Non-Employee Remission Request Form

A student who is a non-employee of Marquette University (i.e. retiree, spouse of retiree, etc.) must complete this form the first semester they take a class. Please complete the form and return it to Marquette Central. The form can be sent as an attachment via email to our office at marquetecentral@marquette.edu. You may also send the completed form via fax to (414) 288-4080 or via mail to the following address:

Marquette University
Office of the Bursar
P.O. Box 1881
Milwaukee WI 53201

Student Name
________________________________________________________________________

Student MUID
________________________________________________________________________

Term(s) of Enrollment
________________________________________________________________________

Employee Name
________________________________________________________________________

Employee MUID
________________________________________________________________________

Department
__________________________ Phone Number ___________________________

Date of Hire at Marquette
__________________________ Retirement Date from Marquette
__________________________

Employee Status
☐ Full-Time ☐ Staff ☐ Faculty
☐ Retiree ☐ Spouse of Retiree

Employee Signature
____________________________________ Date __________________________

Revised 9/2023