

**University Assessment Committee**  
January 20, 2017, 9:00-10:30  
Raynor Library Raynor Study Room D

**Present:** Sharron Ronco (Chair), Susan Bay, Karen Evans, Stephen Guastello, Marta Magiera, Margaret Sebern, Karen Slatney, Pol Vandeveld, Baolin Wan, Brittney Wyatt

**I. Call to Order/Reflection**

The meeting was called to order at 9:08am by Sharron Ronco.  
Margaret Sebern offered the reflection.

**II. Approval of the minutes from the December 2, 2016 meeting**

Committee reviewed the minutes from December 2.  
Motion to approve as recorded: Pol Vandeveld  
Second: Baolin Wan  
Motion passed unanimously.

**III. Requests for hiatus: AMU, Business Economics, BA in Economics**

- Sharron reviewed the process for requesting temporary suspensions of program assessments.
- Committee reviewed the following requests for hiatus:
  - AMU:
    - Sharron asked that we expand this to *all* co-curriculars, which have completed an “experience map,” but need until next fall to complete the assessments.
    - Motion to approve 2016-17 hiatus for all co-curriculars: Marta Magiera
    - Second: Karen Evans
    - Motion passed unanimously.
  - Business Economics and BA in Economics:
    - These two programs currently complete one plan together; they would like to revise and distinguish the two, but need a hiatus for this academic year to achieve that.
    - Motion to approve 2016-17 hiatus for Business Economics and BA in Economics: Stephen Guastello
    - Second: Karen Evans
    - Motion passed unanimously

**IV. New assessment plan: Gender and Sexualities Studies Program**

- Committee reviewed and discussed proposed assessment plan from the new GSSP.
- Sharron will provide feedback suggesting
  - That measures be made more specific and
  - That department draft a curriculum map.

**V. Next steps to promote curriculum mapping**

- Currently only 30 departments have indicated in ARMS that they have submitted a curriculum map; more needed for HLC.

- Sharron explained that curriculum maps identify which courses and experiences address which learning outcomes.
- Sharron will contact PALS and chairs for departments that have not submitted curriculum maps to explain their benefit and need and identify resources (website materials and instructions, Sharron's willingness to coach).

**VI. Update: Focusing assessment on Arts and Sciences programs**

- Sharon reminded the committee of the decision it made at the December meeting to focus on Arts & Sciences to help them comply with university assessment requirements. Several members of the UAC met with Sharon to discuss how to do that (no major overhaul, instead work at the department level (perhaps beginning with a few departments to serve as pilots) to offer help and guidance as needed).
- Flip side: perhaps a yearly review of programs that are assessed by outside accreditors is not necessary. Instead, perhaps an alternative review of these programs would be appropriate to make sure that they meet Marquette's standards assessing teaching and learning.
- Committee continued discussion (from last UAC meeting) of alternatives to ARMS.

**VII. Suggested agenda items for future UAC meetings:**

- New core requirements (March)
- Timing of assessment process (perhaps having reports due in May rather than October)
- Role of UAC and members of the committee

**VIII. Meeting Adjournment**

Motion to Adjourn: Karen Evans  
 Second: Stephen Guastello  
 Motioned passed unanimously.

Meeting adjourned at 10:18 A.M.

Respectfully submitted,  
 Susan Bay