The purpose of the CfAH Research Collaborative fund is to support academic projects that significantly advance interdisciplinary humanistic inquiry. All proposals must be interdisciplinary and demonstrate an explicit connection to a common problem facing humanity.

1. **Eligibility and Criteria**
   
   (a) The CfAH Research Collaborative fund supports research that enhances interdisciplinary humanistic inquiry ordered to addressing crises and challenges facing humanity.
   
   (b) Projects across the entire range of the College’s disciplines, the humanities, the natural/computational sciences and the social/behavioral sciences will be considered.
   
   (c) CfAH Research Collaborative applications must include at least one tenure-track/tenured faculty member and at least one faculty member in a humanities discipline.
   
   (d) Projects from non-academic departments, e.g., the Haggerty Museum of Art, may be proposed.
   
   (e) The application must include at least one deliverable such as presenting at a conference, applying for a grant, or hosting a symposium.
   
   (f) CfAH Research Collaborative funds may be used for course development in situations where a faculty member is developing a course that is in an area outside their expertise and that is either approved by a department or designed to support a College initiative. A statement as to how the course will be sustained beyond the length of the CfAH Research Collaborative award must be included in the request.

2. **Procedures**
   
   (a) All CfAH Research Collaborative proposals must be signed by the department chairs of the faculty applicants.
   
   (b) **Requests from non-departmental units with faculty member co-applicants** (e.g., Haggerty Museum of Art) must be co-signed by the department chair(s) whose academic area(s) is (are) represented by the faculty co-applicant. Such submissions will be considered separately from the department proposals.
   
   (c) **Requests from non-departmental programs** (e.g., interdisciplinary programs and/or centers of excellence) must be co-signed by the department chair(s) whose academic area(s) is (are) most involved in the project. Such submissions will be considered separately from the department proposals.
(d) The CfAH Faculty Initiatives Review Committee will meet to evaluate the initial applications, and, if necessary, will meet again to render final recommendations on revised proposals. At the initial meeting, the Review Committee assigns each proposal to one of three categories: A (Fund as requested); B (Must be revised and resubmitted); and C (Not fundable).

(e) Review Committee recommendations will be communicated to all parties by CfAH Director Andrew Kim who acts as chair of the Review Committee.

3. **Administration and Reports**

   (a) Equipment, supplies and books may be purchased [computers or phones or ipads may **not** be purchased.] purchases may be reimbursed with receipts submitted via iExpense using these funds or, for larger items, you can process purchase orders with approved vendors (approved vendors are found on the Purchasing website [http://www.marquette.edu/purchasing/agreements.shtml](http://www.marquette.edu/purchasing/agreements.shtml)). If you have specific items for which you are unsure if allowable, or how to purchase, contact Mary Dunnwald.

   (b) Fund conference travel either in addition to, or separate from, departmental funding and/or other resources. Travel reimbursements are governed by University Policies and Procedures (UPP 1-09: [http://www.marquette.edu/upp/documents/upp1-09new.pdf](http://www.marquette.edu/upp/documents/upp1-09new.pdf)). You should also check with your department chair re. departmental policies and practices.

   (c) Award recipients are responsible for tracking expenses and for maintaining a running balance of funds available.