care providers for those who are truly addicted to nicotine; there are sections in the policy for resources on tobacco cessation.
  o Congratulations to the students for sticking with this project and seeing it through to the end.
  o What is the difference between what is being proposed and what we currently have on campus?
    • Currently, it is a “smoke free” environment as compared to this proposed change that is “tobacco free” which includes all tobacco products.
    • Benefit is with areas such as Central Mall, the area between Schroeder and AMU, and just generally walking around campus. From working in the residence halls, learned that smoke free is not tobacco free. This really improves the overall living environment.
  o This is not a policing policy.
• Motion to Approve: Mr. Kurt Gering
• Second: Dr. Jim Ritchie
• Vote: Voice vote was all in favor, with one abstention.

XIII. Adjourn at 4:05 p.m.
• Motion to Adjourn: Dr. Brian Hodgson
• Second: Dr. Javier Ibanez-Noe
• Vote: Unanimous voice vote

Respectfully Submitted,
Mrs. MaryJo Wiemiller
UAS Secretary

The next meeting will be Monday, March 20, 2017 at 3:00 p.m. in AMU Ballrooms C/D