



**MARQUETTE  
UNIVERSITY**

COLLEGE OF BUSINESS ADMINISTRATION

**MISSING PREREQUISITE FORM**

CheckMarq may not allow you to register for a course if your prerequisite(s) are not recorded on Checkmarq even though you will have completed the prerequisite(s).

(eg. summer courses and study abroad courses)

If this is the case, please follow the steps below:

1. Register for all your courses except the course you are missing the prerequisites for.
2. Complete the form below and submit AFTER your scheduled registration appointment time.
3. You will receive an email (via emarq) of the status.

NAME: \_\_\_\_\_ MU ID # : \_\_\_\_\_  
Last, First

MARQUETTE EMAIL ADDRESS: \_\_\_\_\_@marquette.edu

CELL PHONE #: \_\_\_\_\_

APPOINTMENT TIME LISTED ON CHECKMARQ: DATE: \_\_\_\_\_ TIME \_\_\_\_\_  
**(submit this form after the date/time listed above)**

**CLASS NEEDING ENROLLMENT IN:**

COURSE # \_\_\_\_\_  
*(e.g. LEAD 1000)*

CLASS NBR'S PREFERRRED (as of after the date/time above)  
First Choice: \_\_\_\_\_  
Second Choice: \_\_\_\_\_  
Third Choice: \_\_\_\_\_

WHAT IS THE PREREQUISITE MISSING? \_\_\_\_\_

WHY IS IT MISSING?

**SUBMIT FORM AFTER YOUR APPOINTMENT TIME**

**Please print and return the completed form to the College of Business Administration  
Dean's Office in David Straz Hall Room 101.**