



Declaration or Change of Marquette Core Curriculum Discovery Tier Theme: Undergraduate

Purpose: Used by undergraduate students who were admitted or readmitted to Marquette in Fall 2018 or beyond, to declare which Marquette Core Curriculum (MCC) Discovery Tier Theme they wish to pursue, or to change a previously selected Discovery Tier Theme. **IMPORTANT:** transfer students placed at MCC Transfer Level 2 or higher (24 or more awarded transfer credits) do not declare a Discovery Tier Theme. Refer to the Marquette Core Curriculum Policy prior to completing this form.

Student Instructions:

- Complete Sections 1 & 2 of this form using a computer.
 - a **handwritten form will not be accepted.**
 - an incomplete form will not be processed and returned to you for completion.
- Print the form using the 'Print Form' button.
- Sign the form in Section 3; a digital signature is **not** acceptable.
- Submit the completed form to your college via the contacts listed on the [Electronic Submission of Forms](https://www.marquette.edu/central/registrar/electronic-submission-forms.php) webpage (https://www.marquette.edu/central/registrar/electronic-submission-forms.php).
- Once your request has been processed, your Discovery Tier Theme choice will be reflected on your Academic Advisement report in CheckMarq.

Notes:

- an MCC Discovery Tier Theme must be declared for Academic Advisement (degree audit) to accurately track degree progress and completion of the MCC Discovery Tier Theme requirements.
- this declaration must be submitted no later than the term in which a student reaches sixty credits, which includes any credits for which students are currently registered.

College Office Instructions:

- Process the request by updating the record in CheckMarq.
- Sign the form in Section 4.
- Scan the form to ImageNow and route to College Forms Complete.

Section 1: Student Information

Name _____ MUID _____
 Last, First Middle

Email _____@marquette.edu Phone _____

College of your primary major (check one)

- Arts & Sciences
 Business Administration
 Communication
 Education
 Engineering
 Health Sciences
 Nursing

Current Degree/Major(s) _____

Section 2: Discovery Tier Theme Information

Term/Year of initial declaration or change:
 Fall
 Spring
 Summer
 Year (YYYY) _____

I wish to declare the Discovery Tier Theme of (check one)

- Basic Needs and Justice
 Cognition, Language, Memory and Intelligence
 Crossing Boundaries: The Movement of People, Goods and Ideas
 Expanding Our Horizons
 Individual & Communities

I wish to change my Discovery Tier Theme

- From**
 Basic Needs and Justice
 Cognition, Language, Memory and Intelligence
 Crossing Boundaries: The Movement of People, Goods and Ideas
 Expanding Our Horizons
 Individual & Communities

To
 Basic Needs and Justice
 Cognition, Language, Memory and Intelligence
 Crossing Boundaries: The Movement of People, Goods and Ideas
 Expanding Our Horizons
 Individual & Communities

Section 3: Student Statement/Signature

I attest that the information above is true and correct and that I wish to have my academic record updated, as describe in Section 2 above. I understand that if I wish to make any additional changes to this Discovery Tier Theme decision, a new form must be submitted. I acknowledge my understanding that I must take the Humanities, Social Science and Science and Nature courses approved for my Discovery Tier Theme choice and there will be no substitutions allowed for these courses. Further, I also understand that making a change to another Discovery Tier Theme may delay my graduation since courses in my previous Discovery Tier Theme may not apply to my new Discovery Tier Theme. Finally, I acknowledge that it is my responsibility to know and fulfill all university and college degree/major requirements for all degree(s)/major(s) in which I am enrolled.

Signature _____ Date _____

Section 4: College Office

Processed by _____