

University Assessment Committee
January 16, 2015, 9:00-10:30
Raynor Library Conference Room A

Present: Sharron Ronco (Chair), Patricia Bradford, Marilyn Bratt, Karen Evans, Noreen Lephardt, Laura MacBride, Guy Simoneau, Fred Sutkiewicz, Christine Taylor, Pol Vandavelde, Baolin Wan, Joyce Wolburg, Britt Wyatt

I. Call to Order/Reflection

The meeting was called to order at 9:00 A.M. by Sharron Ronco. Sharron Ronco offered the reflection.

II. Approval of minutes from December 5, 2014 meeting

The minutes for the December 5, 2014 meeting were reviewed.
Motion to approve: Joyce Wolburg.
Second: Karen Evans.
Motion passed by voice vote. Minutes approved without correction.

III. Dean's council

Sharron Ronco reported meeting with Dean's council. She gave them the updates of the assessment program, explained the contents of the evaluation sheet to them, explained the different practice in this year, and sent them the slides and forms used in this year.

The committee discussed the possible mechanism to get deans' involvement and support for their colleges' assessment. Some possible actions were suggested: sending email to deans to remind them the assessment; and inviting them to the assessment committee meetings. Sharron will follow up the deans to make sure them in the loop of the assessment and find the programs out of radar.

IV. Maturity model summary

Sharron Ronco summarized that the evaluation of maturity model gave us a broad baseline of where we are. The overall average score shows the strong areas. Items which relate to faculty involvement received the lowest score.

Committee discussed how the scores reflected the real situation because those forms were filled only by one person from each program. Sharron talked about that these evaluation items were selected from a large number of candidates. The results from this assessment gave a baseline for the institution. Noreen suggested using the raw data collected from previous years to establish the trend of these evaluated items.

Item 3 (sharing among faculty) received more discussion. Guy believed the person who filled the form has his/her own perception, but not other faculty. He suggested sharing the big picture of assessment in faculty meetings.

Committee also discussed the importance of curriculum mapping related to learning outcomes. Sharron indicated that assessment is not just accountability, but also a diagnosis.

V. Innovation funding for “all-in-one” assessment

Sharron indicated that our current assessment process is fragmented. She proposed to write a proposal to innovation funding to develop a system to capture learning outcomes from faculty grading. Committee discussed the application and limitation of D2L. Sharron and Laura will continue to discuss and work on the pre-proposal after the meeting.

VI. Rethinking assessment of the co-curricular areas

Sharron talked about the difficulty to assess the co-curricular areas. The accreditation requirement from HLC is to assess the achievement of the learning outcomes we claim from the curricular and co-curricular units. Noreen indicated that there is little guidance on assessment of co-curricular, but they do need to be assessed. Noreen suggested proactively helping those units and inviting them to attend the assessment committee meeting. Sharron will follow up the idea.

VII. Meeting Adjournment

Motion to Adjourn: Patricia Bradford.
Second: Noreen Lephardt.
Motioned passed by voice vote.

Meeting adjourned at 10:23 A.M.

Respectfully submitted,
Baolin Wan