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Virtual Fairs In Handshake

**Individual 10-minute sessions**
- Students may sign-up to connect with employers through 1 on 1 video networking sessions.

**Group Sessions – Career Fair**
- Employers may offer up to 5 30-minute group sessions.
- Sessions may be offered through Handshake technology or students will be redirected to an employer-hosted meeting site (Zoom, Teams, etc.).

**Register for the Event & Schedule Your Networking**
- Schedule your 1:1 and group participation in advance.
- As long as space remains, students may sign-up for 1:1 networking and group sessions until the timeslot begins.
Virtual Fairs In Handshake: IT Settings

Privacy Settings – Participating in Group and/or 1:1 Sessions
• Select the “community” option.

Privacy Settings – Participating in 1:1 Sessions
• Select the “employer” option.

Help Articles & Links: Audio & video troubleshooting - Privacy Settings
Virtual Fairs In Handshake: IT Settings

Resume & Profile Updates

• Employers will have access to the resumes of students who sign-up for 1:1 or group sessions before and after the fair. Update your profile and your visible Handshake resume.
Virtual Fairs In Handshake: Register

**Search & Register**
Handshake → Events → Career fair → Click on fair and register
Register for Careers in Finance, BizNet or the Fall 2020 Career Fair.
Virtual Fairs In Handshake

Marquette University Virtual Career & Internship Fair: Fall 2020

Tuesday, September 22, 2020 1:00pm - 5:00pm CDT
Virtual Fair Preparation

Available Sessions
Review 1:1 networking times and group session availability and RSVP for specific times.

Review filters
Search for employers hiring for jobs / internships, certain major(s), by location, etc.

Research opportunities.
Create A and B employer lists.
Draft a plan
RSVP for group and 1:1 sessions in Handshake

Employers receive notifications for cancelled sessions.
Recommendations for Success

• Review Your Options – Review attending employers
• Stay Organized – Create A and B lists
• Be Proactive – Register early for 1:1 and group sessions
• Do Your Research – Who are you speaking with?
1 on 1 session

1 on 1 with Uline

Gretchen Klein
Sr. Financial Analyst

5:30pm CDT  5:40pm CDT  5:50pm CDT

6:00pm CDT  6:10pm CDT  6:30pm CDT

Show all available times

Valerie Pope
Sr. Accounting Analyst

Confirm
• What can you find out ahead of time?
• LinkedIn Profile
• Overlapping Interests/Experience?
• Questions that stand out
• Leverage Notes
Baker Tilly Virchow Krause, LLP (Baker Tilly) is a leading advisory, tax and assurance firm whose specialized professionals guide clients through an ever-changing business world, helping them win now and anticipate tomorrow. Headquartered in Chicago, Baker Tilly, and its affiliated entities, have operations in North America, South America, Europe, Asia and Australia. Baker Tilly is an independent member of Baker Tilly International, a worldwide network of independent accounting and business advisory firms in 145 territories, with 34,700 professionals. The combined worldwide revenue of independent member firms is $3.6 billion.

**Group Session • 4:30pm - 5:00pm CDT**  
**How to Be a Top-Rated Candidate this Fall**

**Group Session • 3:00pm - 3:30pm CDT**  
**Mid-Size Firm Advantage: Finding the Right Fit**

**Group Session • 1:30pm - 2:00pm CDT**  
**Ask Us Anything**

**1 on 1 Session**  
**One on One with Baker Tilly**
Day-Of Best Practices

- Appropriate attire.
- Quiet Location.
- Internet connection.
- Download the Handshake app to use your phone as a back-up.
- Maintain eye contact with the web camera.
- Tech Support.
Successful 1:1 Sessions

Introductions (1 minute)

• Start with hello and REALLY brief small talk.
• Let Employer take the lead.
• When prompted, keep elevator pitch short.

“Hi, my name is Margaret Marquette and I appreciate...”

“Would you like for me to start by sharing information about myself?”
Successful 1:1 Sessions

The Conversation (5-7 minutes)

• Smile, maintain eye contact, be engaging.
• Keep answers concise.
• Respond to recruiter direction.
• Be mindful of time.
• Be yourself.
• Ask questions when appropriate.

Keep your energy up.
Successful 1:1 Sessions

The Close (1-2 minutes)

- Thank the employer for their time.
- Express interest in company (if true).
- Confirm next steps.

Aim to end 1-minute early.
Next Steps

• Apply promptly to position(s) of interest.
• Follow the employer in Handshake.
• Send a thank you note through LinkedIn.
• Watch for Employer Follow-Up
• If no opportunities align, stay in touch.

Current openings

- International Operations Analyst Internship - Paid
- Business Operations Analyst Internship - Paid
- Human Resources Internship - Paid
- Graphic Design Internship - Paid
- Associate Software Developer
- Credit Analyst Internship - Paid
- Logistics Analyst Internship - Paid
- Finance Internship (Junior) - Paid
- Financial Analyst
- Sales Analyst Internship - Paid
- Photography Internship - Paid
- Accounting Internship - Paid
- Marketing Internship - Paid
- eCommerce Business Analyst Internship - Paid
- Business Development Program
- Supply Chain Internship - Paid
- Product Marketing Internship - Paid
- Facilities Analyst Internship - Paid
- Operations Development Program
- Sales Training Internship - Paid
- User Experience Designer Internship - Paid
- Finance Data Analyst Internship - Paid
- Application Development Internship - Paid
- Marketing Associate
- Pricing Analyst
- Credit Analyst
- Sales Account Representative - Chicago, IL
- Customer Service Representative - Kenosha, WI
- Finance Internship (Sophomore) - Paid
- Accounts Receivable Specialist
- Associate Buyer
- Collector
Tips & Next Steps

Tips

• Keep checking for new sessions: employers create schedules AFTER they register.

• Handshake: [10 Tips for Virtual Fairs](#)

• Take advantage of opportunities to learn about new organizations.

Next Steps

- Update your resume
- Check privacy settings
- Register for the fair
- LEAD 3000 Assignment
- Add group and 1:1 sessions
- RESEARCH and prepare questions
- Engage with polish and enthusiasm
- Apply, follow-up, land an opportunity!