# CONTENTS

**Welcome**

Commuter Lounge ................................................................................................................ 4

**Academic**

How can I find class location and class schedules for the semester? .................. 5
Where do I go for Academic Advising? ................................................................. 5
Where can I find academic dates and deadlines? .................................................. 5
Where can I study? ......................................................................................................... 6
How can I locate a professor? ....................................................................................... 6
How do I make course changes? .................................................................................. 6
Where can I get a timetable of classes for the upcoming semester? ....................... 6
Where can I get tutoring? ............................................................................................ 6
Can I participate in undergraduate research? ............................................................. 7
What do I do if I get sick and cannot take an exam? .................................................. 7
What does the library have to offer students? ............................................................. 7
Schedule Planner .......................................................................................................... 8

**Activities**

How do I find out what is going on outside of class? .................................................. 8
Where do I meet other commuters? .............................................................................. 9
Can commuters join fraternities or sororities? ............................................................ 9
Are there spiritual opportunities available on campus? .............................................. 9
How can I get tickets to athletic events? ..................................................................... 9
What is a Fanatic? .......................................................................................................... 9
How can I become involved in Student Government? ................................................. 10
How can I find out about student organizations on campus? .................................. 10
What cultural opportunities and activities are offered at Marquette? ............. 10-11

**Other Resources**

Where can I get help with my Marquette e-mail? ...................................................... 11
Where can I find information about campus jobs? ..................................................... 11
Are there opportunities for community service? ....................................................... 11
Is there a bank on campus? ....................................................................................... 12
Is there a post office nearby? ..................................................................................... 12
Marquette Card Services .......................................................................................... 12
Where is the campus bookstore? .............................................................................. 12
Where can I print on campus? .................................................................................. 12
Can I rent a locker? ..................................................................................................... 12
CONTENTS

Health & Safety Information

Is there an on-campus clinic? ................................................................. 13
Where can I get psychological counseling? ........................................ 13
How can I get a safety escort or get picked up by one of those vans that drive around campus? ........................................................................ 13
What are those boxes around campus with blue lights on them? .......... 14
Where can I get information about services for students with disabilities?..... 14

Transportation

Where can I get information about parking? .......................................... 14
Can I get a pass for the Milwaukee buses? ........................................... 15

Food and Recreation

Where can I eat? .................................................................................. 15
Is there a meal plan for commuters? ..................................................... 16
Can I bring my own lunch? ................................................................. 16
Is there somewhere to work out? What about intramurals? ............... 16

Marquette Lingo .................................................................................. 17-19

Marquette Campus Map ....................................................................... 20
We have created this handbook specifically for commuters in order to orient you to the services, programs, activities and organizations offered on campus. Please take some time to look through the index as each of the questions addressed in all six sections have been asked by previous Marquette commuters. While we recognize that this will not answer all of your questions, we hope to get you started on the right foot! If you have additional questions, please contact Neal Wucherer, Director of the AMU, 414-288-5656. Or, stop by the AMU Administration in the Alumni Memorial Union, room 213.

Commuter Lounge

Exclusively designed for commuter students, there is a lounge on the first floor of the Alumni Memorial Union (AMU) in room 139. The lounge is great place to meet other commuters, study and find information on staying connected on campus. The lounge also offers a television, refrigerator and microwave.
How can I find my class location and class schedules for the semester?

Most information about your classes and schedules can be found on CheckMarq, Marquette’s online portal.

• Go to http://checkmarq.marquette.edu and login using your eMarq username and password.
• Click on the “Quick Links” Tab near the center of the page.
• Click on the “Academics” tab.
• Select “View my schedule/list and order books online.”
• Course numbers, section numbers, instructors and room numbers are listed in these views.
• NOTE: If the weekly schedule comes up blank or without your current schedule, make sure that the date fields have a date within the given academic period that you are inquiring about.
• If you have any problems accessing CheckMarq, call Marquette University’s Information Technology Services (ITS) Help Desk at 288-7799.

Where do I go for Academic Advising?

Information about your advisor(s) is available on CheckMarq.

• Login and select the “Student Self Service” tab near the top of the page.
• Under the heading “Academic Record” click “View My Advisors.”
• Contact information for your academic adviser is listed. Most advising sessions are held in the instructor/advisor’s office.
• Klingler College of Arts & Sciences – 288-5989
• College of Business Administration – 288-7142
• Diederich College of Communication – 288-3588
• Opus College of Engineering – 288-5195
• College of Health Sciences – 288-5053
• College of Nursing – 288-3800
• College of Education – 288-7375

Where can I find academic dates and deadlines?

Information regarding the academic calendar is available online at www.marquette.edu/provost.
Where can I study?

- Study spaces are available throughout campus.
- Raynor Memorial Libraries feature various group and quiet study spaces, in addition to PC and Mac computers. The first floor of Raynor Library is open 24 hours a day during the academic year.
- Cudahy Hall has study spaces and a computer lab (Lab 108) that are available to students 24 hours a day with MUID access. For a complete list of computer labs, visit [www.marquette.edu/its/help/helpdesk/labs.shtml](http://www.marquette.edu/its/help/helpdesk/labs.shtml)
- The Alumni Memorial Union (AMU) features various study areas, including the Brew Bayou coffee shop, the Brooks Lounge, the Center for Intercultural Engagement, Marquette Place cafeteria and the Commuter Lounge (exclusively for commuter students).

How can I locate a professor?

If you do not have contact information for your professor/instructor provided on the syllabus, you can call the Marquette University Information Center in the Alumni Memorial Union at 288-7250 and they can assist you. Additionally, you can use the Marquette web site to locate professor contact information. There is a searchable directory for faculty/staff available at [www.marquette.edu/contact/phone](http://www.marquette.edu/contact/phone).

How do I make course changes?

Course changes can be made online via CheckMarq. Some class changes require the approval of your adviser and college department.

Where can I get a timetable of classes for the upcoming semester?

Timetables of classes are available online via CheckMarq on the Student Self Service page (see page 2). Any additional questions about timetables can be directed to Marquette Central at 288-4000.

Where can I get tutoring?

Tutoring is offered free of charge for Marquette students through Student Educational Services located in Coughlin Hall, room 145. Tutoring is provided on a first-come, first-served basis and is dependent upon tutor availability. For more information, visit [www.marquette.edu/oses](http://www.marquette.edu/oses) or call 288-3270.

Additionally, the Ott Memorial Writing Center, located on the second floor of the Raynor Library, offers free assistance with papers and other writing assignments. The Writing Center can be reached at 288-5542. [www.marquette.edu/writing-center](http://www.marquette.edu/writing-center/)
Can I participate in undergraduate research?
To find out whether there are opportunities for undergraduate research in your desired field of study, contact the department office directly. Numbers for these offices are available online through the same directory for faculty/staff phone numbers or can be obtained by calling the Marquette University Information Center at 288-7250.

What do I do if I get sick and cannot take an exam?
Contact your instructor directly via phone or e-mail. Individual policies on make-up exams depend on the instructor and/or department.

What does the library have to offer students?
The Raynor Memorial Libraries houses all library services, collections of 1.5 million volumes, extensive digital resources supporting research in all disciplines and library staff who help researchers from around the world. The libraries have seating for more than 1850, more than 235 computers, wireless access throughout, an electronics loan program (including iPads and laptops), group study rooms, a café and the university’s Writing Center, which provides free one-on-one consultations for all writing projects from first year papers to doctoral theses.

For reference assistance by phone, call: Raynor Information Commons Desk 288-7556 www.mu.edu/library.siteindex.php

The Law Library is located in Eckstein Hall and provides a collection of print and electronic judicial, statutory and administrative legal research sources for federal and state law. The library also maintains a collection of print and electronic secondary material for various topics in the law. Law librarians are available to provide reference assistance.


Current Marquette University students with a valid campus ID may access online research databases from off-campus locations by entering your name and the barcode number from your Marquette Card. This process can be avoided if you use the Campus Virtual Private Network (VPN), found at www.marquette.edu/its.
Schedule Planner

Schedule Planner is a tool that will assist students in building the best class schedule based on their needs. Courses can be scheduled according to degree requirement needs and time can be blocked from scheduling for work, academic practice, or any other breaks and commitments. The schedule can be highly customizable.

www.marquette.edu/mucentral/registrar/schedulebuilder/shtml

ACTIVITIES

How do I find out what is going on outside of class?

There are a variety of ways to get connected to events on campus.

- Sign up for Marquette Involvement Link at marquette.edu/mil
- Go to Marquette Place on the second level of the Alumni Memorial Union and look at the large calendars of events.
- Visit the Center for Leadership, Service and Involvement on the first floor of the Alumni Memorial Union and ask one of our Program Assistants.
- Follow Late Night Marquette (@latenightmu) and the Office of Student Development (@MU_OSD) on Twitter and like us on Facebook. We update regularly about upcoming events and welcome your feedback or comments.
- Stop by the Marquette University Student Government (MUSG) office, located in Alumni Memorial Union, room 133.
- Look down – student organizations often promote their events by chalking information on campus sidewalks.
- Fliers, posters and table tents around campus contain information about upcoming events.
- The Marquette Tribune carries a calendar of upcoming events, usually on page 2. The Tribune is published Tuesdays during the academic year.
- The Marquette Wire is online and has current digital copies available.
- Look for information on Marquette’s LCD screens, located around campus – including the Parking Structures and the Alumni Memorial Union.
- Check your e-mail for Marquette NewsBriefs.
- Stop by Event Management in the Alumni Memorial Union, room 245.
- There is Stay Connected to Campus bulletin board in the Commuter Lounge, which provides links to websites, twitter accounts, Facebook sites, etc. all designed to keep commuter students connected. Space is also available for students to post information on campus and community activities.
Where do I meet other commuters?

The best place to meet other commuter students on campus is at the Commuter Lounge, Center for Intercultural Engagement and LGBTQ+ Resource Center all located on the first floor of the Alumni Memorial Union.

Can commuters join fraternities or sororities?

Commuter students are no different from any other Marquette students with regard to their potential involvement in any student organization. For information about fraternities or sororities, contact the Office of Student Development at 288-7205 or Marquette Involvement Link, marquette.edu/mil.

Are there spiritual opportunities available on campus?

Marquette is a Catholic, Jesuit university and faith is one of the four pillars of our mission statement. Spiritual resources are not limited to only Roman Catholic students. Campus Ministry provides a variety of worship services, community service experiences, retreats and speakers throughout the year. This office also has information on religious services within the Milwaukee community. For information contact Campus Ministry at 288-6873 or stop by AMU, Room 236. www.marquette.edu/com

How can I get tickets to athletic events?


What is a Fanatic?

A Fanatic:

• Is enthusiastic, energetic and maybe a little crazy
• Is willing to fight the wind and rain at Valley Fields to cheer on the men and women soccer teams
• Helps pack the AL and establish a home court advantage for women’s basketball and volleyball
• Waits outside the Bradley Center for hours in sub-zero temperatures just to have the opportunity to sit in the front row at men’s basketball games
• Is a member of the greatest student section in college athletics!

For more information on becoming a Fanatic, go to:

www.gomarquette.com/fanatics
How can I become involved in Student Government?

There are a variety of ways to become involved in Marquette University Student Government (MUSG). MUSG has elected positions for commuters through the Senate. Commuters may represent either Commuter students or their individual college. Elections for the one Commuter Senator seat take place in September and academic (college) Senator seats are elected in the spring. There are also volunteer positions available to help with programming such as concerts, speakers, special events and late night activities. Students can also serve on All-University committees and help out with MUSG’s advertising, promotion and outreach activities through the communications department. For more information, call MUSG at 288-7416, check out musg.mu.edu, or stop by AMU room 133.

How can I find out about student organizations on campus?

Marquette has over 250 student organizations. Information can be found online at marquette.edu/mil or by calling 288-7205. Also, be sure to check out Organization Fest (O-Fest) during the first week of classes and Winter O-Fest during Flurry Week (first week of second semester).

What cultural opportunities and activities are offered at Marquette?

Intercultural Engagement, as part of the Office of Student Affairs, provides opportunities for all students to explore diversity with cultural and social identity, while supporting traditionally underrepresented students to be empowered to form strong connections to Marquette. Within Intercultural Engagement exists two separate centers: Center for Intercultural Engagement (CIE) and LGBTQ+ Resource Center. By collaborating with Marquette students, faculty, administrators and the Milwaukee community to develop opportunities for cross-cultural involvement, Intercultural Engagement seeks to foster a campus environment where all students gain skills to interact, engage, and learn from each other across differences.

The Center for Intercultural Engagement (CIE), a central hub which promotes these interactions is located on the first floor of the Alumni Memorial Union (AMU 111). The CIE consists of a meeting/study area that is used for studying, socializing and relaxing in between classes. This space includes a lounge area with television, a mini computer lab, and various information boards and publications resources.
Located in room 140 of the Alumni Memorial Union, the LGBTQ+ Resource Center provides support through services and programming centered on the needs of our LGBTQ+ students, faculty, and staff.

In addition, the Office of Student Development coordinates programs that provide the university community with opportunities to recognize and cherish the dignity of each individual by promoting a campus climate that fosters learning, appreciation and understanding of other cultures as well as the importance of multiculturalism. For more information call 288-6769, or visit www.marquette.edu/intercultural.

OTHER RESOURCES

Where can I get help with my Marquette e-mail?

You can get assistance with your eMarq e-mail account from the ITS Help Desk, located on the 2nd Floor of Cudahy Hall, or by calling 288-7799.

Where can I find information about campus jobs?

Information about different on-campus jobs is available on CheckMarq through the JobConnection link on the login page.

Are there opportunities for community service?

The Center for Community Service, part of the Office of Student Affairs, helps to coordinate service opportunities for students. These range from one-time, day-long activities to a variety of sites that can be visited throughout the year. There is a community service fair in September where dozens of agencies are on campus to explain their programs. To find out information about the best service fit for you, visit the Office of Student Development, located in room 121 of the Alumni Memorial Union, or the Center for Leadership, Service, and Involvement.

Many students get involved in service through Marquette’s Service Learning program, an academic program that enables students to perform meaningful community service related to their courses. For more information, visit www.marquette.edu/servicelearning.

There are also opportunities to do service in Milwaukee, around the country and around the world are available through Campus Ministry. For more information about Midnight Run, MAP and IMAP, call Campus Ministry at 288-6873 or stop by room 236 of the Alumni Memorial Union. www.marquette.edu/cm/service
Is there a bank on campus?

There is a full-service branch of US Bank on the first floor of the Alumni Memorial Union. There are also ATMs around campus located in the AMU, MUPD and Straz Tower. Non US-Bank customers will be assessed a $3.00 service charge per transaction. To contact the US Bank on campus, call 223-2030.

Is there a post office nearby?

Union Station, on the first floor of the Alumni Memorial Union, features a full-service post office. Students can purchase stamps, ship items and buy mailing supplies.

Marquette Card Services

Union Station is also home to MarquetteCard Services, where you can get a new/replacement MUID, add money to your MarquetteCASH account or get further assistance. Union Station is also home to the U-PASS, bus ticket/schedule information and information regarding MCTS fares.

Where is the campus bookstore?

The official campus bookstore, the Book Marq, is located on 16th Street, in Campus Town East. Books can be preordered online through the Book Marq for pickup via CheckMarq. For more questions, call 288-3175 www.bkstr.com/marquettestore/home.

Can I print on campus?

PrintWise is the campus-wide network print solution which provides the Marquette community with fast, secure, cost-effective, quality laser printing www.bkstr.com/marquettestore/home

Can I rent a locker?

Commuters may rent a locker right outside of the commuter lounge at the Union Station. Lockers can be rented for $10.00 per semester or $15.00 per year.

Students may use cash, Marquette Cash or check for rental of a locker. Any student wishing to rent a locker should come to the Union Station at the beginning of the semester/term, show your MUID and fill out a reservation form. Lockers will be filled on a first come first served basis.

Lockers are also available in the Raynor Memorial Library for a daily charge of $0.25.
HEALTH & SAFETY INFORMATION

Is there an on-campus clinic?
Marquette University Medical Clinic is located on the southeast corner of Schroeder Complex in the middle of campus. Walk-ins are accepted on a first come, first served basis, but it is always best to call ahead for appointments, 288-7184. Their website can be viewed here: mu.edu/medical-clinic. For medical emergencies, call Marquette University Police Department (MUPD) at 288-1911.

Where can I get psychological counseling?
The Counseling Center is located on the second floor of Holthusen Hall (next to the Varsity Theatre) and offers free counseling and development services. For more information, contact them at 288-7172. www.marquette.edu/counseling

How can I get a safety escort or get picked up by one of those vans that drive around campus?
Student Safety Programs, a part of the Department of Campus Safety, offers a safety patrol service to walk you to your car, to class or anywhere else on campus you’d like to go.

Student escorts can be requested by calling 288-6363 or by picking up a blue light phone anywhere on or around campus. Additionally, students can get a ride on a LIMO, the 15 passenger blue vans, by calling 288-6363, or by picking up a blue light phone (see below).

There is also an Express LIMO that stops on every corner of Wisconsin Avenue and Wells Street bordering campus as well as in front of each residence hall. The service is continual so there is no need to call for service. You simply need to flag the LIMO Express down.

http://www.marquette.edu/mupd/
http://www.marquette.edu/campus-safety/
What are those boxes around campus with blue lights on them?

Blue light phones are tools to keep you safe on campus. Students can pick up one of more than over 400 emergency call phones which include over 200 blue light phones and have their location sent immediately to Public Safety as they request a ride, report an incident or seek help. Blue Light Phones are a great resource for students in an emergency, but are not strictly for emergencies. They may also be used to request a safety patrol escort or to have a LIMO dispatched.

Where can I get information about services for students with disabilities?

Services for students with disabilities are offered through the Office of Student Educational Services. For more information, stop by their office in the 707 Building room 503, or call (414) 288-1645. [http://www.marquette.edu/disability-services/](http://www.marquette.edu/disability-services/)

TRANSPORTATION

Where can I get information about parking?

There are many parking options available to commuters who wish to drive to campus. Students may buy a parking pass for a single term or for a full academic term for a special commuter rate. Additionally, temporary and daily parking permits are available. The Parking Services Office is the primary resource for your questions regarding parking at Marquette. The Parking Service Office is responsible for all parking on campus, including surface parking lots, parking structures and restricted areas such as the malls and loading zones.

Primary Commuter Lots:

- Lot T 609 N. 19th St.
- Structure 2 1240 W. Wells St.

Parking information is available online at [www.marquette.edu/parking](http://www.marquette.edu/parking) and at the Parking Services office, located in the Wells St. Parking Structure, 288-6911. Parking permits are sold online for semester/yearly parking, or temporary permits are available from the Parking Services office. [http://www.marquette.edu/parking/student-parking-permits.shtml](http://www.marquette.edu/parking/student-parking-permits.shtml)

Street parking is also available around the campus area. Two hour metered parking, free two hour parking and free all day parking options are all available and are only a short walk to anywhere on campus. If you are parking off campus, please be advised that a student safety escort or LIMO ride is suggested. See page 13 for details on these services.
Can I get a pass for the Milwaukee buses?

Yes. The Milwaukee County Transit System and Marquette have partnered to offer the U-PASS for all full-time undergraduate and graduate students. Built into the cost of full time university fees, the U-PASS is good during Fall and Spring semesters and can be picked up at Union Station on the first floor of the Alumni Memorial Union. Graduate student and summer U-PASS enrollment is optional and available through Union Station on the first floor of the AMU.

FOOD AND RECREATION

Where can I eat?

There are multiple dining options available on campus. The most popular university dining facilities are in the Alumni Memorial Union. Marquette Place cafeteria offers salads, soups, tacos, burgers, smoothies, Erberts & Gerberts sandwiches, Einstein bagels and more. Also in the AMU, the Brew Bayou café features espresso and other coffee drinks, as well as baked goods and prepared lunch items. The Lunda Room is a full-service restaurant on the second floor of the AMU. It has a variety of lunch specialties and seasonal items. Across campus dining options include the Tory Hill Cafe in Eckstein Hall, WOW Cafe in the Union Sports Annex and residence hall dining halls including 24 hour options at McCormick Hall. There are also branches of the Brew Bayou in Cudahy Hall, Straz College of Business and on the Raynor Memorial Bridge. Vending machines are around campus, offering both food and drinks. All vending machines on campus accept MarquetteCASH and most beverage machines also accept credit card.

There are also a variety of restaurants around campus that are not owned by the university. Some of these locations accept MarquetteCASH. For those locations visit marquetecard.com
Is there a meal plan for commuters?

The Loyalty Plan offers you 50 meals per semester in any residence dining facility. Loyalty Plan meals do carry from Fall to Spring Semester, but not from year to year.

With the Loyalty Plan you can: dine in any residence dining facility for breakfast, lunch or dinner and eat as much or as little as you’d like seven days a week; grab a carryout meal at any of the residence dining Good-to-Go locations. For information about the Loyalty Plan, contact the Office of Residence Life at 288-7208. https://marquette.sodexomyway.com

Can I bring my own lunch?

Yes, the commuter lounge on the first floor of the Alumni Memorial Union is stocked with a full-size fridge/freezer and a microwave for community use. Although students are typically very respectful of others’ food that is left in the fridge, it is nevertheless done so at your own risk. All we ask is that you clean up after yourself with the cleaning materials provided.

Is there somewhere to work out? What about intramurals?

Marquette offers two recreation facilities, the Helfaer Tennis and Recreation Center on 16th St. and the Rec Plex on the first floor of David Straz Tower Residence Hall. As for intramurals, there are a variety of sports featured throughout the year, ranging from basketball and volleyball to inter-tube water polo. There are many other options to explore, including bowling at the Annex. Call the Office of Recreational Sports at (414) 288-6976. www.marquette.edu/recsports
MARQUETTE LINGO

These are some commonly used terms used by people on campus:

288 – Prefix for all Marquette offices phone numbers

AI – Al McGuire

AMU – Alumni Memorial Union

AMDG – Letters on all building cornerstones – Abbreviation for Ad Majorem Dei Gloriam, Latin meaning “For the greater Glory of God”

Annex – Campus Sports Bar at 16th and Wells, a part of the AMU

A&S – Klinger College of Arts & Sciences

BookMarq – Official university bookstore on 16th Street in Campus Town East

Brew – Brew Bayou Coffee Shops

Bursar – Office to pay tuition, located in Zilber Hall

BusAd – College of Business Administration

Campus Town – University-owned apartment and retail structures on Wells St.

Comm – Diederich College of Communication

Cramer Hall – New name for what used to be the old Dental School/Schroeder Complex North

Center for Community Service – Located in OSD’s AMU 329 office and the CLSI

CIE – Center for Intercultural Engagement, located in AMU 111, a location for events and programs dealing with diversity

CLSI – Center for Leadership, Service, and Involvement

Cura Personalis – Jesuit ideal meaning “Care for the Whole Person”

East (Hall) – Old Name for Straz Tower

Emory-Clark – Nursing Building

Excellence, Faith, Leadership, Service – four tenets of Marquette University’s mission

Fanatics – Student athletic season ticket holders

FSP – Freshman Service Project

GDL – Group Discussion Leader, member of the New Student and Family Orientation who facilitates programs and events

Gesu – Gesu Parish (technically not part of the university, but home of events and 4 p.m. Sunday Mass run by University Ministry)

Gold Rush – Student section at men’s basketball games

Grand Ave – Mall on Wisconsin Ave.

GSA – Gender-Sexuality Alliance
Hunger Clean-Up – Large one-day service opportunity held every April
Honors Program – Established in 1963 to meet the needs of the university’s most intellectually impassioned students
HYPE – Hip-Hop Dance Club

IFC – Interfraternity Council
IMAP – International Marquette Action Program
Intensity – Marquette’s Dance Team
ITS – Information Technology Services (Computers, Phone and Voice Mail)

Jes Res – Jesuit Residence
Jesuit – Order of Catholic priests
St. Joan of Arc Chapel – chapel on the academic side of campus
JUSTICE – Jesuit University Students Together In Concerned Empowerment

Les Aspin – Les Aspin Center for Government – Marquette’s internship program in Washington, D.C.
LGBTQ+ Resource Center – Lesbian, Gay, Bisexual, Transgender, Queer/Questioning and Others located in the AMU room 140

LIMO – Local Intercampus Mobile Operation, 15-Passenger Vans w/ yellow lights run by Student Safety
Lunda Room – Restaurant in the AMU

Magis – Jesuit ideal meaning “more”
Mania Week – First week activities sponsored by MUSG
MAP – Marquette Action Program, service trips over Spring Break
MarquetteCASH – money on your Marquette ID Flex Account
Marquette Involvement Link – Online portal for students to manage and track their own involvement
Marquette Madness – This is the annual celebration to the start of Marquette’s Basketball season
Marquette Place – Food court in AMU
MCTS – Milwaukee County Transit System, buses
MPD – Milwaukee Police Department
MUID – Marquette ID
MUPD – Marquette University Police Department
MUSG – Marquette University Student Government
MUTV – Marquette TV

OUAOCSS – Office of University Apartments and Off-Campus Student Services, located in Campus Town East
O’D – O’Donnell Hall
O-Fest – Organization Fest
ORL/ResLife – Office of Residence Life
OSD – Office of Student Development
O-Staff – Orientation Staff
PanHell – Pan-Hellenic Council, Sororities
PrintWise – Campus-wide network print solution
PSO – Public Safety Officer
PT – Physical Therapy program
Raynor – Raynor Library
Rec Center – Helfaer Tennis & Recreation Center located on 16th Street
Rec Plex – Rec Center located in David A. Straz, Jr. Tower
ROTC – Reserve Officers Training Corps
Service Learning – Program where students engage in community service as part of a class
Student Health Service – Located in the lower level of Schroeder Complex
SSO – Student Service Officer, works for DPS in Residence Halls, Raynor, etc
SSP – Student Safety Programs
St. Ignatius – Ignatius of Loyola, founder of Jesuits
STAR – Students Taking Active Roles, a freshman leadership program
S.J. – Society of Jesus/Jesuits
The Marquette (Spirit Shop) – Gift store in the AMU
The Pit – Area in Olin Engineering
The Varsity – Varsity Theatre
Todd Wehr – Chemistry Building
UPASS – Bus Pass
Westowne square – Area between the AMU and McCormick Hall
William Wehr – Physics Building
Winter Flurry – second semester welcome back week
WMUR – Marquette Radio, online at marquette.edu/wmur/ and channel 96 in the residence halls
Yellow Jackets – SSP escorts
Academic/Administrative Buildings
707 Building, College of Professional Studies ...... 72
1700 Building .............. 48
Academic Support Facility 45
Carpenter Tower .......... 73
Clark Hall, College of Nursing ................. 31
Coughlin Hall .......... 18
Cramer Hall .............. 28
Cudahy Hall .......... 19
Dentistry, School of ....... 39
Eckstein Hall, Law School 7
Engineering Hall, College of Engineering .......... 34
Hagerty Hall and Olin Engineering Center 27
Helfaer Building ........... 47
Holthusen Hall .......... 64
Jesuit Residence .......... 63
Johnston Hall, Diederich College of Communication ...... 8
Krueger Child Care Center 37
Lalumiere Language Hall 17
Marquette Hall .......... 11
Marquette University Medical Clinic .......... 30
Public Safety .......... 54
Schroeder Complex, College of Health Sciences, College of Education ... 29
Sensenbrenner Hall, Klingler College of Arts and Sciences .......... 4
Service Building .......... 23
Straz, Jr., David A., Hall, College of Business Administration, Graduate School of Management .... 12
Straz, Jr., David A., Tower 3
Todd Wehr Chemistry . 22
Wehr Life Sciences .......... 24
William Wehr Physics ... 25
Zilber Hall, Marquette Central ...... 69
Churches/Chapels
Chapel of the Holy Family 62
Church of the Gesu, a Jesuit-sponsored parish 9
Gesu Parish Center ...... 10
St. Joan of Arc Chapel .... 26
Libraries
Law Library .......... 7
Memorial Library .......... 21
Raynor Library .......... 20
Parking Structures
16th Street Structure ... 55
18th Street Structure ... 43
Eckstein Hall Parking 7a, 7b
Wells Street Structure ... 67
Art/Entertainment/Recreation Facilities
Alumni Memorial Union, University Information and Visitors Center ...... 61
Campus Town .............. 51
Gymnasium, Marquette 32
Hagerty Museum of Art 13
Helfaer Tennis Stadium and Recreation Center .... 33
Helfaer Theatre .......... 16
Al McGuire Center .......... 70
Rec Plex .......... 2
Union Sports Annex ....... 58
Varsity Theatre .......... 65
Weasler Auditorium .......... 60
Residence Halls
Abbottsford Hall .......... 68
Carpenter Tower Hall .... 74
Cobeen Hall .......... 71
Maslinda Hall .......... 40
McCabe Hall .......... 56
McCormick Hall .......... 57
O’Donnell Hall .......... 42
Schroeder Hall .......... 66
Straz, Jr., David A., Tower Hall .......... 1
University Apartment Buildings
Campus Town Apartments 50
Frenn Building .......... 53
Gilman Building .......... 52
Humphrey Hall .......... 44

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Additional Notes