

University Assessment Committee

September 5, 2014
9:00 AM to 10:30 AM

Raynor Conference Room A

MINUTES

Approved October 10, 2014

RECORDER

Christine H. Taylor

REFLECTION/PRAYER

Patricia Bradford

Present: Blahnik, Jodi; Bradford, Patricia; Bratt, Marilyn; Lephardt, Noreen; MacBride, Laura; Ronco, Sharron; Su, John; Taylor, Christine; Vandavelde, Pol; Wolburg, Joyce; Wyatt, Brittny

- **Welcome, introductions and goals for this assessment year:**
 - New committee members: Pol Vandavelde (Arts & Sciences) and Brittny Wyatt (Graduate Student Representative).
 - New PAL's and refresher course for continuing PAL's orientation is September 19, 2014. Rebecca Jeanes is the graduate student who will be able to be a resource for ARMS. **October 24, 2014** is the due date for the reports.
- Assessment SharePoint site, the old minutes are archived in SharePoint. Can use SharePoint to access the attachments instead of sending them with an email.
 - Noreen: Motion to keep sending attachments via email. Archive in SharePoint. Second-Christine. Motion passed.
- **Approval of minutes from May 2, 2014 meeting.**

Motion to approve minutes, Noreen, Patricia second. Minutes are approved.

New Business

- Review of Institutional Assessment Report

Created because we did not have a vehicle to publish our committee's progress with assessment. Changes made to the Report based upon discussions with the Assessment Committee.
Added data from enrollment in grad school and employment. Laura-no clearance to report that information as of this date.

Sharron-these reports are important, and many institutions create a report. We are hopeful that the new president will support this effort.

- Status of program assessment report
 - Sharron will add content to ICLO 2. We are required to send reports to HLC and Sharron would like to include this report. After a lengthy discussion it was determined that certain areas, such as integrating learning measures across the university should be included. Noreen: This
 - Sharron requested additional recommendations for actions steps.
 - Sharron: Meeting with Gary Meyer regarding the report.

- Upcoming program review of Core: John Su
 - October 9, 2014 meeting with external reviewers
 - Jon: Document: Integrated Core Learning Outcome data chart: ICLO#1, #2, #3,
 - For each courses participating, pulled out reflections drawn from individual courses. The pilot is ending, need suggestions as to what to do in the future. Possibly, ask instructors to send data to Jon, and have graduate students to analyze it.
 - Next three documents: Knowledge Area: Nine knowledge areas assessed. Sharron wrote summaries of assessment. Difficult, because so much diversity across colleges.
 - Will be studying three different knowledge areas this year.
 - Updates from Jon-what's going on this year. Knowledge area assessment AY 2014-2015. By the end of Jon's term all 9 knowledge areas will be measured.
 - MU UCCS self study report
 - Two external reviewers arriving on October 8, 2014.
 - The Assessment Committed should review this document prior to the October 9, 2014 meeting.
 - Executive summary: Three primary areas of strategic foci for the 2014 self-study. Assessment, integration and revision.
 - Opportunities for input and transparency are important take-always from the executive summary
 - Discussion
 - Sharron: In preparation for the October meeting, be prepared to answer: Process for assessment of the Core, the extent to which we met learning outcomes (measureable, actionable), are they being measured and actioned, and what can we do to improve the assessment process?

- Ideas for Peer Review, 2014
 - Sharron: List of status reporting. If there is a change in PAL, please inform Sharron.

- Sharron spent significant time with undergraduate assessment.
- The report gives an indication of which programs are participating, possible improvements to assessment in various programs.
- This year: Encouraging flexibility in assessment approaches. More problem based assessment. Making assessment more meaningful for programs. Increase use of curriculum mapping as well as the maturity model.

- Our contract with Campus Labs expires this year, and do we want to continue with this program?
Discussion: D2L integration into ARMS.

Motion to adjourn: Marilyn

Second: Noreen.

Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Christine H. Taylor