

Marquette University
College of Business Administration

REQUEST FOR WAIVER OF DEGREE REQUIREMENTS

Name: _____

Student ID Number: _____

Address: _____
Street

College: _____

City State Zip

E-Mail: _____@mu.edu

Major(s): _____

Minor(s): _____

REQUEST:

REASONS FOR REQUEST:

An approval request waives the requirements only, not the hour(s); you must graduate with at least 129 hours.

<p>INSTRUCTIONS FOR PREPARING A WAIVER REQUEST</p> <ol style="list-style-type: none">1. All requests must be submitted in writing.2. Give all reasons for this request – be specific.3. The student will be notified, in writing, of the Committee’s decision.4. Since you are requesting a waiver on a degree requirement, be sure you understand the requirement completely so that the statement of your request and your argument is very clear, coherent and complete.5. Be very explicit about your request in terms of course(s), hours, and requirements.6. Append to this request any supportive recommendations from instructors concerned or from your faculty advisor.7. If you have a question about the nature of your waiver request, see the Assistant Dean in the Dean’s Office.	<p>ACTION</p> <p>Request for Waiver is:</p> <p>Approved <input type="checkbox"/> Denied <input type="checkbox"/></p> <p>Reason: _____ _____ _____</p> <p>Date: _____</p> <p>_____ College of Business Administration</p>
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**Please Print and return the completed form to the College of Business Administration
Dean’s Office in David Straz Hall Room 101.**