

Marquette University School Counseling Program Internship Site Supervisor Evaluation Form

Purpose of This Evaluation

This evaluation serves two purposes:

1. To assess internship student performance and professional readiness as developing school counselors.
2. To provide program evidence demonstrating that the Marquette University School Counseling Program prepares candidates in alignment with the ASCA School Counselor Preparation Program Standards.

Site supervisors should evaluate candidates based on direct observation, collaboration, supervision interactions, counseling performance, and professional conduct demonstrated throughout the internship experience. Please use the following rating scale for each item below:

Rating Scale

- 4 = Exceeds Expectations
- 3 = Meets Expectations
- 2 = Developing/Inconsistent
- 1 = Unsatisfactory
- N/O = Not Observed

Background Information

Intern Name:

School Site:

Site Supervisor:

Dates Covered:

SECTION I — FOUNDATIONAL KNOWLEDGE & HUMAN DEVELOPMENT: Beyond the activities of the internship setting, interns will have completed Educational Partnership Assignment during the internship course and the School Counseling Community Audit assignment during the Internship Course (i.e., COUN 6990) and the Leadership Course (i.e., COUN 6410), which the intern should present and collaborate with the internship supervisor to complete.

Competency	1	2	3	4	N/O
1. Demonstrates understanding of the school counselor's role within a comprehensive school counseling program	☐	☐	☐	☐	☐
2. Demonstrates understanding of educational systems, school structures, and student support processes	☐	☐	☐	☐	☐
3. Demonstrates knowledge of developmental needs of children/adolescents	☐	☐	☐	☐	☐
4. Recognizes the impact of environmental stressors and systemic inequities on student outcomes	☐	☐	☐	☐	☐
5. Applies developmental knowledge appropriately in counseling interactions and interventions	☐	☐	☐	☐	☐

Supervisor Comments:

SECTION II — COUNSELING THEORY, RELATIONSHIP SKILLS & INTERVENTIONS. For the following items, these skills are demonstrated in the context of a comprehensive school counseling program intended to support growth and learning for **all** students.

Competency	1	2	3	4	N/O
1. Builds positive, strengths-based relationships with students	☐	☐	☐	☐	☐
2. Demonstrates active listening, empathy, and rapport-building skills	☐	☐	☐	☐	☐
3. Demonstrates effective individual counseling skills	☐	☐	☐	☐	☐
4. Demonstrates effective small-group facilitation skills	☐	☐	☐	☐	☐
5. Provides services that are culturally responsive, and that promote equity and inclusion.	☐	☐	☐	☐	☐
6. Uses evidence-based counseling interventions appropriate for school settings	☐	☐	☐	☐	☐
7. Uses multiple sources of data and information to assess student needs	☐	☐	☐	☐	☐
8. Demonstrates appropriate crisis response and referral awareness	☐	☐	☐	☐	☐

Supervisor Comments:**SECTION III — DATA-INFORMED PRACTICE AND COMPREHENSIVE PROGRAM**

IMPLEMENTATION: Beyond the activities of the internship setting, interns will have completed Achievement Gap and Lesson Plan Assignments during the internship course and the School Counseling Community Audit assignment, which the intern should present and collaborate with the internship supervisor to complete.

Competency	1	2	3	4	N/O
1. Uses school-wide or other student data to identify needs and inform interventions	☐	☐	☐	☐	☐
2. Participates in classroom instruction/school counseling curriculum delivery	☐	☐	☐	☐	☐
3. Implements counseling interventions aligned with ASCA Mindsets and Behaviors	☐	☐	☐	☐	☐
4. Demonstrates how to use process, perception, and outcome data to evaluate student progress and outcomes	☐	☐	☐	☐	☐
5. Uses technology appropriately to support counseling services and communication	☐	☐	☐	☐	☐
6. Demonstrates culturally responsive instructional and counseling practices	☐	☐	☐	☐	☐
7. Connects counseling interventions to academic achievement, postsecondary and career readiness, or social-emotional development for every student	☐	☐	☐	☐	☐

8. Demonstrates awareness of educational equity and access issues	☐	☐	☐	☐	☐
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Supervisor Comments:

SECTION IV — COLLABORATION, LEADERSHIP & ADVOCACY. Beyond the activities of the internship setting, interns will have completed the Educational Partner presentation during the internship course (i.e., COUN 6990), which the intern should present and collaborate with the internship supervisor to complete.

Competency	1	2	3	4	N/O
1. Collaborates effectively with families, staff, administrators and community partners regarding appropriate referrals for students or to address other student needs	☐	☐	☐	☐	☐
2. Advocates for equitable student access and opportunity	☐	☐	☐	☐	☐
3. Demonstrates leadership within the school counseling program or school setting	☐	☐	☐	☐	☐
4. Demonstrates understanding of the appropriate role and scope of school counseling practice	☐	☐	☐	☐	☐
5. Participates professionally in supervision and consultation	☐	☐	☐	☐	☐
6. Demonstrates initiative, flexibility, and professionalism in school counseling responsibilities	☐	☐	☐	☐	☐
7. Demonstrates emerging professional identity as a school counselor	☐	☐	☐	☐	☐

Supervisor Comments:

SECTION V — ETHICAL & PROFESSIONAL PRACTICE. Beyond the activities of the internship setting, interns will have completed the Educational Partner presentation during the ethics and legal issues course (i.e., COUN 6010), which the intern should present and collaborate with the internship supervisor to complete.

Competency	1	2	3	4	N/O
1. Demonstrates ethical behavior consistent with ASCA Ethical Standards	☐	☐	☐	☐	☐
2. Maintains confidentiality and professional boundaries	☐	☐	☐	☐	☐
3. Understands the impact of school policies, state laws, and federal regulations on counseling practice	☐	☐	☐	☐	☐
4. Seeks supervision and consultation with appropriate school administrators or supervisory staff	☐	☐	☐	☐	☐
5. Demonstrates reflective practice and willingness to improve their skills and professional knowledge	☐	☐	☐	☐	☐
6. Participates in educational and school counseling professional development activities	☐	☐	☐	☐	☐

Supervisor Comments:

Strengths Demonstrated by Intern:

Recommended Areas for Continued Growth:

Final Recommendation

- ☐ Recommended for Continued Internship Placement
- ☐ Recommended with Concerns
- ☐ Not Recommended at This Time (This choice should only be endorsed if you have discussed the concerns with the intern and notified the internship course instructor prior to this evaluation.

Program Feedback (Optional)

How effectively did the university preparation program prepare the intern for school counseling practice?

What additional knowledge or skills would strengthen future interns from the program?

Signatures

Site Supervisor Signature:

Date:

Intern Signature:

University Supervisor Signature:

Date:

Program Assessment Use Statement

This evaluation may be aggregated and analyzed by the Marquette University School Counseling Program as evidence of candidate competency attainment, continuous program improvement, accreditation review, and alignment with the ASCA School Counselor Preparation Program Standards.