

University Assessment Committee

October 6, 2017

9:00 am -10:30 am

Raynor Library Beaumier Suite D

ATTENDANCE

Present: Sharron Ronco (Chair), Marilyn Bratt, Joya Crear, Crystal Lendved, Marta Magiera, Brittney Wyatt, Jeremiah Barrett, Steve Guastello, Paul McNerny, Jean Zanoni, Karen Evans, Margaret Duffy, Connie Petersen, Jeanette Kraemer, Susan Bay, Fred Sutkiewicz

I. Reflection/Prayer

The meeting was called to order at 9:03 a.m. by Sharron Ronco. The Reflection was offered by Britt Wyatt.

Introduction: Connie Petersen from Theater was announced as the new UAC representative from the College of Communication. Connie has been completing program assessments since the beginning of reporting at the university.

II. Approval of the September 15, 2017 Minutes

The 9/15/17 minutes were reviewed. Corrections were offered and approved by motion from Steve Guastello, second by Jeremiah Barrett. Motion passed.

III. New Business

A. Update from the Chair

Sharron Ronco reported that they completed the second training for Program Assessment Leaders on Tuesday and will be following up with individuals who need support. Sharron reminded all that annual program assessment reports are due in ARMS on 10/23/17.

Sharron also sent out an email to programs that have gone through the university program review process to see if the rating guide completed by UAC members was helpful for the review or if they had any recommendations for improvement.

Sharron shared with UAC members that the Assessment SharePoint site had documents posted there including all rating guides, forms, and guidelines.

B. What to do for Peer Review?

Sharron offered three options for peer review and discussion followed. Consensus followed on the option which would allow PALS to self-select attending 2 of 5 assessment related topic discussion groups, e.g. assessment basics, increasing buy in, alignment of accreditation and university reporting, etc., followed by a general session on some best practices in assessment.

C. Status of program assessment in preparation for HLC report

Last year, the UAC requested that the EOP come up with an assessment plan. Sharron has been working with them. They are using federal reports to identify assessment metrics.

There are two other program that Sharron has been working with, Student Support Program and McNair Scholars. Outcomes and measures for both programs were discussed with reports expected at the end of October.

D. New Assessment plans: Educational Studies Major, Interdisciplinary Cognitive Science Major

The Educational Studies Assessment plan was reviewed. A motion was made to approve the plan from Jeanette Kraemer, second by Steve Guastello. Motion passed.

The Cognitive Sciences plan was reviewed. Discussion followed with suggestions for changes, e.g. results should be looked at by program faculty regardless of negative or positive outcome, consider assessing prerequisite skills along the way. A motion was made to approve, with suggestions discussed, by Marta Magiera, second by Joya Crear. Motion passed.

E. Significantly revised assessment plan: Biomedical Sciences

The Biomedical Sciences learning outcomes were reviewed. A suggestion was offered to explore other supporting measures for learning outcomes. A motion to approve learning outcomes was made by Paul McInerney, second by Marta Magiera. Motion passed.

F. Assessment Process Rating Guide for Philosophy program review

Sharron assigned UAC members to complete rating guide for undergraduate major, masters, and doctoral Philosophy program reviews.

Major: Marta/Jean
Masters: Fred/Jeremiah
Ph.D.: Brittney/Joya

Program rating guides are due the first week of November.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,
Fred Sutkiewicz