

Core Curriculum Review Committee
Tuesday, March 15, 2005 3-5 PM AMU 163
Approved Minutes

Members Present: Drs. Eckman, Hay, Snow, Lueger, Moyer, Steinmetz, Vater, Ropella, Ramey, Rev. Laurance, SJ.

Members Excused: Drs. Ksobiech, Hathaway, Laatsch, Griffin, Deahl, Quade, Block, Bloom; Mr. Lowrey.

The meeting was called to order at 3:05 P.M.

1. Dr. Lueger offered the opening reflection on a passage from Isaiah, “Come, let us reason together.”
2. Dr. Snow turned to approval of the minutes of 2.23.05. Dr. Lueger moved to approve; Dr. Hay seconded. The minutes were approved with none opposed and one abstention.
3. E-mails had been circulating among CCRC members about the need to move more slowly and take more time to consider revisions to the proposal template. Further, Dr. Snow had received comments from Dr. Bloom on the need for further adjustments of outcomes in some knowledge areas. Dr. Snow explained that her desire to move the agenda forward was based on the knowledge that some colleagues in the University are waiting for the revised template and outcomes to submit new core courses. Fr. Laurance spoke to this issue, since his department plans to submit Theology 108 and 109. After some discussion, CCRC members agreed that the best option is to allow those who wish to submit new courses this semester to use the old templates. Those who wish to wait until next semester may use the revised template and outcomes when they become available. Dr. Snow volunteered to send an e-mail to the University community advising colleagues of this decision. Since Dr. Snow will be leaving as Core Director in June and going on sabbatical, she declined to provide colleagues with an estimated date by which course submissions using the new template and revised outcomes could be accepted. That decision should be left to her successor and the CCRC.
4. Though discussion of template revisions had been an agenda item for the meeting, Dr. Snow opted to postpone this until the CCRC meeting on April 6. This postponement will allow colleagues who could not attend on March 15 to participate.
5. Dr. Snow asked CCRC members to turn to Dr. Bloom’s comments and questions on knowledge area learning outcomes. Dr. Bloom had not offered commentary on outcomes in five knowledge areas. Outcomes in the remaining four knowledge areas were thus the topics for discussion. CCRC

members went over each outcome in light of Dr. Bloom's remarks, as well as some others that lacked clarity. The intent of adjusting in each case is to render the outcome more easily assessable and clearer to an audience of non-specialists. The bulk of the meeting was spent reviewing outcomes and suggesting clarifications. In some cases, this was difficult because the intent of the focus group was not clear. In these cases, the CCRC decided to suggest changes in the wording of the outcome, and wait for feedback from focus group members.

6. After CCRC members had finished reviewing the outcomes and suggesting changes, they asked Dr. Snow for next steps. She said that she would prepare the next draft of outcomes based on the changes suggested at the meeting. These would be presented to the CCRC on April 6 for further review. Dr. Bloom would be invited to that meeting to provide her input as well. Further adjustments would no doubt be made based on that discussion. After those changes had been made, Dr. Snow would e-mail focus groups with the adjusted outcomes and ask for further input. The input will be passed on to the CCRC for further work on the outcomes, if necessary. As time permits, work on the proposal template will also move forward in parallel with adjustments to outcomes.
7. Dr. Snow reminded members that the Core conference will be held on Thursday, March 17 and Friday, March 18 at the Raynor Memorial Library. She invited members to attend.

The meeting was adjourned at 4:45 P.M.

Respectfully submitted,

Nancy E. Snow, Ph.D.
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Director of Core Curriculum