

University Assessment Committee
September 15, 2017 9:00-10:30
Raynor Library Conference Room D

Members Present: Sharron Ronco (Chair), Jeremiah Barrett , Joya Crear, Karen Evans, Sarah Feldner, Steve Guastello, Jeanette Kraemer, Crystal Lendved, Marta Magiera, Paul McInerny, Baolin Wan, Jean Zaroni, Joshua Steinfels-Saenz, Brittney Wyatt, Marilyn Bratt.

Guest: Jodi Blahnik

1. Sharron Ronco called the meeting to order at 9:00 a.m. Sarah Feldner offered a reflection which was followed by a brief introduction of returning and new members of the Committee.
2. The minutes of the May 5, 2017 meeting were approved. Karen Evans motioned to approve and Steve Guastello seconded the motion.
3. Sharron Ronco shared updates about the upcoming assessment training for new and returning program assessment leaders, and the upcoming assessment reporting period. Assessment reports for 2016-2017 academic year are due on October 23rd.

Sharron also provided members of the committee with overall program assessment updates in preparation for an interim report (spring 2018) to the Higher Learning Commission. The Chair requested that the members of the Committee follow up, in their respective departments/Colleges, with programs which have missing or outdated plans or failed to report assessment last year. A discussion continued about the need to emphasize the importance of assessment efforts across all departments and programs and the need for chairs and deans to support/promote assessment efforts.

4. Sarah Feldner briefed the committee about the status of the Core Curriculum assessment. The existing (old) Core Curriculum was assessed in spring 2017. The Core Curriculum committee works on specifying learning goals and designing an assessment plan for the new Core Curriculum to be implemented in 2018-2019 academic year. One of the considered tools for assessment of the new core is electronic portfolio. Sarah also shared information about the upcoming, Sept 28, workshops on interdisciplinary learning and assessment.
5. Jodi Blahnik updated the Committee on Co-curricular assessment efforts. The co-curricular assessment plan was completed this past summer. The plan for the upcoming semester is to develop assessment measures and metrics for Domain A: Life Skills. Once all the measures are in place co-curricular units will collect and submit data. Individual domains will be assessed every three years, with the ultimate goal of assessing two domains per year. In the spring 2018 semester the assessment data for the Life Skills Domain will be collected and reported in fall 2018.
6. The Chair presented proposed modifications to UAC charter for committee's discussion. The proposed changes were accepted with suggestion for minor wording adjustments.

7. The Chair solicited ideas about the structure of program assessment review/feedback meeting which is scheduled for November 10. Following a brief discussion, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,
Marta Magiera