Present: Allison Abbott (chair), Kati Berg (vice chair), Drew Dentino (alternate for Geoffrey Thompson), Alison Efford, Marilyn Frenn, Kim Halula (secretary), Jim Hoelzle, Carolyne Hurlburt (alternate for Margaret Nettesheim-Hoffman), Farrokh Nourzad, Michael O’Hear

Present, non-voting: Carrianne Hayslett, Jenny Staab (note taker), Theresa Tobin, Carl Wainscott, Doug Woods

Not present: John LaDisa, Margaret Nettesheim-Hoffman, Geoffrey Thompson

I. Call to order. At 2:34 p.m. by Dr. Abbott.

II. Approval of minutes. April 5, 2018, minutes were approved electronically by a majority of the Board.

III. Reports.

A. Graduate School Dean. - Doug Woods

   Enrollment Fall 2018. Undergraduate enrollment will be high at Marquette. Matriculations for the Graduate School are up 27%. The Graduate School of Management matriculations are up 60 or 70%, and the MBA program has been making a comeback.

B. Graduate School Associate Dean. - Carrianne Hayslett

   New Program Incubator. The Incubator advisory group met and reviewed concept papers. Their recommendations will go to the provost next week.

   Career services. Dr.s. Hayslett and Tobin have formed a career services focus group with graduate students to look at the services currently provided and graduate student needs. Their goal is to broaden career services with a graduate student focus.

C. Graduate School Assistant Dean. - Carl Wainscott

   There are a few prospective students for the Interdisciplinary PhD Program (INPR) who’s proposals are on this meeting’s agenda.

D. UBGs Chair. - Allison Abbott

   Dr. Abbott reviewed the executive summary and annual report for the UBGs which she will be presenting at the next meeting of the University Academic Senate.

IV. Business.

A. Action item: Proposal to update Interdisciplinary PhD Program (INPR) policy. - Carrianne Hayslett

   The goal in updating the INPR policy is to make the process smoother and more closely aligned with that of our other doctoral program processes. The statement of purpose and the concept paper are now part of the application process. The whole package, including GRE scores when required, can be reviewed holistically at the time of application. Test scores will be required for applicants.
with GPAs less than 3.5 in master’s programs. The group discussed variations on the language for this requirement.

**Motion:** To approve the following language as part of the INPR application requirements:

“Applications for admission are reviewed holistically. In recent years, the average scores for the Graduate School have been in the range of XXXXX [Carl Wainscott will provide these figures].”

Made by Michael O’Hear, seconded by Drew Dentino. No further discussion. Motion passed: 8 in favor, 1 opposed, 0 abstentions.

B. Action item: Proposal to update the Accelerated Degree Program (ADP) policy to encompass a wider range of graduate offerings. - Carrianne Hayslett

Currently through the ADP, undergraduates can start taking graduate courses in their senior year, which they can transfer towards a master’s degree (12 credits, which will double count). We see that there will be a desire for other kinds of couplings, but to allow for those we’ll need to change the language in the Bulletin. We are proposing:

- Replacing “master’s degree” with “graduate degree or certificate.”
  
  “The Accelerated Degree Program (ADP) policy is designed to provide undergraduates a more efficient means to obtain a master’s graduate degree or certificate.”

- Replacing the 12 maximum, double-counting, transferrable credits, to 40% as the maximum. For many programs, 12 credits is 40% of the total required credits. For a 60-credit master’s program, 12 credits would be low for dual-credit counting. If the maximum were 40%, it would allow up to 24 credits in a 60-credit program.

- Replacing “junior and senior year” with “undergraduate career.”
  
  “Undergraduates participating in this program...are allowed to take specified graduate-level courses during their junior year or senior year undergraduate career.”

Points brought out during discussion included:

- More time is needed to get feedback from department chairs.

- Taking out the specification that the graduate-level courses would be taken during undergraduates’ junior and senior years would technically allow freshmen and sophomores to take them.
  
  o Pre-law and pre-dental students, for example, may want to choose their track early on.
  o Pre-law and pre-dental programs are distinct from other programs and should not be considered together with them.
  o An ADP still needs to be proposed and approved and the applicants reviewed and admitted.
  o The standards set for admitting an applicant to the Graduate School remain the same.
  o Prerequisites for some graduate programs often exclude the possibility of a freshman taking those courses.
• Allowing a maximum of 40% of the credits required for the graduate degree or certificate to count toward a student’s undergraduate degree seems high and may lessen the rigor of the master’s programs.

• If “40%” is used instead of “12 credits,” it needs to be clarified that this is the maximum.

• Students need to be conditionally admitted in the Graduate School before they can have their courses double counted.

**Motion**: To approve the proposed language update for the Accelerated Degree Program, replacing “master’s degree” with “graduate degree or certificate.”

“The Accelerated Degree Program (ADP) policy is designed to provide undergraduates a more efficient means to obtain a master’s graduate degree or certificate.”

Made by Allison Abbott, seconded by Alison Efford.

Motion passed: 8 in favor, 0 opposed, 1 abstention.

**Motion**: To approve the proposed language striking “junior and senior year” and replacing it with “undergraduate career.”

“Undergraduates participating in this program…are allowed to take specified graduate-level courses during their junior year or senior year undergraduate career.”

Made by Allison Abbot, seconded by Marilyn Frenn.

Motion failed: 2 in favor, 7 opposed, 1 abstention.

**Motion**: To approve the change described in the document in the dual counting section, replacing “12 credits” with “40% of credits.”

Made by Allison Abbot, seconded by Marilyn Frenn. No further discussion.

Motion passed: 4 in favor, 0 opposed, 6 abstentions.

C. Clarification of 5000-level courses in ADPs. - Carrianne Hayslett

The Graduate School was using language describing graduate courses as 6000-level and above. The Registrar has been saying 5000-level and above, causing a discrepancy, so the Graduate School is adopting Registrar’s description of graduate courses as 5000-level and above.

D. Proposal to add the UBGS meeting dates to the Graduate School website. - Carrianne Hayslett

The Graduate School would like to give the UBGS a web presence to match that of the UAS website. The members present agreed to this suggestion.

E. Action items: Interdisciplinary PhD Program (INPR). - Carl Wainscott

1. **INPR outline for E.M.P.**

   This is a non-degree-seeking student asking to be formally admitted to degree-seeking status. Mr. Wainscott explained that the proposal includes the standard information, and that he did not see any potential problems with the course work. Jody Jessup Anger is the proposed chair.

   **Motion**: To approve the Interdisciplinary Ph.D. Program outline.

   Made by Allison Abbott, seconded by Michael O’Hear. Discussion: Dr. Nourzad recommended asking for more clarification regarding the methodology.

   Motion passed: 9 in favor, 0 opposed, 1 abstention.
2. INPR concept paper for A.A.

This person is requesting admission to non-degree-seeking status, which would allow the student to take some credits while working on a larger proposal. Sarah Feldner indicated that she’s read and supports the work.

**Motion:** To have the applicant revise and resubmit for the committee’s approval electronically. Made by Allison Abbott, seconded by Kim Halula. No further discussion. Motion passed unanimously: 10 in favor, 0 opposed, 0 abstentions.

Due to lack of time, Dr. Abbott told the group that they’ll receive an email requesting their electronic vote on each of the other two INPR concept papers which had been on the agenda.

F. Action item: Proposal to update the Bulletin with the removal of the permanent incomplete grade.
   - Carrianne Hayslett

Currently, if a student receives an I grade (incomplete) in a course and then fails to turn in the work to clear that incomplete, the I grade reverts to a PI grade (permanent incomplete) on their record. The PI grade does not negatively affect their GPA, nor is there any mechanism by which a PI grade queues academic censure or an academic progress review. What we are proposing is that we remove the PI grade from the Graduate School Bulletin, and that should a student get an incomplete in a course, and then fail to submit the work to clear that incomplete, the grade would revert to an F. This would then have a negative impact on the student’s GPA and possibly trigger an academic progress review.

**Motion:** To approve the proposed language revision in the Graduate School Bulletin regarding the permanent incomplete grade. Made by Allison Abbott, seconded by Michael O’Hear. Motion passed: Unanimous. 10 in favor, 0 opposed, 0 abstentions.

V. Discussion: elimination of professional project deadline from the Academic Calendar.
   - Carl Wainscott

Dr. Abbott recommended that this item be tabled to the next meeting.

VI. Action item: UBGS elections for vice chair and secretary. - Allison Abbott

- Dr. Berg, the current vice chair, will be taking over as chair.
- Secretary: Dr. Halula has volunteered to stay on as secretary.
- Vice chair: The election for a vice chair was tabled to the first meeting of the next academic year.

Dr. Woods thanked everyone for their participation this year.

VII. **Adjourn.** At 4:09 p.m. by Dr. Abbott.

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Respectfully submitted,
Jenny Staab