

University Assessment Committee  
September 4, 2015 9:00-10:30  
Raynor Library Conference Room A

Present: Sharron Ronco (Chair), Susan Bay, Karen Evans, Noreen Lephardt, Laura MacBride, Maureen McAvoy, Andrew Oswald, Guy Simoneau, Fred Sutkiewicz, Pol Vandeveld, Baolin Wan, Joyce Wolburg, Brittney Wyatt, Jean Zaroni

The meeting was called to order at 9:02 a.m. by Sharron Ronco. Joyce Wolburg offered a reflection.

New committee members Susan Bay (Law School) and Andrew Oswald (undergraduate student representative) were introduced.

Approval of minutes

The minutes of the May 1, 2015 meeting were approved.

Updates from the Chair

Sharron Ronco reviewed changes in the organizational structure and reporting lines within the Office of the Provost and indicated that Assessment and the Office of Institutional Research and Analysis are now reporting to the Vice President for Strategic and Academic Planning, Marya Leatherwood. Elizabeth Thompson is the new graduate assistant in the Assessment office.

The new PAL orientation/returning PAL refresher sessions have been scheduled for September 18 and 24 with a October 23 deadline for completing the 2014-15 program assessment report in ARMS. The annual peer review session is set for November 13.

The Institutional Assessment report has been posted to the assessment website which includes details on academic program assessment, assessment of the University Core of Common Studies learning outcomes, institutional undergraduate learning outcomes assessment, and data indicators of student success. (<http://www.marquette.edu/assessment/documents/IAR2013-14.pdf>)

Included in the Committee report to the Academic Senate was a request for additional representatives from the College of Arts and Sciences to the University Assessment Committee (UAC). In an effort to provide more support to the College, a motion was made to invite Dean Rick Holz to attend a UAC meeting for the purpose of discussing with the Committee how it can support the College in assessment process. The motion passed with a vote of six members in favor, five members opposed and one abstention.

Status of program assessment

Sharron provided an update on the status of program assessment reports. According to the Higher Learning Commission, any degree program with distinct coursework should have a separate assessment plan. With regard to certificate programs, any certificate that is not part of a degree program should be assessed separately.

The update also includes the date of the last assessment plan which are posted on the assessment website. Programs will be reminded to send any assessment plan updates to Sharron as this information is not included in ARMS.

Work plan for academic year 2015-16

The Committee sent the following work plan items to Academic Senate:

- Review the charter/functionality of UAC
- Review the assessment process of the co-curricular programs (Jodi Blahnik will provide an update at the next UAC meeting.)
- Review reporting requirements for programs with external accreditation
- Invite programs on hiatus for AY2014 to a UAC meeting to present their new assessment plans (Physics will be invited to the December meeting.)
- Collaborate with the Core Curriculum Review Committee on the revision of the core and its impact on assessment

Other items for consideration include:

- Invite representatives from programs to UAC meetings on a rotational basis
- Promote more curriculum mapping
- Expand the number of programs using alternative approaches to assessment
- Promote further application of the maturity model
- Expand professional development opportunities for assessment

Sharron asked the committee to review the UAC charge and come to the next meeting (September 18) with ideas for possible revision.

The meeting was adjourned at 10:30 am.

Respectfully submitted,  
Jean Zanoni