University Board of Graduate Studies  
Thursday, March 7, 2019, 2:30-4:00 p.m.  
Raynor, Lower Level, Conference Room C  
Minutes

Present: Ed Blumenthal, Sharon Chubbuck (chair), Scott D’Urso (vice chair), Leah Flack, Marilyn Frenn, Jim Hoelzle, Dawei Liu, Farrokh Nourzad, Michael O’Hear, Steven Vickers (alternate for Margaret Nettesheim-Hoffman)

Present, non-voting: Carrianne Hayslett, Jenny Staab (note taker), Theresa Tobin, Carl Wainscott

Not present: Said Audi, Kim Halula (secretary), Margaret Nettesheim-Hoffman, Doug Woods

I. Call to order. At 2:30 p.m. by Dr. Chubbuck. Steven Vickers, the graduate student alternate for Margaret Nettesheim-Hoffman, introduced himself.

II. Approval of minutes. February 14, 2019, minutes were approved electronically by a majority of the Board.

III. Reports.

A. Graduate School Associate Dean for Strategic Innovation and Academic Program Development. - Carrianne Hayslett

Psyd program. Dr. Hayslett has been working with a team to prepare a proposal for a new Doctor of Psychology program. They are hoping to have the proposal ready to present at the May UBGS meeting.

Interdisciplinary PhD (INPR) program assessment. Last year, UBGS addressed updating the INPR guidelines to streamline the application and approval process. More recently, Dr. Hayslett has been reviewing the INPR assessment plan and updating it with Nick Curtis, assessment director, to make it more relevant for INPR students as compared with other PhD students. Once completed, the assessment plan will be brought to a future UBGS meeting for approval, and she hopes to do this before the end of the academic year. Dr. Hayslett is seeking one or two UBGS members to give feedback and guidance for the next steps at upcoming meetings about the plan and will be emailing the UBGS members to ask for participants.

B. Graduate School Associate Dean for Academic Affairs and Student Development. - Theresa Tobin

Graduate student Career Development Bootcamp. The Eventbrite page has been prepared and registration is open for the bootcamp, May 20-24, 2019. The registration information has been sent to the directors of graduate studies and department chairs. Currently, 18 students have registered. Space is limited, so students are encouraged to register soon.

C. Graduate School Assistant Dean. - Carl Wainscott

Enrollment updates (as compared with this time last year).

- Summer 2019
  - Applications: down 19%
  - Admitted: down 15%
  - Matriculated: up 9%
- Fall 2019
  - Applications: up 3%
  - Admitted: up 9%
  - Matriculated: up 35%
IV. Business.

A. Action item: Revision of the policy regarding the number of master’s credits that may be used to satisfy PhD-program coursework requirements if the master’s is also earned at MU: drop the limit of 50% of master’s credits that may be used towards the required doctoral credits, keep the maximum transferrable credits at 30, reduce the number of credits of coursework exclusive of the dissertation that must be taken at Marquette from 21 to 15. - Steve Heinrich

Dr. Heinrich explained that engineering students in the PhD program were losing 3-9 credits if they had gotten their master’s at Marquette. This would be an overall policy update, not just for the engineering departments.

**Motion:** To approve the revision of the policy as proposed.
Made by Michael O’Hear, seconded by Scott D’Urso. Discussion followed during which Mr. Wainscott explained that the Higher Learning Commission (HLC) encouraged him to go ahead with this policy update. For PhD students with master’s degrees from outside of Marquette, he will work to form a concrete proposal, which if OK’d by the HLC, he will bring to a future UBGS meeting.

**Motion carried:** unanimous - 10 in favor.

B. Action item: Update of policy language regarding Accelerated Degree Programs (ADPs) to allow for ADPs in doctoral programs. - Marilyn Frenn

Dr. Frenn had met with Dr. Woods in preparing this policy update, and they found that there is no language in the Graduate School bulletin to prevent PhD programs from having an ADP. Only one subtle change was needed in one paragraph that specifically mentions the need for a “master’s program planning form.”

Mr. Wainscott noted that in the Academic Program Approval Guidelines on the Office of the Provost’s website, Section 6 regarding the ADP specifically refers to it as the “Accelerated Bachelor’s/Master’s Degree Program,” so that website will need to be changed. Cindy Petrites, assistant provost and chief of staff, has advised that Dr. Woods initiate this change, so Dr. Chubbuck will request him to do so.

**Motion:** To approve the updated policy language regarding Accelerated Degree Programs (ADPs) to allow the possibility of ADPs for doctoral programs.
Made by Marilyn Frenn, seconded by Michael O’Hear. No further discussion.

**Motion carried:** unanimous - 10 in favor.

C. Action items: Policies regarding certificate programs. - Carrianne Hayslett

These proposed policies would be in conformity with the federal reporting requirements (Gainful Employment rule), which constrain how we can have students in certificate programs.

Currently at Marquette, students are not able to enroll in dual certificates at the same time, so we would like a policy that allows for that. Students would be required to enroll in the course and certificates at the same time.

Further, if the same courses are required in both certificates, we would like students to be able to count those courses in both certificates, while also allowing the program the right to constrain that. The program would still be free to ask the students to take a different course rather than double-count a course.

The third part of this policy is that students cannot transfer courses into certificates. That would violate federal regulations.
Motion: To approve the policy language regarding certificate programs.
1. Allowing dual enrollment in two certificates.
2. Allowing students enrolled in more than one certificate to double count credits (as permitted by the program).
3. Specifying that credits cannot be transferred into certificate programs.
Made by Michael O’Hear, seconded by Scott D’Urso. Discussion followed during which Dr. Hayslett explained more details regarding certificates, including how they compare with specializations.
Motion carried: unanimous - 10 in favor.

D. Action item: College of Nursing, termination of the specialization Clinical Nurse Leader in the Master of Science in Nursing (NURS-MSN) program. - Chris Shaw

This program has never attracted as many students as the department had hoped, neither was there a good job outlook for students who had completed it. No one has been admitted to it in five years.

Motion: To terminate the specialization Clinical Nurse Leader in the Master of Science in Nursing (NURS-MSN) program.
Made by Scott D’Urso, seconded by Ed Blumenthal. No further discussion.
Motion carried: unanimous - 9 in favor (One of the members had stepped out briefly and so did not vote).

E. Informational: New Accelerated Degree Programs (ADPs). - Carl Wainscott

1. College of Arts and Sciences, Master’s in Applied Statistics (APST-MS).
   (UBGS was informed via email Feb 18, 2019.)
2. Graduate School of Management, Master’s in Supply Chain Management (SCMM-MS).

V. Adjourn. Motion made by Scott D’Urso, seconded by Michael O’Hear. Dr. Chubbuck adjourned the meeting at 3:15 p.m.

Scheduled meetings for 2018-19 Academic Year

Thursdays, 2:30 - 4:00 p.m., in Raynor Library Lower Level, Conference Rm C.
| Apr 4, 2019 | May 2, 2019 |