University Board of Undergraduate Studies  
Approved Minutes of Meeting of September 6, 2017  
1:00 PM in Zilber Hall 470

Present: John Su, Risa Brooks, Jill Gutmormson, Terry Burant, Michael Slattery (Chair), Behnam Ghasemzadeh, Anne Pasero, Stephanie Quade, Ben Dombrowski, Siddhartha Syam, Risa Brooks, Heather Hathaway, Scott D’Urso  
Reflection: Michael Slattery  
Recorder: John Borg

Call to Order: Meeting called to order 1:05 PM.

Introductions: Mike Slattery distributed Membership and Meeting times (Recorders and Reflections/Prayer) for the UBUS.

We went around the room and introduced ourselves.

Mike Slattery UBUS is part of the shared governance of the university under the charge of the academic senate. He read the following, which outlines the charge and responsibilities of UBUS:

From the Academic Statutes:
2.02 University Board of Undergraduate Studies  
(amended by UAS October 21, 2013 and September 21, 2015)

The University Board of Undergraduate Studies is a standing committee of the University Academic Senate. The Board addresses undergraduate educational affairs that affect more than one college, school, or program and serves as a forum for the discussion of the development, coordination, integration, and improvement of all undergraduate education.

Responsibilities:
1. Recommendations on new degrees or majors, minors, and the discontinuance of degrees, majors, or minors.
2. Regular review of established policies and recommendations which include the formulation of new policies or the revision of existing policies.
3. Reviews regularly reports on institutional undergraduate learning assessment results, including reports from the Core Curriculum Review Committee and others as appropriate.
4. Participation in long-range academic planning at the undergraduate level.
5. Appraisal of the quality of undergraduate education through participation with the University Board of Graduate Studies in the periodic internal and external academic reviews of each department.
6. Provides an annual report to the UAS.
The following is the list of duties for the Recorder and Reflection/Prayer.

### University Board of Undergraduate Studies Board
#### AY2017-18 Meetings
*Zilber Hall 470 (1:00-2:30PM)*

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<th>Date</th>
<th>Recorder</th>
<th>Reflection / Prayer</th>
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<td>Michael Slattery</td>
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<td>October 4, 2017</td>
<td>Scott D’Urso</td>
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<td>November 1, 2017</td>
<td>Siddhartha Syam</td>
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<td>December 6, 2017</td>
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<td>March 7, 2018</td>
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**Possible UBUS Agenda for Academic year 2017-18:** John Su discussed four issues that the UBUS committee might have to address in the future.

1. **Core implementation.** What will replace the CCRC core of common studies review committee. What will that body look like and how it will function moving forward.

2. **Digital Credentialing:** Digitally record/capture those educationally related activities that are not recorded on transcripts, examples may include: Minors, credentials, study abroad. Within digital credentialing, students own the meta-data and can link the data to digital CV, linkedin, etc. In some manifestation of these credentials, such as badges, the web link would be linked to an e-portfolio, hosted by Marquette or a subcontractor, which may contain more information regarding the credential, such as reports, travel logs, etc. This is a popular notion nationally and other universities are exploring the possibilities of certificates, experience credentials, badges. In addition, these kinds of credentials may be stackable, meaning upon completion of numerous badges additional credentials may be awarded. At some institutions, these are experiences as small as a part of a course, ie 1 hour credit as part of a class. And at others it might be just shy of a minor.

Digital credentialing generated a lot of discussion regarding logistics and what activities are represented. How are these activities distinct from minors or certificate programs? Who is the consumer and stakeholders within digital credentialing?

3. **Graduate student Pedagogy:** John Su mentioned that the provost office was discussing pedagogy for grad students teaching undergraduate courses. Graduate student pedagogy can be considered as part of a larger professional development issue.

4. **Majors/Minors:** There will continue to be changes to the majors and minors within colleges. These proposed changes will be presented to UBUS.

**Core Curriculum:** Sarah Feldner gave an update of the new Core Curriculum. The new core curriculum was approved by the board of trusties. The close date for proposed themes has passed and there were 54 themes proposed. The vetting is underway, with student focus groups and a short list will go out to chairs soon. Course proposals are on-going