



**Student**

Legal Name: \_\_\_\_\_ MUID#: \_\_\_\_\_

**Parent(s)**

Legal Name: \_\_\_\_\_

**INSTRUCTIONS:** Parent(s) who *did not* file **and** who *was/were not required* to file a 2017 U.S. Federal, Puerto Rican, or Foreign Income Tax Return must complete, sign and date, and upload this form using Document Upload found under the Financial Aid tile in [CheckMarq](#). You can also mail to Marquette Central, Office of Student Financial aid, P.O. Box 1881, Milwaukee, WI 53201-1881.

**NOTE: Due to imaging system requirements, photographs of documents are not acceptable.**

**Check the box that applies to the parent(s) listed on the 2019-20 FAFSA:**

- a.  Parent(s) was/were **not** employed, did **not** have income, and *was/were not required* to file a 2017 Federal IRS Tax Return.

By checking box **a.** and signing this form you confirm:

**Parent(s) have attempted to obtain a Verification of Non-filing letter from the IRS, at [irs.gov](http://irs.gov), and were unable to obtain the letter(s).**

**OR**

- b.  Parent(s) was/were employed and had income but *was/were not required* to file a 2017 Federal IRS Tax Return.

If you checked the box **b.** you need to:

- **Complete the chart below:** list employer(s) and the amount that was earned in 2017
- **Attach copies of all 2017 W-2 and 1099 Forms**

By checking box **b.** and signing this form you confirm:

**Parent(s) have attempted to obtain a Verification of Non-filing letter from the IRS, at [irs.gov](http://irs.gov), and were unable to obtain the letter(s).**

COMPLETE CHART ONLY IF BOX b. ABOVE IS CHECKED	Name of Employer	Amount Earned in 2017	2017 W-2 and 1099 Forms received from employer?	2017 W-2, 1099s attached?
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>
		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>

\*If more space is required, attach a separate page.

**Note: If you lost or never received a W-2, contact your employer to request a copy to provide with this form.**

**Important:** If you typically would have filed a Puerto Rican or Foreign Income Tax Return you must submit appropriate non-filing documentation from a relevant tax authority.

**SIGNATURE. Manually sign with a ballpoint pen.**

**\* Forms with digital/electronic/typed signatures cannot be accepted and will be returned.**

I certify that all the information on this form is true and correct. At least one parent must sign and date. If one parent filed taxes and the other did not, the parent who did not file taxes must sign.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_