

**University Assessment Committee**  
April 4, 2014  
9:00 am -10:30 am  
Raynor Library Conference Room A

**ATTENDANCE**

Present: Sharron Ronco (Chair), Rebecca Bardwell, John Su, Jodi Blahnik, Christine Taylor, Patricia Bradford, Marilyn Bratt, Kim Halula, Tom Kaczmarek, Natasha Hansen, Noreen Lephardt, Laura MacBride, Michelle Nemer, Fred Sutkiewicz

**I. Reflection/Prayer**

The meeting was called to order at 9:03 a.m. by Sharron Ronco. The Reflection was offered by Patricia Bradford.

**II. Approval of the March 21, 2014 Minutes**

The 3/21/2014 minutes were reviewed. Corrections were offered and approved by motion from Kim Halula, second by Tom Kaczmarek. Motion passed. (Lephardt abstention).

**III. New Business**

**A. Update on program review for the core curriculum**

John Su debriefed the committee on the program review status for UCCS. The UCCS is on the program review schedule. He indicated they hope to have their self-study written in June and the UAC can review same early in the fall semester.

**B. Update on core assessment**

John Su reviewed assessment knowledge areas being assessed in 2013-2014 and those on the schedule for 2014-15. At the end of the 2014-15, all 9 of the knowledge areas will have been assessed.

Su discussed the progress of the integrated core pilot study. The pilot will conclude this year and they are exploring next steps. Su indicated that communication was the most frequently assessed integrated core learning outcome and they were meeting to close the loop on identified areas for improvement. They are also looking at using graduate student assessment raters who will be calibrated against faculty. They wish to determine the cost of assessment, e.g. how many items can be assessed in specific time period? Results are designed to determine the number of hours required for assessment and the resource/financial commitment to complete the assessment.

C. Review of the draft UAC Chair's Annual Report to the UAS

Sharron reviewed the annual report with the committee and solicited feedback. It was suggested that the report might be enhanced through the addition of metrics and examples, such as providing data on the number of programs participating in Peer Review.

It was suggested that a request for additional funding for assessment be included in the report. A statement of the problem along with justification of the expense based on sustainably, succession, comparable schools, and cost rationale was encouraged. Sharron was requested to send options for consideration by email to UAC members.

**IV. Continuing Business**

A. Maturity Model: additions/deletions/changes and next steps

No action

B. Increasing participation on assessment committee(s) of programs without external accreditation

The majority of sitting UAC members have an accreditation requirement. A discussion of the need and how to expand the representation for programs without accreditation on the UAC was initiated. Due to time restriction, the issue was tabled for further discussion at a future meeting.

C. UAC membership for 2014-2015

Sharron requested that members inform her of their UAC membership status for the 2014-15 year by the next meeting.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,  
Fred Sutkiewicz